



GENERAL BAR LAW DIRECTORY

PUBLISHED BY

THE GENERAL BAR, INC.

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FOREWORD

We are pleased to present to you the latest edition of the GENERAL BAR LAW DIRECTORY. Having been chosen to number among the select group of individuals and organizations to receive the GENERAL BAR, you will find it to be a useful aid in your selection of legal counsel for professional employment on commercial/retail collections and bankruptcy matters, as well as most general legal work.

For nearly a century, The General Bar, Inc. has operated its business in such a manner as to earn the reputation of being highly ethical, reputable and dedicated to its listees and forwarders.

We encourage users of the GENERAL BAR, as well as the attorneys listed therein, to advise us promptly of any changes in any listed information (address, etc.), or of any other information which indicates a change in status or the standing of the GENERAL BAR listees. We strive to make and to keep our listings as accurate as possible...assistance from forwarders and listees is always welcome.

Changes to GENERAL BAR listees are distributed electronically through supplements published and e-mailed quarterly. These supplements, along with the latest edition of the GB Law Directory, are posted on our website's homepage for you to view and print. We highly recommend that you consult www.generalbar.com, (updated daily), before making a final selection. Attorneys and industry vendors interested in being listed are invited to investigate the possibility by contacting our office.

Referrals properly sent to GENERAL BAR's listed attorneys are covered by GENERAL BAR's insurance program, which provides protection against "theft" as defined in the policy. The insurance program does not however, cover errors or omissions for which our listees may carry their own professional liability policies. The GENERAL BAR disclaims any responsibility for the consequences of legal action initiated or advice given by any listed attorney. The General Bar, Inc., hopes and expects to continue to offer the protections of its insurance program to its clients. However, because of changes in coverage instituted from time to time by the insurance program underwriters, The General Bar, Inc. reserves the right to change, modify, or terminate the insurance program at any time, with or without notice.

In order to send referrals properly, or when making inquiries to counsel, you must inform them that you have selected their name from our network of attorneys. It is also necessary to send us written notification within 35 days from the date on which the matter is sent, so that we may have a record of your use of the GENERAL BAR should the occasion arise when you may require the full services of The General Bar, Inc. These requirements are conditions precedent to coverage under the policy. You may use your own form, excel spreadsheet, or a copy of your initial correspondence with our listee as the required notification to us and to the listee. Claims forwarded properly over www.generalbar.com are automatically registered with The General Bar, Inc. and are covered under the insurance program.

The information contained herein has been obtained from numerous sources. However, General Bar, Inc. makes no guarantee and assumes no responsibility for any loss or damages that may arise from any inaccuracy that may be contained in this publication. Furthermore, no part of this publication may be reproduced, stored in a retrieval system, or transmitted, in any form or by any means, electronic, mechanical, photocopying, recording, or otherwise, without the prior written permission of General Bar, Inc.

Thank you for using the
GENERAL BAR

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Click on the state below to find the listed law firms for that state.

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Arkansas	Maryland	Pennsylvania
California	Massachusetts	Puerto Rico
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District of Columbia	Missouri	Tennessee
Florida	Montana	Texas
Georgia	Nebraska	Utah
Guam	Nevada	Vermont
Hawaii	New Hampshire	Virgin Islands
Idaho	New Jersey	Virginia
Illinois	New Mexico	Washington
Indiana	New York	West Virginia
Iowa	North Carolina	Wisconsin
Kansas	North Dakota	Wyoming

- ❖ Canada Principal Cities Map
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- Click on the link below to find the listed law firms in Canada.*

Canada

- ❖ World Standard Time Zones Map
 - ❖ International Dialing Codes Chart
 - ❖ List of Foreign Counsel and Solicitors
- Click on the link below to find the listed law firms in foreign countries.*

Foreign

- ❖ Commercial Law League of America Operative Guides
- ❖ Bonding Coupons



Certificate of Insurance

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter coverage afforded by the policy.

Producer:

Alera Group
22901 Millcreek Blvd #160
Cleveland, OH 44122

Insured:

The General Bar, Inc.
25000 Center Ridge Rd.
Cleveland, OH 44145

Company Affording Coverage:

Federal Insurance Company

Coverage:

This is to certify that a policy of insurance listed below has been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy described herein is subject to all terms, exclusions and conditions of such policy.

Types of Insurance:

Commercial Crime Policy

Policy Effective Date:

February 1, 2025

Policy Expiration Date:

February 1, 2026


Authorized Representative

GENERAL BAR, INC.

Insurance Program

The following is a summary of the key features and requirements of the GENERAL BAR, INC. Insurance Program. This summary is provided solely for the sake of convenience, and is qualified in its entirety by reference to the specific terms and conditions of the Policy and the rules of General Bar, Inc. as in effect from time to time.

Please note that General Bar, Inc. does not itself insure any forwarded claim, or otherwise provide any surety for any listed firm. The Policy is provided by a commercial insurer, and General Bar's obligations under this program are to forward any claim with supporting documents to the insurer. General Bar, Inc. expressly disclaims any other obligation or liability of any kind. Accordingly, to the extent the insurer denies coverage of a claim, or coverage is otherwise unavailable, a forwarder will not be entitled to payment from the General Bar, Inc.

Subject to the terms and conditions of the coverage set forth in the Policy, this program indemnifies those who forward cases through General Bar, Inc. to their listed law firms (listees) against loss due to theft by listed lawyers (not employees) and not against negligence or any other delinquent misconduct, error of judgment, or breach of contract whatsoever on the part of the attorneys. This Insurance Program is in the form of a \$2,000,000.00 Insurance Policy, and the liability of the General Bar, Inc., its subsidiaries and affiliates, is limited to claims with respect to which the insurer accepts liability.

Some key specifics of this program are as follows:

1. The Insurance Program includes coverage against acts of "Theft" as defined in the Policy. This is not a malpractice insurance program. Contact our office for GB listee malpractice and employee theft information.
2. It covers properly registered cases for 36 months, from the date of employment, except that in the event that the listing of an attorney/law firm is terminated for any reason, the coverage period will not exceed 12 months from the date of termination. Proper registration requires each forwarder to send notification to General Bar, Inc. within 35 days from the date each referral was made to the GB listed law firm (listee), identifying the listee and such additional information as the General Bar, Inc. may require. In addition, the listee must be notified on *each* referral that his/her name was selected from General Bar, Inc. Compliance with this rule is a condition precedent to coverage under the Policy.
3. This program covers listees and claims in all 50 states and Canada, but does not provide coverage on foreign attorneys including Puerto Rico, Guam, and the Virgin Islands.
4. Neither General Bar, Inc. nor the insurer shall be liable for any loss through any attorney whose names were not listed in the publication and/or web site at the time of employment. It is incumbent upon the forwarder to consult General Bar's current directory, web site (www.generalbar.com), and supplements, for the most current listee information.
5. Subject to the terms of the Policy, the loss shall be calculated as the net sum the forwarder would have received had the remittance been made in due course by the attorney or firm of attorneys after deduction of costs, expenses, fees, and commissions due to the attorney(s). Recovery under this Policy will be 90% of the net loss after a deductible of \$250 per claim.
6. Suit fees and advanced court costs are covered if it is proven that suit has not been filed. Suit fees and advanced court costs are not covered if it is proven that suit has been filed. Such coverage is subject to the \$250 deductible and 90% net loss as set forth in the Policy.
7. General Bar, Inc. and the insurer assume no liability for dispute in fee deductions in connection with suit and/or legal fees.
8. The forwarder, on becoming aware of any act or acts which may be the basis of a claim under the Insurance Program, shall notify the law list immediately. The forwarder must thereafter furnish supporting documentation and a total loss figure to General Bar, Inc. within 90 days.
9. The Policy does not cover expenses incurred in establishing existence and the amount of loss due to "Theft".
10. If there is a discrepancy on a remittance by a listed attorney, it is incumbent upon the forwarder to submit to General Bar, Inc. for adjustment, the attorney's check and any other pertinent case information. Under no circumstances should the original check be returned to the attorney for adjustment. Violation of this rule will nullify coverage under this Insurance Program.
11. No forwarder shall seek insurance coverage with more than one law list on a single item placed with a listee, nor shall the forwarder indicate insurance coverage with more than one list to the listee on a single case. Violation of this rule will nullify coverage under this Insurance Program.

The General Bar, Inc., hopes and expects to continue to offer the protections of its Insurance Program to its forwarders. However, because of changes in coverage instituted from time to time by the Insurance Program underwriters, General Bar, Inc. reserves the right to change, modify, or terminate the Insurance Program at any time, with or without notice.

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**ARE YOU NOTIFYING GENERAL BAR
AND THE VENDORS ON
EACH REFERRAL FOR BEST RESULTS?**

We hope our listing of industry resources and vendors will be of value to you. However, GENERAL BAR disclaims any responsibility for the consequences of any action initiated or any advice given by these vendors.

AGENCY & ATTORNEY AUDIT SERVICES

DEBTNEXT SOLUTIONS

175 Montrose West Ave., Ste. 170
Copley, OH 44321
Tel: 330-665-0400
E-Mail: sales@debtnext.com
Web: www.debtnext.com

APPRAISAL SPECIALISTS

MARION FINANCIAL CORP.

12 Greenway Plaza, Ste. 1100
Houston, TX 77046
Tel: 713-988-8000
E-Mail: edens@marionfinancial.com
Web: www.marionfinancial.com
Contact: Thomas M. Edens

A/R CONSULTING

COREVISION LEGAL SUPPORT SERVICES

845 Third Ave., 6th Fl.
New York, NY 10022
Tel: 561-953-4650
E-Mail: info@corevision.com
Web: www.corevision.com

ASSET BUYERS

KAULKIN GINSBERG COMPANY

20251 Century Blvd., Ste. 160
Germantown, MD 20874
Tel: 301-907-0840
E-Mail: hq@kaulkin.com
Web: www.kaulkin.com
Contact: Mike Ginsberg

ONTARIO SYSTEMS, LLC

1150 W. Kilgore Ave.
Muncie, IN 47305
Tel: 765-751-7000
E-Mail: sales@ontariosystems.com
Web: www.ontariosystems.com

THE DEBT MARKETPLACE

10440 Pioneer Blvd., Ste. 2
Santa Fe Springs, CA 90670-8235
Tel: 562-906-1101
E-Mail: info@debtmarketplace.com
Web: www.debtmarketplace.com
Contact: Dennis Hammond

ASSET MANAGEMENT

SQUARE TWO FINANCIAL

4340 S. Monaco St., Ste. 200
Denver, CO 80237
Tel: 877-304-0146
E-Mail: contact@squaretwofinancial.com
Web: www.squaretwofinancial.com
Contact: Rick Roth

ASSET SEARCH

CHECKMATE INVESTIGATIVE SERVICES

5701 Lonetree Blvd., Ste. 303
Rocklin, CA 95765
Tel: 800-675-6636
E-Mail: support@checkmatereports.com
Web: www.checkmatereports.com
Contact: Dawn Jankowski

MERLIN LOCATE SERVICES

2130 9th St. W, Ste. 323
Columbia Falls, MT 59912
Tel: 855-321-4960
E-Mail: khall@merlinlocate.com
Web: www.merlinlocate.com
Contact: Kristin Hall

NATIONWIDE TRACERS

P.O. Box 257
Spring Lake, NJ 07762
Tel: 732-974-9710
E-Mail: cblack3076@aol.com
Web: www.nationwidetracers.com
Contact: Chris Black

TAG MESSENGER, INC.

1027 E. Washington St.
Phoenix, AZ 85034
Tel: 602-254-3900
E-Mail: dave@tagmessenger.com
Web: www.tagmessenger.com
Contact: Dave Rolf

WINDSEARCH

1285 52nd St., Ste. 2A
Brooklyn, NY 11219
Tel: 888-946-3732
E-Mail: customersupport@888windsearch.com
Web: www.888windsearch.com

ASSOCIATIONS

ACA INTERNATIONAL

4040 W. 70th St.
Minneapolis, MN 55435
Tel: 952-926-6547
E-Mail: aca@acainternational.org
Web: www.acainternational.org

AMERICAN ASSN. OF HEALTHCARE ADMIN. MGT.

11240 Waples Mill Rd., Ste. 200
Fairfax, VA 22030
Tel: 703-281-4043
E-Mail: sharon@aaham.org
Web: www.aaham.org
Contact: Sharon Galler

COMMERCIAL COLLECTION AGENCIES OF AMERICA

P.O. Box 1695
Arlington Heights, IL 60006
Tel: 847-907-4670
E-Mail: awaggoner@certifiedccaa.com
Web: www.commercialcollectionagenciesofamerica.com
Contact: Annette Waggoner

(continued on next page)

ASSOCIATIONS (continued)

COMMERCIAL LAW LEAGUE OF AMERICA (CLLA)

3005 Tollview Dr.
Rolling Meadows, IL 60008
Tel: 312-240-1400
E-Mail: info@clla.org
Web: www.clla.org
Contact: Phil Lattanzio

CREDIT RESEARCH FOUNDATION

1812 Baltimore Blvd., Ste. H
Westminster, MD 21157
Tel: 443-821-3000
E-Mail: crf-info@crfonline.org
Web: www.crfonline.org

INTERNATIONAL ASSN. OF COMMERCIAL COLLECTORS

3200 Courthouse Lane
Eagan, MN 55121-1585
Tel: 800-859-9526
E-Mail: iacc@commercialcollector.com
Web: www.commercialcollector.com
Contact: Jessica Hartmann

NATIONAL ASSN. OF SUBROGATION PROFESSIONALS (NASP)

400 Mosites Way
Pittsburgh, PA 15205
Tel: 800-574-9961
E-Mail: leslie.wiernik@subrogation.org
Web: www.subrogation.org
Contact: Leslie Wiernik

NATIONAL ASSN. OF PROFESSIONAL PROCESS SERVERS

P.O. Box 4547
Portland, OR 97208-4547
Tel: 800-477-8211
E-Mail: administrator@napps.org
Web: www.napps.org

NATIONAL CREDITORS BAR ASSOCIATION (NCBA)

8043 Cooper Creek Blvd., Ste. 206
University Park, FL 34201
Tel: 202-861-0706
E-Mail: mark@creditorsbar.org
Web: www.creditorsbar.org

RECEIVABLES MANAGEMENT ASSN. INTERNATIONAL

1050 Fulton Avenue, Suite 120
Sacramento, CA 95825
Tel: 916-482-2462
E-Mail: info@rmassociation.org
Web: rmassociation.org

AUCTION SERVICES

SKIPCO AUTO AUCTION

700 Elm Ridge Ave.
Canal Fulton, OH 44614
Tel: 330-854-4900
E-Mail: info@skipco.com
Web: www.skipcoautoauction.com

BACKGROUND INVESTIGATIONS

ACHIEVEMENT TEC

4220 Proton Rd.
Dallas, TX 75244
Tel: 800-333-5852
E-Mail: achieve@personalitytesting.com
Web: www.personalitytesting.com

FACTUAL DATA

5200 Hahns Peak Dr.
Loveland, CO 80538
Tel: 800-216-3463
E-Mail: sales@factualdata.com
Web: www.factualdata.com

IRT INFORMATION SYSTEMS, INC.

P.O. Box 181897
Dallas, TX 75218
Tel: 214-662-1006
E-Mail: dave@texasgumshoe.com
Web: www.texasgumshoe.com
Contact: David Cohen

BAD DEBT PORTFOLIOS

ABSOLUTE RESOLUTIONS CORP.

591 Camino de la Reina, Ste. 1219
San Diego, CA 92108
Tel: 800-713-0670
E-Mail: info@absoluteresolutions.com
Web: www.absoluteresolutions.com

TRAKAMERICA

27500 Riverview Center Blvd., Ste. 200
Bonita Springs, FL 34134
Tel: 855-400-3889
E-Mail: info@trakamerica.com
Web: www.trakamerica.com

BOND BROKERS

INTERNATIONAL SURETIES, LTD.

701 Poydras St., Ste. 420
New Orleans, LA 70139
Tel: 504-581-6404
E-Mail: ckehoe@internationalsureties.com
Web: www.internationalsureties.com
Contact: Cappy Kehoe

BUSINESS SERVICES

ASTRA BUSINESS SERVICES INC.

P.O. Box 4072
Greensboro, NC 27404
Tel: 866-823-1670
E-Mail: info@astraglobal.com
Web: www.astraglobal.com

CALL CENTER SERVICES

CASTEL COMMUNICATIONS LLC

4285 Genesee St.
Buffalo, NY 14225
Tel: 800-657-8215
E-Mail: apacifico@castel.com
Web: www.castel.com
Contact: Anne Pacifico

DIAL CONNECTION

309 Fellowship Rd., Ste. 200
Mt. Laurel, NJ 08054
Tel: 856-336-6120
E-Mail: info@dialconnection.com
Web: www.dialconnection.com

NOBLE SYSTEMS CORPORATION

1200 Ashwood Pkwy., Ste. 300
Atlanta, GA 30338
Tel: 404-851-1331
E-Mail: info@noblesys.com
Web: www.noblesys.com

RADIUS GLOBAL SOLUTIONS

9550 Regency Sq. Blvd., Ste. 500
Jacksonville, FL 32225
Tel: 267-419-1111
E-Mail: sales@radiusgs.com
Web: www.radiusgs.com

CALL RECORDING

CO-NEXUS COMMUNICATIONS SYSTEMS, INC.

5600 Northwest Central Dr., Ste. 102
Houston, TX 77092
Tel: 713-690-5656
E-Mail: sales@co-nexus.com
Web: www.co-nexus.com

CHECK SERVICES / PROCESSING

CALLIPAY

32751 Middlebelt Rd., Ste. 100
Farmington Hills, MI 48334
Tel: 888-882-9204
E-Mail: info@callipay.com
Web: www.callipay.com

CROSSCHECK, INC.

1440 N. McDowell Blvd.
Petaluma, CA 94954
Tel: 707-665-2100
E-Mail: sales@cross-check.com
Web: www.cross-check.com

CYCLONE SOFTWARE

5401 W. 10th St., Ste. 100
Greeley, CO 80634
Tel: 970-353-4555
E-Mail: sales@cyclonesoft.com
Web: www.cyclonesoft.com

NATIONAL PAYMENTS, INC.

1635 Ohms Way, Ste. A
Costa Mesa, CA 92627
Tel: 949-722-7755
E-Mail: sales@nationalpayments.com
Web: www.nationalpayments.com

CHECK SERVICES / PROCESSING (continued)

SOLUTRAN

13305 12th Ave. N
Minneapolis, MN 55441
Tel: 763-559-2225
E-Mail: solutions@solutran.com
Web: www.solutran.com

COLLECTION INDUSTRY RESOURCES

CRANE AGENCY

100 N. Broadway, Ste. 900
St. Louis, MO 63102
Tel: 314-241-8700
Web: www.craneagency.com

MARION FINANCIAL CORP.

3700 Buffalo Speedway, Ste. 610
Houston, TX 77098
Tel: 713-988-8000
E-Mail: edens@marionfinancial.com
Web: www.marionfinancial.com
Contact: Thomas M. Edens

COLLECTION SOFTWARE

ACCELERATED DATA SYSTEMS, INC.

5295 DTC Parkway
Greenwood Village, CO 80111
Tel: 303-706-1101
E-Mail: ads_sales@accelerateddata.com
Web: www.accelerateddata.com

APOLLO ENTERPRISE SOLUTIONS, LLC

111 W. Ocean Blvd., Ste. 1750
Long Beach, CA 90802
Tel: 562-513-3421
Contact: Sha'Donna Brewer

BFRAME COLLECTIONS SOFTWARE

375 Northridge Rd., Ste. 550
Atlanta, GA 30350
Tel: 470-336-3194
E-Mail: support@bframe.com
Web: www.bframe.com

CASE MASTER, INC.

P.O. Box 5722
Gainesville, FL 32627
Tel: 386-675-0177
E-Mail: gwilson@casemasterpro.com
Web: www.casemasterpro.com
Contact: Geri Wilson

CASETRACKER 123

934 University Dr., Ste. 141
Coral Springs, FL 33065
Tel: 954-755-1763
E-Mail: casetrackerlaw@gmail.com
Web: www.casetracker123.com

CDS SOFTWARE

2225 First St., Ste. 102
Simi Valley, CA 93065
Tel: 888-816-3333
Web: www.collectone.com
Contact: Mark Bergmann

(continued on next page)

COLLECTION SOFTWARE (continued)

COLLECTION WORKS

1810 Peachtree Industrial Blvd., Ste. 200
Duluth, GA 30097
Tel: 770-295-2302
Web: www.collectone.com

COLLECTPLUS

9900 W. Sample Rd., Ste. 200
Coral Springs, FL 33065
Tel: 954-255-2626
E-Mail: sales@collectplus.com
Web: www.collectplus.com

COLUMBIA ULTIMATE

4400 NE 77th Ave., Ste. 100
Vancouver, WA 98662
Tel: 800-488-4420
E-Mail: lisa.mccasline@columbiaultimate.com
Web: www.columbiaultimate.com
Contact: Lisa McCasline

COMPUTER ASSIST

1449 New Haven Rd.
Naugatuck, CT 06770
Tel: 203-729-1120
E-Mail: ecams@ca-am-s.com
Web: www.c-a-m-s.com
Contact: Jack Fletcher

COMTECH SYSTEMS, INC.

15640 NE 4th Plain Blvd., Ste. 106, #803
Vancouver, WA 98682
Tel: 250-391-0466
E-Mail: info@collect.org
Web: www.collect.org

COMTRONIC SYSTEMS

110 E. 2nd St.
Cle Elum, WA 98922
Tel: 509-573-4300
E-Mail: sales@comtronic.com
Web: www.comtronicsystems.com

CR SOFTWARE, INC.

4035 Ridge Top Rd., Ste. 600
Fairfax, VA 22030
Tel: 703-934-9060
E-Mail: marketing@crsoftwareinc.com
Web: www.crsoftwareinc.com
Contact: Vilis Ozols

DAKCS SOFTWARE SYSTEMS

372 24th St., Ste. 410
Ogden, UT 84401
Tel: 800-873-2527
E-Mail: sales@dakcs.com
Web: www.dakcs.com
Contact: Ashlee Hyden

DATA TRANSFORMATION CORPORATION

1 Penn Plaza, Ste. 4515
New York, NY 10119
Tel: 212-563-7565
E-Mail: etullis@dtcss.com
Web: www.dtcss.com
Contact: Ellis Tullis

COLLECTION SOFTWARE (continued)

DEBT\$NET COLLECTION SOFTWARE

P.O. Box 4091
Bremerton, WA 98312
Tel: 800-552-8397
E-Mail: info@debtnet5.com
Web: www.debtnet5.com

FOCUS 1 DATA SYSTEMS, INC.

13200 North Haggerty Rd.
Plymouth, MI 48170
Tel: 313-624-3360
E-Mail: tnesbitt@focus1data.com
Web: www.focus1data.com
Contact: Todd Nesbitt

GLOBAL COLLECTION SYSTEMS, INC.

31805 Temecula Pkwy., Ste. 731
Temecula, CA 92592
Tel: 949-425-1451
E-Mail: sales@globalcollectionsystems.com
Web: www.globalcollectionsystems.com

HUBBARD SYSTEMS, INC.

130 Inverness Center Pkwy., Box 110
Birmingham, AL 35242
Tel: 800-933-7995
E-Mail: sales@hubbardsystems.com
Web: www.hubbardsystems.com
Contact: Margaret Hubbard

INTERPROSE CORP.

201 NE Park Plaza Dr., Ste. 170
Vancouver, WA 98684
Tel: 844-224-1135
Web: www.interprose.com

JST COLLECT MAX

804 Moorefield Park Dr., Ste. 305
Richmond, VA 23236
Tel: 804-288-7850
E-Mail: lboehling@collectmax.com
Web: www.collectmax.com
Contact: Laura Boehling

LARIAT SOFTWARE, LLC

9201 N. 25th Ave., Ste. 260
Phoenix, AZ 85021
Tel: 602-749-9933
E-Mail: denniss@lariatsoftware.com
Web: www.lariatsoftware.com
Contact: Dennis Scholler

MEDIA TECH GUY SOFTWARE

1205 Longford Ln.
Bloomington, IL 61704-4503
Tel: 309-808-4330
E-Mail: info@mediatechguy.com
Web: www.mediatechguy.com
Contact: Barry Koehler

PIMSWARE, LLC

11720 Amber Park Dr., Ste. 160
Alpharetta, GA 30009
Tel: 866-987-7467
E-Mail: info@pimsware.com
Web: www.pimsware.com

(continued on next page)

COLLECTION SOFTWARE (continued)

PSC INFO GROUP

105 Montgomery Ave.
Oaks, PA 19456
Tel: 610-650-3900
E-Mail: info@psconfogroup.com
Web: www.pscinfogroup.com

QUANTRAX CORPORATION

4300 Montgomery Ave., Ste. 105
Bethesda, MD 20814
Tel: 301-657-2084
E-Mail: marketing@quantrax.com
Web: www.quantrax.com

ROYDAN ENTERPRISES LTD.

602 N. 9th St.
Manitowoc, WI 54220
Tel: 920-684-3688
E-Mail: sales@roydan.com
Web: www.roydan.com
Contact: Dan Hornung

TOTALITY SOFTWARE, INC.

9974 Scripps Ranch Blvd., Ste. 305
San Diego, CA 92131
Tel: 800-286-3536
E-Mail: info@totalitysoftware.com
Web: www.totalitysoftware.com

UNI-SOURCE 2000, INC.

11040 Manchester Rd., Ste. 200
St. Louis, MO 63122
Tel: 314-822-3735
E-Mail: sales@uni-collect.com
Web: www.uni-collect.com

COMMERCIAL CREDIT REPORTS

CREDITSAFE

4635 Crackersport Rd., Ste. 200
Allentown, PA 18104
Tel: 855-551-6903
E-Mail: usoinfo@creditsafe.com
Web: www.creditsafe.com

COMMUNICATIONS SOLUTIONS

AMERICAN BUSINESS COMMUNICATION

12942 63rd Ave. N
Maple Grove, MN 55369
Tel: 763-416-1100
E-Mail: abc@ambuscom.com
Web: www.ambuscom.com

ANTARES INFORMATION TECHNOLOGIES SOLUTIONS

8481 Jefferson Highway, Ste. 200
Minneapolis, MN 55369
Tel: 763-493-5285
Web: www.atares.pro

CENTRON DATA SERVICES INC.

1175 Devin Dr.
Norton Shores, MI 49441
Tel: 800-732-8787
Web: www.centrondata.com

COMMUNICATIONS SOLUTIONS (continued)

FICO

3661 Valley Centre Dr., Ste. 500
San Diego, CA 92130
Tel: 858-369-8000
Web: www.fico.com

GLOBAL CONNECT

5218 Atlantic Ave., Ste. 300
Mays Landing, NJ 08330
Tel: 609-837-8200
E-Mail: valerie@gcl.com
Web: www.gcl.com
Contact: Valerie Bird

IAT (INFORMATION ACCESS TECHNOLOGY)

6671 S. Redwood Rd., Ste. 201
West Jordan, UT 84084
Tel: 801-265-8800
E-Mail: info@iat-cti.com
Web: www.iat-cti.com

MATRIX IMAGING SOLUTIONS, INC.

6341 Inducon Drive East
Sanborn, NY 14132
Tel: 800-675-9505
Web: www.matriximaging.com

NUANCE ENTERPRISE SOLUTIONS & SERVICES CORP.

821 2nd Ave, Ste. 1000
Seattle, WA 98104
Tel: 206-902-3900
Contact: David McCann

SKY CREEK CORPORATION

1110 Herndon Pkwy., Ste. 200
Herndon, VA 20170
Tel: 855-759-2733
E-Mail: skycreek_info@skycreek.com
Web: www.skycreek.com
Contact: Jack Havas

SOUND BITE COMMUNICATIONS, INC.

22 Crosby Dr.
Bedford, MA 01730
Tel: 781-897-2500
E-Mail: sales@soundbite.com
Web: www.soundbitecomm.com
Contact: Noreen Henrich

SOUTHDATA, INC.

201 Technology Lane
Mount Airy, NC 27030
Tel: 800-549-4722
E-Mail: sales@southdata.com
Web: www.southdata.com

COMPLIANCE ISSUES

COMPLIANCE UMBRELLA

801 2nd Ave. N, 3rd Fl.
Franklin, TN 37065
Tel: 615-257-1490
E-Mail: info@complianceumbrella.com
Web: www.complianceumbrella.com
Contact: Tom Brannon

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COMPLIANCE ISSUES (continued)

CORNERSTONE SUPPORT

70 Mansell Ct., Ste. 250
Roswell, GA 30076
Tel: 888-650-3240
E-Mail: info@cornerstonesupport.com
Web: www.cornerstonesupport.com
Contact: Joel Blackburn

CONSULTING

ASIA CREDIT MONITORS

370 Kwun Tong Rd.
Hong Kong
Tel: 852 9504 2485
E-Mail: enquiry@bibo.com.hk
Web: www.bibo.com.hk

CREDIT & COLLECTION EDUCATION FORUM

P.O. Box 613
Scarsdale, NY 10583
Tel: 914-582-0285
E-Mail: info@ccefgroup.com
Web: www.ccefgroup.com
Contact: Jay Winston

EMPRISE TECHNOLOGIES

5693 Swan Creek Dr.
Toledo, OH 43614
Tel: 419-720-6982
E-Mail: info@emprise1.com
Web: www.emprise1.com

FAIR DEBT CONSULTANTS, LLC

1212 Guadalupe, Ste. G1
Austin, TX 78701-1837
Tel: 866-972-3247
E-Mail: mnewburger@fairdebt.com
Web: www.fairdebt.com
Contact: Manuel Newburger

GARNET CAPITAL ADVISORS

500 Mamaroneck Ave., Ste. 215
Harrison, NY 10528
Tel: 914-406-7880
E-Mail: info@garnetcapital.com
Web: www.garnetcapital.com
Contact: Lou DiPalma

INCHARGE INSTITUTE

5750 Major Blvd., Ste. 300
Orlando FL 32819
Tel: 800-565-8953
E-Mail: contact-us@incharge.org
Web: www.incharge.org
Contact: Etta Money

LIGHTHOUSE CONSULTING, INC.

P.O. Box 1484
St. Augustine, FL 32085
Tel: 904-687-1687
E-Mail: phil@lighthouseconsultinginc.com
Web: lighthouseconsultinginc.com
Contact: Phillip Duff

CONSULTING (continued)

OMNIA GROUP, INC.

1501 W. Cleveland St., Ste. 300
Tampa, FL 33606
Tel: 800-525-7117
E-Mail: info@omniagroup.com
Web: www.omniagroup.com
Contact: Carletta Clyatt

PEACOCK CONSULTING, LLC

5118 Arrowhead Dr.
Monona, WI 53716
Tel: 608-663-1722
E-Mail: info@peacock-consulting.com
Web: www.peacock-consulting.com
Contact: Sarah Headly

SCORE STATISTICAL CONSULTING

4141 Yonge St., Ste. 305
Toronto, Ontario M2P 2A8
Tel: 416-861-1217
E-Mail: info@scorestat.com
Web: www.scorestat.com

TEC SERVICES GROUP, INC.

5926 Palmer Blvd.
Sarasota, FL 34232
Tel: 941-375-0300
E-Mail: info@tecsg.com
Web: www.tecsg.com

THE EDGE COLLECTION & RECOVERY CONSULTING SERVICE

17455 48th Place N
Minneapolis, MN 55446
Tel: 763-205-5811
E-Mail: patti@consulttheedge.com
Web: www.consulttheedge.com
Contact: Patti Dunn

THE INTELITECH GROUP

4800 NW Cames Meadows Dr., Ste. 220
Cames, WA 98607
Tel: 360-260-9780
E-Mail: consult@intelitechgroup.com
Web: www.intelitechgroup.com

WORLDWIDE STRATEGIES

3801 E. Florida Ave., Ste. 400
Denver, CO 80210
Tel: 303-991-5887
E-Mail: info@wideinc.com
Web: www.worldwidestrategies.com
Contact: James Samuels

COST RECOVERY

VERITRAK SYSTEMS, INC.

27101 East Oviatt Rd.
Cleveland, OH 44140
Tel: 440-899-7600
E-Mail: bdlong@veritrak.com
Web: www.veritrak.com
Contact: William DeLong

CREDIT CARD PROCESSING

PAY N SECONDS

240 Glenis Dr.
Murfreesboro, TN 37129
Tel: 800-353-9130
E-Mail: rrobinson@payteksolutions.com
Web: www.paynseconds.com
Contact: Ricky Robinson

PDCFLOW

372 24th St., Ste. 410
Ogden, UT 84401
Tel: 877-732-4814
E-Mail: sales@pdcflow.com
Web: www.pdcflow.com
Contact: Jeremy Fong

CREDIT INFORMATION SERVICES

CLARITY SERVICES, INC.

P.O. Box 5717
Clearwater, FL 33758
Tel: 727-400-6777
E-Mail: salesdepartment@clarityservices.com
Web: www.clarityservices.com
Contact: Lorraine Ansley

CORELOGIC/TELETRACK

40 Pacifica, Ste., Ste. 900
Irvine, CA 92618
Tel: 800-4261466
E-Mail: sales@corelogic.com
Web: www.corelogic.com

EQUIFAX

P.O. Box 7410241
Atlanta, GA 30374-0241
Tel: 800-685-1111
Web: www.equifax.com

EXPERIAN

475 Anton Blvd.
Costa Mesa, CA 92626
Tel: 714-830-7000
Web: www.experian.com

INET CREDIT EXCHANGE

P.O. Box 480108
Kansas City, MO 64148
Tel: 800-527-1404
E-Mail: info@inetcreditexchange.com
Web: www.inetcreditexchange.com

QUALITY ASSET RECOVERY, LLC

7 Foster Ave., Ste. 101
Gibbsboro, NJ 08026
Tel: 856-925-1010
Web: www.qarcollect.com

CREDIT REPAIR & EDUCATION

RM CN CREDIT SERVICES, INC.

375 Adriatic Pkwy., Ste. 2205
McKinney, TX 75072
Tel: 972-529-0900
Web: www.repairmycreditnow.com
Contact: Doug Parker

DATA COLLECTION

MULTISCAN CORP.

1110 Brickell Ave., Ste. 502
Miami, FL 33131
Tel: 305-373-8007
E-Mail: yolanda@multiscan-corp.com
Web: www.multiscan-corp.com
Contact: Yolanda Jaquete

DATA COMMUNICATIONS

DIVERSIFIED DATA & COMMUNICATIONS, INC.

10811 Northend Ave.
Ferndale, MI 48220
Tel: 248-399-0715
E-Mail: sales.info@divdat.com
Web: www.divdat.com

DATA ENTRY

PCI GROUP, INC.

11632 Harrisburg Rd.
Fort Mill, SC 29707
Tel: 803-578-7700
E-Mail: info@pcigroup.com
Web: www.pcigroup.com

DATA MANAGEMENT

VERTICAN TECHNOLOGIES, INC.

170 Changebridge Rd., Ste. A4-2
Montville, NJ 07045
Tel: 800-435-7257
Web: www.vertican.com
Contact: Nicholas Arcaro

DEBT BUYERS & SELLERS

ACQUISITION MANAGEMENT, INC.

P.O. Box 6783
Greenville, SC 29606
Tel: 800-732-1526
E-Mail: sales@acqmgmt.com
Web: www.acqmgmt.com

ASSET ACQUISITION GROUP, LLC

6825 E. Tennessee Ave., Ste. 5525
Denver, CO 80224
Tel: 303-694-0031
E-Mail: sales@assetacquisition.com
Web: www.assetacquisition.com
Contact: Donna Meier

BAL FINANCIAL LLC

610 W. Lovers Ln.
Arlington, TX 76010
Tel: 617-595-5794
E-Mail: mheldner@balfinancialllc.com
Web: www.balfinancialllc.com

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DEBT BUYERS & SELLERS (continued)

CAVALRY PORTFOLIO SERVICES, LLC

500 Summit Lake Drive, Ste. 400
Valhalla, NY 10595
Tel: 866-483-5139
E-Mail: abrothers@cavps.com
Web: www.cavalryportfolioservices.com
Contact: Al Brothers

CREDITMAX LLC

625 N. Flagler Dr., Ste. 625
West Palm Beach, FL 33401
Tel: 561-352-2200
Contact: Brian Williams

ENCORE CAPITAL GROUP

350 Camino De La Reina, Ste. 100
San Diego, CA 92108
Tel: 877-445-4581
E-Mail: acquisitionsales@encorecapitalgroup.com
Web: www.encorecapitalgroup.com

GENESIS FINANCIAL SOLUTIONS

8405 SW Nimbus Ave., Ste. A
Beaverton, OR 97008
Tel: 503-268-4700
E-Mail: cburrows@genesis-fs.com
Web: www.genesis-fs.com
Contact: Charlie Burrows

GLOBAL PAYMENTS

3550 Lenox Rd., Ste. 300
Atlanta, GA 30326
Tel: 770-829-8000
Web: www.globalpaymentsinc.com

GLOBE ACCEPTANCE CO.

P.O. Box 65400
West Des Moines, IA 50265
Tel: 515-225-9067
Web: www.globeacceptance.com

NATIONAL LOAN EXCHANGE, INC.

10 Sunset Hills Professional Centre
Edwardsville, IL 62025
Tel: 618-692-9500
E-Mail: tonys@nlex.com
Web: www.nlex.com
Contact: Tony Spencer

OLIPHANT FINANCIAL, LLC

1800 2nd St., Ste. 603
Sarasota, FL 34236
Tel: 941-360-8990
E-Mail: info@oliphantfinancial.com
Web: www.oliphantfinancial.com

PORTFOLIO RECOVERY ASSOCIATES, INC.

120 Corporate Blvd.
Norfolk, VA 23502
Tel: 888-772-7326
E-Mail: majohnson@portfoliorecovery.com
Web: www.portfoliorecovery.com
Contact: Mark Johnson

DEBT BUYERS & SELLERS (continued)

THE SAGRES COMPANY

10350 Science Center Dr., Ste. 100
San Diego, CA 92121
Tel: 800-398-5557
E-Mail: information@sagresco.com

UNIFUND

10625 Techwood Circle
Cincinnati, OH 45242
Tel: 513-489-8877
E-Mail: tracey.gibson@unifund.com
Web: www.unifund.com
Contact: Tracey Gibson

WORLDWIDE DEBT EXCHANGE, LLC

9009 Town Center Pkwy.
Lakewood Ranch, FL 34202
Tel: 941-360-3000
E-Mail: info@wwde.com

DIRECTORY ASSISTANCE DATA

CENTRIS INFORMATION SERVICES

119 W. Tyler St., Ste. 260
Longview, TX 75601
Tel: 800-530-4897
E-Mail: kudos@centrisinfo.com
Web: www.centrisinfo.com

DATASERV

1630 Des Peres Rd., Ste. 301
St. Louis, MO 63131
Tel: 314-842-1155
E-Mail: info@dataserv.com
Web: www.dataserv.info

DISASTER PLANNING

MITCHELL-WAYNE TECHNOLOGIES

312 23rd St. N
Birmingham, AL 35203
Tel: 205-313-7500
E-Mail: mitchell@mitchellwayne.com
Web: www.mitchellwayne.com
Contact: Mitch Hungerpillar

DOCUMENT SERVICES

AXACORE DOCUMENT MANAGEMENT SOLUTIONS

8885 Rio San Diego Dr., Ste. 240
San Diego, CA 92108
Tel: 858-427-4301
E-Mail: sales@axacore.com
Web: www.axacore.com

CHARLES JONES

300 Phillips Blvd., Ste. 400
Trenton, NJ 08650
Tel: 800-792-8888
E-Mail: corpservices@signatureinfo.com
Web: www.charlesjones.com

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DOCUMENT SERVICES (continued)

CPS STATEMENTS

401 Tuscarawas St. W
Canton, OH 44702
Tel: 877-454-7411
E-Mail: data@cpsstatements.com
Web: www.cpsstatements.com
Contact: Robert King

DOCUMENT LOCATOR

15495 S.W. Sequoia Pkwy., Ste. 190
Portland, OR 97224
Tel: 800-298-1172
E-Mail: inquiries@columbiasoft.com
Web: www.documentlocator.com
Contact: Carl Azar

DOCUMENT PREPARATION SERVICES, LLC

52013 Snow Owl Ct.
Shelby Township, MI 48315
Tel: 586-2754870
E-Mail: cjv@docprepplc.com
Web: www.docprepplc.com
Contact: Paul E. Varchetti

EFILE CABINET

4101 N. Thanksgiving Way
Lehi, UT 84043
Tel: 801-374-5505
E-Mail: info@efilecabinet.com
Web: www.efilecabinet.com

FIREFLY LEGAL

19150 S. 88th Ave.
Mokena, IL 60448
Tel: 708-326-1410
E-Mail: marketing@fireflylegal.com
Web: www.fireflylegal.com
Contact: Jennifer Dlugolecki

NCP SOLUTIONS

5200 E. Lake Blvd.
Birmingham, AL 35217
Tel: 205-849-5200
E-Mail: sales_inquiry@ncpsolutions.com
Web: www.ncpsolutions.com

PDCFLOW

372 24th St., Ste. 410
Ogden, UT 84401
Tel: 877-732-4814
E-Mail: jfong@pdcflow.com
Web: www.pdcflow.com
Contact: Jeremy Fong

EDUCATION / TRAINING

ADVANCED EDUCATIONAL TECHNOLOGIES

7825 Fay Ave., Ste. 200
La Jolla, CA 92037
Tel: 800-536-6700
E-Mail: inquiry@collection-training.com
Web: www.collection-training.com

EDUCATION / TRAINING (continued)

CREDIT & COLLECTION EDUCATION FORUM

P.O. Box 613
Scarsdale, NY 10583
Tel: 914-582-0285
E-Mail: jw@ccefgroup.com
Web: www.ccefgroup.com
Contact: Jay Winston

ELECTRONIC BILLING

DATAMATX

3146 Northeast Expressway
Atlanta, GA 30341
Tel: 770-936-5600
E-Mail: info@datamatx.com
Web: www.datamatx.com

PAY SIMPLE, LLC

3601 Walnut St., Ste. 410
Denver, CO 80205
Tel: 800-466-0992
E-Mail: eric@paysimple.com
Web: www.paysimple.com
Contact: Eric Remer

PDCFLOW

372 24th St., Ste. 410
Ogden, UT 84401
Tel: 801-827-0345
E-Mail: jfong@pdcflow.com
Web: www.pdcflow.com
Contact: Jeremy Fong

ELECTRONIC FUND TRANSFERS

EFT NETWORK, INC.

245 Saw Mill River Rd., Ste. 105
Hawthorne, NY 10532
Tel: 800-492-2794
E-Mail: sales@redeposit.com
Web: www.redeposit.com

INTERCEPT EFT

4334 18th Ave. S, Ste. 200
Fargo, ND 58103
Tel: 800-378-3328
Web: www.intercepteft.com
Contact: Matthew Hauff

ELECTRONIC PAYMENT SERVICES

ACCUTY/NRS

1007 Church St.
Evanston, IL 60201
Tel: 847-676-9600
E-Mail: customerservice@accuity.com
Web: www.accuity.com

AFFIRMATIVE TECHNOLOGIES, INC.

28100 US Highway 19 N
Clearwater, FL 33761
Tel: 888-216-1808
Web: www.affirmativeusa.com

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ELECTRONIC PAYMENT SERVICES (continued)

BILLING TREE

8800 Raintree Dr., Ste. 210
Scottsdale, AZ 85260
Tel: 877-424-5587
E-Mail: info@mybillingtree.com
Web: www.mybillingtree.com

GULF MANAGEMENT SYSTEM, INC.

3001 Eastland Blvd., Ste. 6
Clearwater, FL 33761
Tel: 800-947-3156
E-Mail: info@gulfmanagementsystems.com
Web: www.gulfmanagementsystems.com

HEALPAY

203 E. Washington St., Ste. 3
Ann Arbor, MI 48104
Tel: 734-272-4729
E-Mail: info@healpay.com
Web: www.healpay.com
Contact: Erick Bzovi

PAYMENT SAVVY, LLC

5760 Legacy Dr., Ste. B3
Plano, TX 75024
Tel: 866-303-2558
E-Mail: info@paymentsavvy.com
Web: www.paymentsavvy.com

PAYMENTVISION

12276 San Jose Blvd., Ste. 624
Jacksonville, FL 32223
Tel: 800-345-7243
E-Mail: sales@paymentvision.com
Web: www.paymentvision.com

PAYTEK SOLUTIONS

240 Glenis Dr., Ste. 401
Murfreesboro, TN 37129
Tel: 800-641-9998
E-Mail: slittle@payteksolutions.com
Web: www.payteksolutions.com
Contact: Scott Little

PDCFLOW

372 24th St., Ste. 410
Ogden, UT 84401
Tel: 801-827-0345
E-Mail: jfong@pdcflow.com
Web: www.pdcflow.com
Contact: Jeremy Fong

REGAL TECHNOLOGIES

1125 West St., Ste. 529
Annapolis, MD 21401
Tel: 866-766-1066
E-Mail: info@regaltek.com
Web: www.regaltek.com
Contact: Steve Price

ELECTRONIC SIGNATURE

PDCFLOW

372 24th St., Ste. 410
Ogden, UT 84401
Tel: 877-732-4814
E-Mail: jfong@pdcflow.com
Web: www.pdcflow.com
Contact: Jeremy Fong

EMPLOYMENT / RECRUITING

CBY SYSTEMS, INC.

33 S. Duke St.
York, PA 17401
Tel: 717-843-8685
E-Mail: info@cbi.com
Web: www.cby.com
Contact: Steven H. Gohn

CORPORATE TRAINING GROUP, INC./ DIV. OF SHI

APA Hotel, 120 Wood Ave. S., Ste. 405
Iselin, NJ 08830
Tel: 732-635-9033
E-Mail: trainingservices@shi.com
Web: www.ctgtraining.com

S.C. RIVERSIDE, INC.

300 West Broadway, Ste. 36
Council Bluffs, IA 51503
Tel: 712-325-6884
E-Mail: receivable@scriverside.com
Web: www.scriverside.com
Contact: Jim Finocchiaro

SANFORD ROSE ASSOCIATES INTERNATIONAL, INC.

5851 Legacy Circle, Ste. 500
Plano, TX 75024
Tel: 972-616-7870
Web: www.sanfordrose.com

FCRA / FDCA DEFENSE

SHOOK, HARDY & BACON, LLP

2555 Grand Blvd.
Kansas City, MO 64108
Tel: 816-474-6550
Web: www.shb.com

SIMMONDS & NARITA LLP

44 Montgomery St., Ste. 3010
San Francisco, CA 94104
Tel: 415-283-1000
Web: www.snllp.com

HEALTHCARE SERVICES

PRECISEPK

Towne Center Drive
San Diego, CA 83422
Tel: 858-360-7793
E-Mail: information@precisepk.com
Web: www.precisepk.com

IDENTIFICATION VERIFICATION

INTELIUS, INC.

500 NE 108th Ave., Ste. 1660
Bellevue, WA 98004
Tel: 425-454-6200
Web: www.intelius.com
Contact: Ryan McGavran

LEXIS NEXIS

230 Park Ave.
New York City, NY 10169
Tel: 800-8690751
Web: www.lexisnexis.com

LEXIS NEXIS RISK SOLUTIONS

6601 Park of Commerce Blvd.
Boca Raton, FL 33487
Tel: 561-999-4400
Web: www.lexisnexis.com/risk

INDUSTRY NEWS

CUCOLLECTOR

2201 Monroe St., Ste. 405
Santa Clara, CA 95050
Tel: 408-390-2427
Web: www.cucollector.com

INFORMATION TECHNOLOGY

VERTICAN TECHNOLOGIES

55 Lane Rd., Ste. 210
Fairfield, NJ 07004
Tel: 800-435-7257
E-Mail: info@vertican.com
Web: www.vertican.com

INSURANCE

TODD ASSOCIATES, INC.

23825 Commerce Park Rd., Ste. A
Beachwood, OH 44122
Tel: 440-461-1101
E-Mail: gochi@toddassociates.com
Web: www.toddassociates.com
Contact: Gary Ochi

INTERACTIVE VOICE RESPONSE

PDCFLOW

372 24th St., Ste. 410
Ogden, UT 84401
Tel: 877-732-4814
E-Mail: sales@pdcflow.com
Web: www.pdcflow.com
Contact: Jeremy Fong

INTERNATIONAL INVESTIGATIONS & CREDIT REPORTING

AMERICAN INTERNATIONAL ASSOCIATES, LLC

P.O. Box 2035
Buffalo, NY 14226
Tel: 716-707-3009
Web: www.aia-usa.com
Contact: Bruce Hopcus

INVESTIGATORS

INSIGHT CONSULTANTS, INC.

P.O. Box 29280
Columbus, OH 43229
Tel: 614-282-5641
E-Mail: info@piinsight.com
Contact: Bob Rice

NIGHTHAWK INVESTIGATIONS

P.O. Box 1639
Van Alstyne, TX 75495
Tel: 972-222-4295
E-Mail: jamie@nhawk.com
Web: www.nighthawkinvestigations.com

SACS CONSULTING & INVESTIGATIVE SERVICES, INC.

520 S. Main St., Ste. 2516
Akron, OH 44311
Tel: 330-255-1101 ext. 307
E-Mail: info@sacsconsulting.com
Web: www.sacsconsulting.com
Contact: Phillip Rizzo

LAW FIRM MARKETING

THE GENERAL BAR LEGAL NETWORK

25000 Center Ridge Rd.
Cleveland, OH 44145
Tel: 800-533-2500
E-Mail: bob@generalbar.com
Web: www.generalbar.com
Contact: Robert C. Sonnhalter

LEGAL NETWORKS

THE GENERAL BAR LEGAL NETWORK

25000 Center Ridge Rd.
Cleveland, OH 44145
Tel: 800-533-2500
E-Mail: bob@generalbar.com
Web: www.generalbar.com
Contact: Robert C. Sonnhalter

LEGAL SUPPORT

COURT APPEARANCE PROFESSIONALS

10330 Pioneer Blvd., Ste. 220
Santa Fe Springs, CA 90670
Tel: 800-637-6922
E-Mail: eric@appearanywhere.com
Web: www.appearanywhere.com
Contact: Eric Levy

MAILING SERVICES

COMPUMAIL

4057 Port Chicago Hwy., Ste. 300
Concord, CA 94524
Tel: 888-689-7001
E-Mail: info@compumailinc.com
Web: www.compumailinc.com

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MAILING SERVICES (continued)

CONFIRM DELIVERY

3601 Sagamore Pkwy. N., Ste. Eii
Lafayette, IN 47904
Tel: 888-960-6245
E-Mail: info@confirmdelivery.com
Web: www.confirmdelivery.com
Contact: Brian McCammon

INNOVIS DATA SOLUTIONS

P.O. Box 1640
Pittsburgh, PA 15230-1640
Tel: 855-703-9292
E-Mail: info@innovis.com
Web: www.innovis.com

LASERTEC, INC.

33472 Sterling Ponds Blvd.
Sterling Heights, MI 48312
Tel: 800-388-5832
Contact: Bob Diroff

WALZ CERTIFIED MAIL SOLUTIONS

27398 Via Industria
Temecula, CA 92590
Tel: 800-381-3811
E-Mail: sales@walzgroup.com
Web: www.walzgroup.com
Contact: Stephanie Slavin

MANAGEMENT CONSULTING

SEARCH NET CORP.

13483 NW 19th Lane
Miami, FL 33182
Tel: 844-465-3300
E-Mail: snctrezza@mindspring.com
Web: www.searchnetcorp.com
Contact: Marc Trezza

MERGERS & ACQUISITIONS

KAULKIN GINSBERG COMPANY

20251 Century Blvd., Ste. 160
Germantown, MD 20874
Tel: 301-907-0840
E-Mail: hq@kaulkin.com
Web: www.kaulkin.com
Contact: Mike Ginsberg

OUTSOURCE PROVIDERS

ATTORNEYS ON DEMAND

23679 Calabasas Rd., Ste. 356
Calabasas, CA 91302
Tel: 818-591-1766
E-Mail: customerservice@attorneysondemand.net
Web: www.attorneysondemand.net

EXECUTIVE LEVEL SALES OUTSOURCING SERVICE, INC.

2871 Rancho Diamonte
La Costa, CA 92009
Tel: 760-438-1741
E-Mail: sales@elsos.com
Web: www.elsos.com

PREDICTIVE DIALING SYSTEMS

ACCESS! CORPORATION

10825 7th St., Unit B
Rancho Cucamonga, CA 91730
Tel: 877-345-3546
Web: www.accesscorp.com

LIVEVOX INC.

655 Montgomery St., Ste. 1000
San Francisco, CA 94111
Tel: 415-671-6000
Web: www.livevox.com

PREDICTABILITY PLUS, INC.

100 Laurel Lane, P.O. Box 178
Lunenburg, MA 01462
Tel: 866-550-8550
E-Mail: sales@paplus.com
Web: www.paplus.com

TCN, INC.

162 N. 400 E, B200
St. George, UT 84770
Tel: 435-627-2107
E-Mail: service@tcn.com
Web: www.tcn.com
Contact: James Truax

PRINTING & DOCUMENT MANAGEMENT

HC3

2461 First Ave. S
Irondale, AL 35210
Tel: 877-838-2345
E-Mail: info@hc3.io
Web: www.hc3.io

PAGUS

4250 Veterans Memorial Hwy., Ste. L12
Holbrook, NY 11741
Tel: 833-590-1650
E-Mail: markr@pagus.io
Web: www.pagus.io
Contact: Mark Rubenstein

PROCESS SERVERS

AAA PROCESS SERVICE, INC.

P.O. Box 21788
St. Louis, MO 63109
Tel: 314-351-7979

ABC LEGAL SERVICES

633 Yesler Way
Seattle, WA 98104
Tel: 206-521-9000
E-Mail: reid@abclegal.com
Web: www.abclegal.com
Contact: Reid McNair

ABC PROCESS SERVICE

4834 Swiss Ave.
Dallas, TX 75204
Tel: 800-361-2611
E-Mail: cirillo55@sbcglobal.net
Web: www.dallasprocessservice.com
Contact: Arthur B. Cirillo

(continued on next page)

PROCESS SERVERS (continued)

ALEXANDER POOLE & CO., INC.

41 State St., Ste. 406, P.O. Box 69
Albany, NY 12201
Tel: 518-436-0895
E-Mail: info@alexanderpoole.com
Web: www.alexanderpoole.com

ALIASS

10387 Main St., Ste. 202
Fairfax, VA 22030
Tel: 703-383-3007
E-Mail: aals@american-legal.com
Web: www.american-legal.com

AMERITEX LEGAL SUPPORT

P.O. Box 96134
Houston, TX 77213
Tel: 713-670-7575
E-Mail: rharris90@comcast.net

ATLAS LEGAL SERVICES

1011 N. 2nd St.
Cabot, AR 72023
Tel: 501-358-5720
Contact: Christine Speir

C.O.P.S. (COMPLETE OHIO PROCESS SERVICE)

1695 Franklin Ave., Ste. B
Columbus, OH 43205
Tel: 614-231-5595
E-Mail: godbrothercom@sbcglobal.net
Web: www.godbrother.com
Contact: Rev. A.T. Hodge

CHICAGOLAND DETECTIVE SERVICES, INC.

4425 W. Irving Park Rd., Front 1
Chicago, IL 60641
Tel: 773-772-2651
E-Mail: falconpi@aol.com
Web: www.falconpi.com
Contact: Don C. Haworth

D & B LEGAL SERVICES, INC.

P.O. Box 7471
Overland Park, KS 66207
Tel: 913-362-8110
E-Mail: bill@dandblegalservices.com
Web: www.dandblegalservices.com
Contact: Bill Powell

ESQUIRE DEPOSITION SOLUTIONS

1700 Pacific Ave., Ste. 1000
Dallas, TX 75201
Tel: 214-257-1436
Web: www.esquiresolutions.com

EXPEDITED PROCESS SERVING, LLC

5501 US 280, Ste. 306
Birmingham, AL 35242
Tel: 205-995-9633
E-Mail: expeditedps@aol.com
Contact: Shane Caton

PROCESS SERVERS (continued)

FIREFLY LEGAL

19150 S. 88th Ave.
Mokena, IL 60448
Tel: 708-326-1410
E-Mail: marketing@fireflylegal.com
Web: www.fireflylegal.com
Contact: Jennifer Dlugolecki

KEATING & WALKER ATTORNEY SERVICE, INC.

116 Nassau St., Ste. 816
New York, NY 10038
Tel: 212-964-6444
E-Mail: service@keatingandwalker.com
Web: www.keatingandwalker.com
Contact: John Walker

LAKESIDE INVESTIGATIONS

6351 W. Montrose, Ste. 154
Chicago, IL 60634
Tel: 847-973-1783
Contact: Tom Dolan

METRO LEGAL PROCESS

3256-A Lucibill Ln.
Memphis, TN 38116
Tel: 901-494-3233

METRO PROCESS SERVICE, INC.

19 W. Flagler St., Ste. 418
Miami, FL 33130
Tel: 305-374-7387
Contact: Charles Taylor

MID SOUTH SUBPOENA SERVICES

22 N. Front St., Ste. 1025
Memphis, TN 38103
Tel: 901-601-0522
Web: www.privateinvestigatortn.com
Contact: Charles Fineberg

NORTHERN ARIZONA INVESTIGATIONS

P.O. Box 1326
Flagstaff, AZ 86002
Tel: 928-779-2823
E-Mail: naiprocess@yahoo.com
Web: www.noazinvestigations.com
Contact: Tamara Nieto

PETER JAY ASSOCIATES, INC.

4994 Sandalwood Lane
Liverpool, NY 13088
Tel: 315-453-3011
Contact: Michael Brickman

PROCESS SERVERS OF AMERICA

4850 Golden Pkwy., Ste. B, PMB 329
Buford, GA 30518
Tel: 404-713-8707
E-Mail: brianw@processserversofamerica.com
Web: www.processserversofamerica.com

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PROCESS SERVERS (continued)

PROOF

1800 N. Gaylord St.
Denver, CO 80206
E-Mail: info@proofserve.com
Web: www.proofserve.com
Contact: Allison Moore

PROVEST, LLC

4520 Seedling Circle
Tampa, FL 33614
Tel: 561-312-7602
E-Mail: joel.rosenthal@provest.us
Web: www.provest.com
Contact: Joel Rosenthal

SERVENOW.COM/PINOW.COM

11693 San Vicente Blvd., Ste. 910
Los Angeles, CA 90049
Tel: 877-737-8366
E-Mail: info@serve-now.com
Web: www.serve-now.com
Contact: Adam Camras

SERVE-X

P.O. Box 174
Glen Carbon, IL 62034
Tel: 618-288-4801
E-Mail: info@servexconnect.com
Web: www.servexconnect.com
Contact: Kimberly Brown

SHINKOWSKY INVESTIGATIONS

P.O. Box 126538
Harrisburg, PA 17112
Tel: 800-276-0202
E-Mail: info@harrisburgpi.com
Web: www.harrisburgpi.com
Contact: John Shinkowsky

SOUTHWEST REPORTING & VIDEO SERVICE, INC.

826 Heights Blvd.
Houston, TX 77007
Tel: 713-650-1800
Web: www.swreporting.com

TAG MESSENGER, INC.

1027 E. Washington St., Ste. 100
Phoenix, AZ 85034
Tel: 602-254-3900
Contact: Dave Rolf

TENNESSEE INVESTIGATIONS

306 Olympia Place
Murfreesboro, TN 37130
Tel: 615-890-4903
Web: www.tennesseeinvestigators.com
Contact: Jeff Fowler

UNITED PROCESS SERVICE, INC.

315 Broadway, 3rd Fl.
New York, NY 10007
Tel: 212-619-0728
E-Mail: info@877weservu.com
Web: www.unitedprocess.com

PROCESS SERVERS (continued)

WEEKS & ASSOCIATES

316 W. 12th St., Ste. 316
Austin, TX 78701-1844
Tel: 512-472-9989
Contact: Carl Weeks

PUBLICATIONS

COLLECTION ADVISOR

P.O. Box 92342
Southlake, TX 76092
Tel: 817-416-6650
E-Mail: angie@collectionadvisor.com
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Contact: Angie Rose

THE GENERAL BAR LEGAL NETWORK

25000 Center Ridge Rd.
Cleveland, OH 44145
Tel: 800-533-2500
E-Mail: bob@generalbar.com
Web: www.generalbar.com
Contact: Robert C. Sonnhalter

RECEIVABLES MANAGEMENT SOLUTIONS

LEXISNEXIS

6601 Park of Commerce Blvd.
Boca Raton, FL 33487
Tel: 561-999-4522
E-Mail: barb.owens@lexisnexis.com
Web: www.lexisnexis.com
Contact: Barb Owens

PDCFLOW

372 24th St., Ste. 410
Ogden, UT 84401
Tel: 877-732-4814
E-Mail: sales@pdcflow.com
Web: www.pdcflow.com
Contact: Jeremy Fong

SALES TRAINING

SEARCH NET CORP.

13483 NW 19th Lane
Miami, FL 33182
Tel: 844-465-3300
E-Mail: sntctrezza@mindspring.com
Web: www.searchnetcorp.com
Contact: Mark Trezza

SCORING & MODELING

ACXIOM

301 E. Dave Ward Dr.
Conway, AR 72032
Tel: 888-322-9466
E-Mail: acxiominsightinfo@acxiom.com
Web: www.acxiom.com

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SCORING & MODELING (continued)

MICROBILT CORPORATION

1640 Airport Rd., Ste. 115
Kennesaw, GA 30144
Tel: 800-884-4747
E-Mail: juliet_arthur@mircobilt.com
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Contact: Juliet Arthur

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372 24th St., Ste. 410
Ogden, UT 84401
Tel: 877-732-4814
E-Mail: jfong@pdcflow.com
Web: www.pdcflow.com
Contact: Jeremy Fong

SKIP TRACERS

ASSET SOURCE INTERNATIONAL, INC.

225 Broadhollow Rd, Ste. 150
Melville, NY 11747-4822
Tel: 800-636-2439
E-Mail: info@assetsource.com
Web: www.assetsource.com
Contact: Walt Lockhart

DATALURE, INC.

1705 W. Parkside Lane
Phoenix, AZ 85027-1333
Tel: 602-308-6900
E-Mail: will.turner@datalure.com
Contact: Will Turner

FIREFLY LEGAL

19150 S. 88th Ave.
Mokena, IL 60448
Tel: 708-326-1410
E-Mail: marketing@fireflylegal.com
Web: www.fireflylegal.com
Contact: Jennifer Dlugolecki

FISERV

9744 Mockingbird Dr.
Omaha, NE 68127
Tel: 402-935-2600

GLOBAL SKIP TRACING

16052 - 617 Belmont St.
New Westminster, BC V3M 6W6
Tel: 604-628-1122
E-Mail: info@globalskiptracing.com
Web: www.globalskiptracing.com

SKIP TRACERS (continued)

INTERACTIVE DATA, LLC

3057 Peachtree Industrial Blvd., Ste. 100
Duluth, GA 30097
Tel: 770-521-0100
E-Mail: info@id-info.com

MDI VERIFY, INC.

322 2nd Ave., West, Ste. C
Kalispell, MT 59901
Tel: 855-321-4960
E-Mail: skiptracers@mdiverify.com
Contact: Shandi Boydston

PROVEST, LLC

4520 Seedling Circle
Tampa, FL 33614
Tel: 561-312-7602
E-Mail: joel.rosenthal@provest.us
Web: www.provest.com
Contact: Joel Rosenthal

TAG MESSENGER, INC.

1027 E. Washington St., Ste. 100
Phoenix, AZ 85034
Tel: 602-254-3900
E-Mail: dave@tagmessenger.com
Contact: Dave Rolf

VERIFACTS

1980 Industrial Dr.
Sterling, IL 61081
Tel: 800-542-7434
E-Mail: sclark@verifactsinc.com
Contact: Stephanie Clark

TELECOMMUNICATIONS

NOBELBIZ

1611 S. Melrose Dr., Ste. A, #313
Vista, CA 92081
Tel: 760-405-0105
E-Mail: info@nobelbiz.com
Web: www.nobelbiz.com
Contact: Ray Pollum

SUMMARY OF COLLECTION LAWS

It is of the highest importance to The General Bar, Inc. that we provide you with quality information for your reference. The following chart is intended to be a quick reference, not legal advice. It may not reflect the most up-to-date information on federal statutes or the laws of all states.

We have contacted General Bar law firms in every state in order to update the following summary of state laws pertaining to the collection industry, however, changes often occur subsequent to publication. Please contact our listed attorneys to provide you with professional counsel and the most current information.



Thank you for using the
GENERAL BAR
With our industry-leading insurance policy

SUMMARY OF COLLECTION LAWS

SUMMARY OF COLLECTION LAWS

The following Summary is intended as a quick reference to the subjects covered. It does not reflect Federal Statutes, and it may not reflect amendments to the laws of all states. This chart should not be construed as legal advice and readers should not act upon the information contained in it without professional counsel.

LOCATION	STATUTE OF LIMITATIONS			STATE INTEREST RATE		BAD CHECK LAWS	GENERAL GARNISHMENT EXEMPTION
	Open Accounts Years	Contracts In Writing Years	Domestic Judgments Years	Foreign Judgments Years	Legal Rate	Judgment Rate	
UNITED STATES	3	6-10	10	20	7.5%	7.5%	Federal law exempts from garnishment 75% of disposable earnings per work week or an amount equal to 30 x fed. min. hourly wage, whichever is greater. State laws are listed below, but where fed. law provides larger exemption, it supersedes state law.
ALABAMA	3	6-10	10	20	7.5%	7.5%	75% of wages.
ALASKA	5	3 UCC 4 Pos 1	10 (renewable) (Consult local atty. for further details)	10 (renewable) (Consult local atty. for further details)	5% over fed. discount rate or 10%, whichever is greater, on loans under \$25,000. No limit on loans over \$25,000.	Damages in amount equal to \$100 or triple the amount of the check whichever is greater (but no more than \$1,000 over the amount of the check).	\$473/wk. or \$743/wk. if earnings are sole household support, or 75% of net wages, whichever is greater.
ARIZONA	3	6	10	4 or period in foreign state if less	Prime + 1%	Prime + 1%	See federal law. 25% of non-exempt earnings, but judge may limit amt. available for garnish- ment of earnings to 15% of take home pay. \$150 exemption for garnishment of bank accounts of individuals only.
ARKANSAS	3	5	10 (renewable)	10 (renewable)	6% if not stated within the contract or up to 17% if stated.	Contract rate or fed. primary credit rate in effect on the date of judgment plus 2%, whichever is greater.	See federal law. \$200/wk. single person, \$500/wk. head of household if greater than federal exemption. Homestead exemptions: 1/4 acres plus home (urban); 80 acres plus home (rural).
CALIFORNIA	2	4	10	10	10%	10% or contractual	75% of wages. Remaining 25% is subject to state and federal as well as debtor's claim of exemption, which may be filed at any time after wage levy. After bank levy, claim of exemption must be filed within 10 days or exemptions waived.
COLORADO	3	6 UCC 3	6 (district court 20)	6 (district court 20)	8%	8% or contractual	See federal law and C.R.S. 13-54-101 and 102.
CONNECTICUT	3	6	20	20	6%	10% (court discretion)	Greater of 25% of disposable earnings for the week, or 40 x fed. min. hourly wage.
DELAWARE	4	3	10	10	5% above the fed. discount rate plus applicable surcharge	Legal rate or contract rate	May not exceed 15% of disposable earnings or reduce disposable earnings to less than \$150 a week.
DISTRICT OF COLUMBIA	3	3	12	12	3% or contractual	2% or contractual	See federal law.

Out-of-state collectors may be able to obtain limited license or may bypass license requirement. Call collection agency administrator.

SUMMARY OF COLLECTION LAWS

SUMMARY OF COLLECTION LAWS (continued)

LOCATION	STATUTE OF LIMITATIONS			STATE INTEREST RATE		BAD CHECK LAWS	GENERAL GARNISHMENT EXEMPTION
	Open Accounts Years	Contracts in Writing Years	Domestic Judgments Years	Foreign Judgments Years	Legal Rate	Judgment Rate	
UNITED STATES							
FLORIDA	4	5	20 (must be renewed every 10)	F.S. 855.501 et seq.	4.75% (reviewed quarterly)	6.09% (reviewed quarterly)	Federal law exempts from garnishment 75% of disposable earnings per work week or an amount equal to 30 x fed. min. hourly wage, whichever is greater. State laws are listed below, but where fed. law provides larger exemption, it supersedes state law. Procedure pursuant to F.S. 8-77. Exemptions pursuant to F.S. 8-222.
GEORGIA	4	6	7	7	7%	Prime +3%	See federal law.
HAWAII	6	6	10	As long as still valid.	10%	10%	95% of first \$100, 90% of next \$100 and 80% of wages in excess of \$200 per month, or equivalent per week.
IDAHO	4	5	5 (before 7/1/15) 10 (after 7/1/15)	5 (renewable)	12%	5.25% (changes annually)	See federal law.
ILLINOIS	5	10	7	21 (once domesticated)	5%	9%	Lesser of 15% of gross wages or disposable earnings, up to 45 x fed. min. hourly wage.
INDIANA	6	10	20	10	8% or contractual	8% or contractual	25% of disposable earnings or 30 x fed. min. hourly wages, whichever is greater.
IOWA	5	10	20	20	Floating rate per T-Bill under Iowa Code 668.13	Floating rate per T-Bill under Iowa Code 668.13	See Iowa Code, chapter 627.
KANSAS	3	5	5 (renewable)	5 (renewable)	4.42%	4.75%	See federal law.
KENTUCKY	5	15	15	15	6%	12%	See federal law.
LOUISIANA	3	10	10	10	5%	3.5%	See federal law.
MAINE	6	6 UCC 4	Perpetuity (renewal required)	20 (presumed paid)	T-Bill + 3% or contractual	T-Bill + 6% or contractual	Greater of 75% disposable earnings for week, or disposable earnings over 40 x fed. min. hourly wage. Wages due for wife's or child's personal service. In trustee process, 100%

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SUMMARY OF COLLECTION LAWS

SUMMARY OF COLLECTION LAWS (continued)

LOCATION	STATUTE OF LIMITATIONS				STATE INTEREST RATE		BAD CHECK LAWS	GENERAL GARNISHMENT EXEMPTION
	Open Accounts Years	Contracts In Writing Years	Domestic Judgments Years	Foreign Judgments Years	Legal Rate	Judgment Rate		
UNITED STATES							Civil Penalty	Federal law exempts from garnishment 75% of disposable earnings per work week or an amount equal to 30 x fed. min. hourly wage, whichever is greater. State laws are listed below, but where fed. law provides larger exemption, it supersedes state law.
MARYLAND	3	3	12 (under seal)	12	6%	10% or contractual	After 30 day written notice, amount due, \$25 fee, twice check amount up to \$1,000 (at the discretion of the court). Applies to COD sales only.	Greater of 75% or amount equal to \$145 x no. of weeks in which wages due were earned, except in Carolina, Worcester, Kent & Queen Anne's counties, see federal law.
MASSACHUSETTS	6	6	20	20	12%	12% or contractual	Amount due, costs of suit, protest fees. Additional damages of \$100-\$500 can be assessed.	Greater of 85% of debtors gross wages or 50 times more than Federal or MA hourly min. wage per week.
MICHIGAN	6	6	10 (renewable)	10	5% (7% if in writing)	T-Bill +1%	Face amount of check plus service charges, or \$100 per check, whichever is greater plus costs of \$250.	See federal law.
MINNESOTA	6	6 (UCC 4)	10 (3 for agriculture)	10	6% or contractual	4% (10% of judgment over \$50,000)	\$100 or up to 100% of the value of check, whichever is greater, + interest at the rate payable on judgments on the face amount of check + reasonable attorney fees if aggregate amount of checks within 6 mo. period is over \$1,250 + service fee not to exceed \$30.	See federal law.
MISSISSIPPI	3	3	7 (3 if def. was MS resident when instituted)	7	8%	Amount in contract or judgment	Up to and including \$25, additional damages 100%. \$25.01-\$200 additional damages 50% but not less than \$25. Over \$200, 25%.	See federal law.
MISSOURI	5	8	10	10	9%	9%	Three times face amount owed up to \$500, plus plus reasonable atty. fees.	See federal law, except 90% of week's net pay, head of household, single person with no dependents 75%.
MONTANA	5	8	10	10	10% or contractual	Changes each year – bank rate plus 3% as of Jan. 1, 2019.	Service charge plus greater of \$100 or 3 times amount of check, but no more than \$500.	Maximum subject to garnishment is the lesser of the amt. by which his disposal earnings exceed 30% of fed. min. wage, or 25% disposable earnings.
NEBRASKA	4	5	5 (renewable)	5	Contract rate or judgement rate.	2% above T-Bill	Amount due, costs, protest fees.	Greater of 75% disposable earnings (85% if head of household) or 30 x fed. min. hourly wage.
NEVADA	4	6	6	6	Contractual or 2% over prime. Adjusted every Jan. 1 and July 1.	Contractual or 2% over prime	Amount due, protest fees three times check amount not more than \$500, or less than \$100.	No more than 18% of disposable earnings less than \$770 per wk. (25% for over \$770 per wk.), or 50 x fed. min. hourly wage, whichever is less.
NEW HAMPSHIRE	3	3	20	20	2.1%	3% simple (may vary each year)	Amount due, interest, court costs, reasonable attys. fees and \$10 per business day (max. \$500).	50 x fed. min. hourly wage.

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SUMMARY OF COLLECTION LAWS

SUMMARY OF COLLECTION LAWS (continued)

LOCATION	STATUTE OF LIMITATIONS				STATE INTEREST RATE		BAD CHECK LAWS Civil Penalty	GENERAL GARNISHMENT EXEMPTION Federal law exempts from garnishment 75% of disposable earnings per work week or an amount equal to 30 x fed. min. hourly wage, whichever is greater. State laws are listed below, but where fed. law provides larger exemption, it supersedes state law.
	Open Accounts Years	Contracts in Writing Years	Domestic Judgments Years	Foreign Judgments Years	Legal Rate	Judgment Rate		
UNITED STATES								
NEW JERSEY	3	6	20	20 (or period in foreign state if less)	Up to 30% or contractual	Changes yearly.	Face amount of check plus 3x face value, not to exceed \$500.	\$217.50 wk. min.
NEW MEXICO	4	6	14	14	15%	8.75% or contractual	Amount due, triple damages up to \$500 per check. Req. must be met.	Greater of 75% or amount each week equal to 40 x fed. min. hourly wage.
NEW YORK	3	6 (work & labor) 4 (goods)	20 (renewable)	20 (renewable)	9%	9%	Face value plus two times check amount up to a max. of \$400 on NSF or \$750 on "no account" GEN-OB.1.1-104.	90% of earnings. Weekly wage must exceed greater of 30 x federal min. hourly wage or 30 x state min. hourly wage.
NORTH CAROLINA	3	3 (unless under seal)	10	10	8%	8%	30 day written demand lesser of \$500 or three times check amount, but not less than \$100.	Garnishment not available in NC.
NORTH DAKOTA	6	6	10 (renewable)	10 (renewable)	6%	6.5%	Amount due, collection fees of \$35 and civil penalty by civil action for lesser of \$200 or three times check.	75% disposable earnings for work week, or amount equal to 40 x fed. min. hourly wage, whichever is greater, plus \$20 ea. dependent in household.
OHIO	6	15	5 (renewable)	5 (renewable)	1% above short term rate	3% (reviewed annually)	The greater of \$200 or three times the amount of the check and attorney fees (no max.).	See federal law. The first \$500 of a bank attachment is exempt.
OKLAHOMA	3 (UCC 5)	5	5 (renewable)	5 (renewable)	6% or contractual	5.25 (reviewed annually)	N/A	75% of earnings exempted, more if hardship established. All federal exemptions apply.
OREGON	6	6	10 (renewable)	10 (renewable)	9%	Statutory + Judgment: 9% or contractual	Can recover reasonable attorney fees & statutory damages of three times the amount of the NSF check or \$500 if demand letter is sent to debtor 30 days before suit is filed.	75% of disposable earnings over and above minimum wage.
PENNSYLVANIA	4	4	5	4	6%	6% (unless approved by the court)	\$100 or three times the amt. of the check, whichever is greater (not to exceed check amt. by \$300), plus interest. Please refer to Penal Code.	General monetary exemption of \$300 is available.
PUERTO RICO	5	15	15	15	4.25% (changes every 6 months)	Regulated by Board of Financial Institutions		75% of last 30 days' earnings for family support.
RHODE ISLAND	10	10	20	20	12%	12%	Amt. of check, \$25 fee and treble damage up to \$1,000.	See federal law.
SOUTH CAROLINA	3	6 (lease 4)	7	7	8.75%	7.25% (changes annually)	Reasonable court costs, amount of check and damages up to \$500 or three times check amount whichever is smaller.	Garnishment not available in SC.

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SUMMARY OF COLLECTION LAWS

SUMMARY OF COLLECTION LAWS (continued)

LOCATION	STATUTE OF LIMITATIONS				STATE INTEREST RATE		BAD CHECK LAWS	GENERAL GARNISHMENT EXEMPTION
	Open Accounts Years	Contracts In Writing Years	Domestic Judgments Years	Foreign Judgments Years	Legal Rate	Judgment Rate		
UNITED STATES							Civil Penalty	Federal law exempts from garnishment 75% of disposable earnings per work week or an amount equal to 30 x fed. min. hourly wage, whichever is greater. State laws are listed below, but where fed. law provides larger exemption, it supersedes state law.
SOUTH DAKOTA	6	6	10 (renewable)	10	10% or contractual	10%	N/A	20% of disposable earnings.
TENNESSEE	3	6 (UCC 4)	10	10	10% or contractual	5.25%	Amount of check, plus 10% interest and reasonable service charges, attorney fees & court costs, or treble damages up to \$500 plus fees & costs.	See federal law. Add \$2.50 per week for dependent child under 16.
TEXAS	4	4	10 (renewable)	10	18% with contract 6% without contract	5% or contractual	N/A	100% of wages but there are exemptions. 100% of homestead but varies by acreage.
UTAH	4	6	8	8	10% or contractual	2.09% or contractual	Certified statutory bad check notice must be sent. Amount due, interest, court costs, reasonable attorney fees, plus damage equal to or greater of \$100 or three times check amount (not to exceed check amount plus \$500).	\$217.50 of disposable earnings for wages paid weekly. Garnishment amount is capped at 25% of disposable wages.
VERMONT	6	6 14 (under seal)	8	8	12%	12%	Lesser of \$250 or 3x amount of check, plus legal interest, return fee, \$50 service charge & atty. fees.	75% of earnings above min. wage or what is necessary to live. 85% if personal, family, or house held debt.
VIRGINIA	3	5	10	10	6%	6%	Lesser of \$250 or 3x amount of check, plus legal interest, return fee, \$50 service charge & atty. fees.	See federal law.
WASHINGTON	3	6	10 (renewable)	Good for as long as originating state	12%	12%	Interest rate specified in instrument or, if no specified rate, 12% interest plus collection costs up to \$40. If taken to court, reasonable attorney fees, three times value of check up to \$300.	75% of disposable earnings, or 35 x fed. min. hourly wage, whichever is greater.
WEST VIRGINIA	5	10	10	10	7% or contractual	4.5% (changes annually)	Amount due, service charge up to \$10. If check under \$500, misdemeanor. Over \$500, misdeemeanor.	20% of disposable income or 30 x fed. min. hourly wage, whichever is less. Other exemptions apply.
WISCONSIN	6	6	20	20	5%	1% over prime	Face amount of check plus exemplary damages and reasonable attorney fees not to exceed \$500 per check.	20% of net pay for up to 13 weeks.
WYOMING	8	10	5	5	7%	10% or contractual	Three times amt. of check but not less than \$100 plus collection fee of \$30.	See federal law. Up to 65% for child support arrearage.

Out-of-state collectors may be able to obtain limited license or may bypass license requirement. Call collection agency administrator.

GLOSSARY OF LEGAL TERMS

- Acceleration Clause** - A clause in contracts of debt which makes the entire amount due upon the debtor's default.
- Accord and Satisfaction** - A settlement agreement by which a claim is satisfied and discharged.
- Acknowledgment** - When a claim reaches an attorney's office he must send an acknowledgment letting the forwarder know that the file was received by his office and that he agrees with the rates outlined.
- Action** - A suit at law or in equity.
- Actionable** - Affording grounds for a legal action.
- Administrator** - One appointed to manage and distribute an estate where the decedent has not left a will, or where for some reason an executor has not been appointed or qualified under the will.
- Advanced Court Costs** - Those funds advanced by the plaintiff so that counsel may pay the appropriate fees for the filing of suit and process of service.
- Affidavit** - A statement sworn to or affirmed before an official who is authorized to administer oaths - usually a notary public.
- Agency** - An agency is a collection agency to which claims are referred for collection by creditors.
- Agent** - A person authorized by another, i.e., the principal, to act for him.
- Appeal** - A request to the U.S. District Court to review a decision of the bankruptcy court.
- Arbitration** - The determination of a dispute by a disinterested third person, or persons, selected by the disputants.
- Assignment** - The transfer of property rights by one person, known as the assignor, to another, known as the assignee.
- Assignment for Benefit of Creditors** - A transfer of all of a debtor's property to another person in trust to collect any money owed to the debtor, to sell property, to distribute proceeds and to return any surplus to debtor.
- Attachment** - Taking property into custody of the court, either to satisfy a judgment ultimately to be rendered or as a method of acquiring jurisdiction.
- Bankruptcy** - This is what a company files in their local court in order to protect themselves against creditors or show that they have no money to pay their bills.
- Chapter 7** - Total liquidation of all assets.
- Chapter 9** - Municipal bankruptcy.
- Chapter 11** - Reorganization of corporate entity. Long term payout of outstanding creditors.
- Chapter 12** - Farm bankruptcy.
- Chapter 13** - Reorganization of individually owned assets. Limited to \$350,000 in secure assets, \$100,000 in unsecured assets.
- Bill of Exchange** - A written order, which may be negotiable or nonnegotiable, directing one party to pay a certain sum of money to the drawer or to a third person.
- Bill of Lading** - Receipt and contract issued by a common carrier for the shipment of goods.
- Bill of Sale** - A written instrument by which one transfers his rights or interest in chattels and goods to another.
- Bona Fide** - In good faith.
- Bulk Transfer** - The transfer of inventory or trade fixtures or a major portion thereof not in the ordinary course of business.
- Chattel** - Any type of personal property as distinguished from real property.
- Chattel Mortgage** - Security interest taken by the mortgagee in personal property of the mortgagor. A pre-Uniform Commercial Code device.
- Claim** - A right to payment, whether or not fixed, contingent, liquidated, disputed or matured.
- Closing Letter** - This is the letter sent out by the attorney when the file is closed. This is very important to forwarders for their records.
- Commercial Claim** - A commercial claim is a claim which arises from an obligation to pay for goods sold or leased, services rendered, or monies loaned for use, in the conduct of a business or profession. An "average" commercial claim may be defined for general purposes as \$2,000.
- Commission** - A commission is the compensation payable by a creditor and earned by a receiver for his services in effecting collection of a commercial claim, in whole or in part, and is normally contingent and computed as a percentage of the sum collected.
- Conditional Sale** - An installment sale in which the goods are delivered to the buyer, but title remains with the seller until payment is made for the goods.
- Conflict of Interest** - When the attorney cannot handle the file sent to him as he may represent the debtor on other cases or for personal reasons.
- Consignment** - The shipment of goods or chattels by means of a common carrier from one party known as the consignor to another known as the consignee; also, the transfer of property to another for sale by him.

GLOSSARY OF LEGAL TERMS

Conversion - In bankruptcy, the converting of a case from one chapter to another.

Conveyance - The transfer of an interest in realty; a deed. Sometimes includes leases and mortgages.

Cost Advance - A cost advance is a sum of money advanced by the creditor to the receiver, as a fund from which court costs are to be expended.

Counterclaim - A claim asserted by the defendant in opposition to or deduction from the claim of the plaintiff.

Default Judgment - A judgment granted when the defendant fails to respond or appear.

Defendant - The alleged debtor against whom action is brought.

Demand Letter - Letter sent by the attorney's office when a claim is received. It notifies the debtor that the client has hired an attorney to collect the debt.

Discharge - Discharge of debts is the goal of the debtor in a bankruptcy filing.

Dismissal - An order terminating the case prior to its normal end.

Escrow - The delivery by a grantor of a deed or of personal property to a third person for delivery to the grantee upon the happening of certain conditions.

Execution - The sheriff's attempt to enforce a judgment by searching for assets to levy upon.

Factor - One who has received goods or merchandise for sale on behalf of another.

Filed Answer - Debtor indicates that he owes the debt and will pay it or he disputes the debt.

Follow-up - A date an attorney gives a forwarder advising when he will be able to report with further information on a claim.

Foreclosure - The legal act by which the owner of a mortgage cuts off the rights or interest of the mortgagor in the mortgaged property.

Forwarder - A forwarder is a person who or an entity which, as the agent of the creditor, refers claims to attorneys for collection. A forwarder may be an attorney, a collection agency, a credit bureau, a credit insurance company, or any other entity which acts on behalf of the creditor as its agent, in the referral of claims for collection.

Forwarding Contract - A forwarding contract is the agreement entered into between the creditor (or the forwarder as the agent of the creditor and with the creditor's consent) and the receiver, specifying among other things the commission agreed upon between the receiver and the creditor as the receiver's compensation for effecting collection, in whole or in part, of a commercial claim.

Garnishment - The legal process by which property due to a debtor and in the hands of a third person is attached.

Guarantee - To assume the liability for such debts of another in the event of his default.

Guaranty - A contract by which one undertakes to be liable to the debt of another person in the event of his default.

Insolvency - Condition of a person who is unable to pay his debts as they fall due. The general term is to be distinguished from a person who is bankrupt and whose liabilities exceed assets.

Joint Liability - Liability imposed upon two or more persons.

Judgment - This is when the court awards the client an amount officially owed by the debtor.

Judicial Lien - A lien obtained by judgment, levy or other legal proceeding.

Letter of Credit - A promise by a debtor's bank to pay the creditor upon presentation of specified documents.

Lien - The right to satisfy a debt out of certain property owned by the debtor.

Negligence - The failure by a reasonable person to use sufficient care, diligence and skill which he is required to use for the protection of others from injury or damage.

Non-Contingent Suit Fee - Money sent to the attorney for filing a law suit. The money is kept by the attorney whether or not the debt is collected.

Non-Dischargeable Debt - Certain debts are not included in the debtor's discharge. Some are automatically excluded. Others to be excluded require action by the creditor.

Nulla Bona - Return of writ of execution by the sheriff after a search has been made and no assets found.

Perfection - The proper recording or filing of an instrument, thereby giving notice to the world; usually applied to the perfecting of a security interest under the Uniform Commercial Code.

Plaintiff - The party complaining in an action or proceeding.

Preference - Paying or securing to one or more creditors, by an insolvent debtor, of all or a part of a claim to the exclusion of other creditors.

Proof of Claim - A form used to file a claim. The form requires the creditor to enter information to describe the basis of his claim.

GLOSSARY OF LEGAL TERMS

Protest - A formal document declaring the dishonor of a negotiable instrument.

Real Property - Land and everything that is permanently affixed to it.

Receiver - A receiver is an attorney to whom an account is referred for collection by a forwarder, and who is thereby employed, as attorney for the creditor, to collect the same. Upon acceptance of the claim for collection, the full attorney-client relationship exists between the receiver and the creditor.

Reclamation - A term used in bankruptcy to denote a right or proceeding on the part of a person having title to property to recover the same when it is in possession of the bankrupt, debtor, receiver or trustee.

Remittance - When a debtor makes payment to the attorney, the attorney puts the money into his account to clear. After it has cleared, the attorney makes a remittance to the forwarder, which is less his commissions.

Reorganization (under the Bankruptcy Act) - Debtor reorganizes, rather than liquidates, and creditors claim future earnings of the bankrupt, rather than property presently held.

Replevin - An action to recover the possession of personal property taken or withheld from the owner unlawfully.

Retainer - A retainer is a sum of money paid in advance to retain the services of an attorney, and should be taken into account in determining the ultimate fee to be charged for services rendered and results obtained.

Satisfaction - The discharge of an obligation by paying a party what is due.

Schedules - Technically, the schedules of assets and liabilities; is also commonly used to include the statement of financial affairs.

Secured Claim - Where a claim is secured by a lien, the code limits that secured claim to the value of the property less any higher priority liens.

Secured Creditor - A creditor holding a lien (secured claim) on property.

Security Interest - Any interest in property acquired by contract for the purpose of securing payment or performance of an obligation.

Setoff - A counter claim that a defendant has against a plaintiff and which arises out of a different transaction.

Settlement - This is when the debtor offers a sum of money or products to settle a debt.

Skip - This is when the debtor leaves the area in which he incurred the debt and cannot be located.

Skiptracing - A service an attorney uses in order to locate the debtor.

Status Report - This is a regular report that the attorney must write to the forwarder informing him of each and everything that is being done to collect the file.

Statute - A legislative enactment.

Statute of Limitations - A law which limits the length of time within which a suit must be commenced before the right to sue is lost.

Statutory Lien - A lien arising under a statute, not including a security interest or judicial lien.

Subrogation - The substitution of one person in place of a creditor whose rights he acquires.

Suit Fee - A suit fee is a fee payable to the receiver in addition to the commission, for legal services rendered by the receiver for the creditor involving court action in connection with the prosecution of a commercial claim. These monies may be made, in whole or part, contingent.

Suit Filed - This is when an attorney files a law suit in the local court to have the court rule on the validity of the claim.

Suit Requirements - An attorney sends suit requirements to the forwarder when he feels a law suit should be started. This consists of court costs (filing fee), a suit fee and his commission percentage.

Summons - A writ or notice requiring a person to appear before a court to answer a complaint.

Supplementary Proceedings - An attempt to enforce a judgment after the normal method of execution has failed. This allows the plaintiff to examine the judgment debtor under oath in order to obtain information regarding property owned by the debtor.

Surety - A person who agrees to be liable for the debt or contractual obligations of another.

Trial Date - Once the law suit is filed, the court sets a trial date when the matter will be heard by a judge.

Turnover Proceeding - A summary proceeding authorized under the provisions of the Bankruptcy Act requiring a bankrupt to turn over property to a receiver or trustee for administration.

Unsecured Claim - A pre-petition claim which is not a priority claim and is not a secured claim is an unsecured claim.

Unsecured Creditor - A creditor without a lien. Unsecured claims may or may not have priority.

Usury - The charge of illegal interest.

Venue - Used to indicate the county, district or other place where a case is or will be tried.

Waiver - The relinquishment or refusal to accept some right or benefit.

Writ - An order issued from a court in the name of the sovereign or state directing the person named to comply with the directions contained therein.

STATE MOTOR VEHICLE OFFICIALS

STATE	NAME	TITLE	ADDRESS	PHONE #
Alabama	Jay Starling	Director, Motor Vehicle Division	P.O. Box 327610, Montgomery 36132-7610	334-242-9008
Alaska	Jenna Wright	Director, DMV	3901 Old Seward Hwy., Ste. 101, Anchorage 99503	907-269-5559
Arizona	Eric Jorgensen	Director	1801 W. Jefferson St., M/D 500M, Phoenix 85007	602-712-8152
Arkansas	Wayne Hamric	Director, Motor Vehicles Division	190 W. 7th St., Ste. 1100, Little Rock 72201	501-682-4692
California	Steve Gordon	Director, DMV	2415 First Ave., M/S D700, Sacramento 95818	916-657-8135
Colorado	Mike Dixon	Senior Director, DMV	1881 Pierce St., Lakewood 80214	303-205-5637
Connecticut	Sibongile Magubane	Commissioner, DMV	60 State St., Wethersfield 06161	860-263-5015
Delaware	Jana Simpler	Director, DMV	P.O. Box 698, Dover 19903	302-744-2541
Dist. of Columbia	Gabriel Robinson	Director	P.O. Box 90120, Washington 20090	202-737-4404
Florida	Terry L. Rhodes	Executive Director	2900 Apalachee Pkwy., MS80, Tallahassee 32399-0610	850-617-2600
Georgia	Georgia Steele	Director, Motor Vehicle Division	4125 Welcome All Rd., Atlanta 30349	855-406-5222
Hawaii	Sheri T. Kajiware	Director, Dept. of Customer Service	550 S. King St., Honolulu 96813	808-768-3391
Idaho	Alberton Gonzales	Administrator, DMV	P.O. Box 7129, Boise 83707-1129	208-334-8000
Illinois	Ernie Damenberger	Director of Vehicle Services	501 S. 2nd St., Rm. 312, Springfield 62756	217-785-3000
Indiana	Peter L. Lacy	Commissioner, BMV	100 N. Senate Ave., Rm. 402, Indianapolis 46204	317-232-5914
Iowa	Scott Marler	DOT Director	800 Lincoln Way, Des Moines 50010	515-239-1205
Kansas	Lisa Kaspar	Director of Vehicle Services	915 S.W. Harrison St., Rm. 1130, Topeka 66626	785-296-3601
Kentucky	Brian Ingle	Director, DMV	200 Mero St., Frankfort 40622	502-564-1257
Louisiana	Lessie A. House	Executive Director	3017 Kingman St., Metairie 70002	504-838-5207
Maine	Patty Morneau	Deputy Secy. of State	29 State House Station, Augusta 04333	207-624-9000
Maryland	Christine Nizer	MVA Administrator	7201 Corporate Center Dr., Hanover 21076	410-768-7274
Massachusetts	Jamey Tesler	Registrar	P.O. Box 55889, Boston 02205-5889	617-351-9992
Michigan	Fred Bueter	Dir., Bur. of Driver & Veh. Programs	430 W. Allegan, 4th Fl., Lansing 48918	888-767-6424
Minnesota	Dawn M. Olson	Director, Driver & Vehicle Services	445 Minnesota St., Ste. 195, St. Paul 55101	651-201-7580
Mississippi	Colonel Ken K. Brown	Director, Driver Services Bureau	P.O. Box 1140, Jackson 39215-1140	601-923-7131
Missouri	Ken Zellers	Director, Dept. of Revenue	301 W. High St., Jefferson City 65101	573-526-3669
Montana	Sarah Barcia	Bur. Chief, Dept. of Justice, Motor Veh. Div.	P.O. Box 201431, Helena 59620-1431	406-444-3638
Nebraska	Betty Johnson	Administrator	P.O. Box 94789, Lincoln 68509-4789	402-471-3918
Nevada	Julie Butler	Director, DMV	555 Wright Way, Carson City 89711	775-684-4490
New Hampshire	Elizabeth Bielecki	Director, DMV	23 Hazen Dr., Concord 03305	603-227-4000
New Jersey	Brenda S. Fulton	Chief Admin. Motor Vehicle Comm.	P.O. Box 160, Trenton 08666-0160	609-292-6500
New Mexico	Alicia Ortiz	Director, Motor Vehicle Division	P.O. Box 1028, Santa Fe 87504-1028	888-683-4636
New York	Theresa L. Egan	Executive Deputy Commissioner, DMV	6 Empire State Plaza, Albany 12228	518-474-0841
North Carolina	Torre J. Jessup	Commissioner, DMV	3101 Mail Service Center, Raleigh 27699-3101	919-615-6199
North Dakota	William T. Panos	Director, Dept. of Transportation	608 E. Boulevard Ave., Bismarck 58505	701-328-2500
Ohio	Charles L. Norman	Resgistar	1970 W. Broad St., Columbus 43223	614-387-3000
Oklahoma	John Scully	DPS Commissioner	2501 N. Lincoln Blvd., Oklahoma City 73194	405-521-3221
Oregon	Thomas L. McClellan	DMV Administrator	1905 Lana Ave. N.E., Salem 97314	503-945-7908
Pennsylvania	Kurt J. Myers	Deputy Secretary, Driver & Vehicle Svcs.	1101 S. Front St., Harrisburg 17104	717-787-2171
Rhode Island	Walter R. Craddock	Administrator	600 New London Ave., Cranston 02920	401-462-5705
South Carolina	Kevin A. Shwedo	Executive Director, DMV	P.O. Box 1498, Blythewood 29016	803-896-5000
South Dakota	Rosa Yaeger	Director of Motor Vehicles	445 E. Capitol Ave., Pierre 57501	605-773-3541
Tennessee	Allison Raymer-Gardiner	Director, Vehicle Services	44 Vantage Way, Ste. 160, Nashville 37243	615-741-3101
Texas	Whitney Brewster	Exec. Director, Dept. of Motor Vehicles	4000 Jackson Ave., Austin 78731	512-465-3000
Utah	Monte D. Roberts	Director, Motor Vehicles	210 N. 1950 West, Salt Lake City 84116	801-297-7780
Vermont	Wanda Minoli	Commissioner of Motor Vehicles	120 State St., Montpelier 05603	802-828-2011
Virginia	Richard D. Holcomb	Commissioner, DMV	P.O. Box 27412, Richmond 23269	804-497-7100
Washington	Teresa Bernsten	Director, Dept. of Licensing	P.O. Box 9020, Olympia 98507	360-902-3770
West Virginia	Everett Frazier	Commissioner, DMV	5707 MacCorkle Ave. S.E., Charleston 25317	304-558-3900
Wisconsin	Kristina Boardman	Admin., Div. of Motor Vehicles	P.O. Box 7909, Madison 53707-7909	608-261-8605
Wyoming	Taylor Russetti	Support Services Administrator	5300 Bishop Blvd., Cheyenne 82009	307-777-4714

CANADA

Alberta	Nate Glubish	Minister of Services	10800 97th Ave., Ste. 103, Edmonton T5K 2B6	780-422-6880
British Columbia	Sam McLeod	Superintendent of Motor Vehicles	P.O. Box 9254, Victoria V8W 9J2	250-387-7747
Manitoba	Barbara Palace Churchill	V.P. Bus. Dev. & Communications	Box 6300, Winnipeg R3C 4A4	204-985-8770
New Brunswick	Chris O'Connell	Assistant Deputy Minister	P.O. Box 6000, Fredericton E3B 5H1	506-453-7142
Newfoundland & Labrador	Tom Osborne	Acting Minister of Services	P.O. Box 8710, St. John's A1B 4J5	709-729-7333
Northwest Terr.	Steve Loutitt	Registrar of Motor Vehicles	P.O. Box 1320, Yellowknife X1A 2L9	867-767-9088
Nova Scotia	Kevin Mitchell	Director of Road Safety	1672 Granville St., Halifax B3J 3Z8	902-424-4256
Ontario	Caroline Mulroney	Minister of Transportation	A87 Sir William Hearst Ave., Rm. 191, Toronto M3M 0B4	416-235-4453
Prince Edward Isle	G.L. Miner	Director, Highway Safety Division	P.O. Box 2000, Charlottetown C1A 7N8	902-368-5225
Quebec	Célyne Girard	Vice President, SAAQ	333 Blvd. Jean-Lesage, C-1-31, Quebec G1K 8J6	418-643-7620
Saskatchewan	John-Paul Cullen	V.P., Customer & Vehicle Services	2260 11th Ave., Regina S4P 2N7	800-667-8015
Yukon	Robb Andison	Supervisor, Client Services	Box 2703, WWS-22, Whitehorse Y1A 2C6	867-667-8224

AREA CODES IN NUMERICAL ORDER

New Jersey.....	201	Michigan.....	313	Oregon.....	458
District of Columbia.....	202	Missouri.....	314	Illinois.....	464
Connecticut.....	203	New York.....	315	Texas.....	469
Manitoba.....	204	Kansas.....	316	Georgia.....	470
Alabama.....	205	Indiana.....	317	Grenada.....	473
Washington.....	206	Louisiana.....	318	Connecticut.....	475
Maine.....	207	Iowa.....	319	Georgia.....	478
Idaho.....	208	Minnesota.....	320	Arkansas.....	479
California.....	209	Florida.....	321	Arizona.....	480
Texas.....	210	California.....	323	Quebec.....	481
New York.....	212	Texas.....	325	Pennsylvania.....	484
California.....	213	Ohio.....	330		
Texas.....	214	Illinois.....	331	Arkansas.....	501
Pennsylvania.....	215	Alabama.....	334	Kentucky.....	502
Ohio.....	216	North Carolina.....	336	Oregon.....	503
Illinois.....	217	Louisiana.....	337	Louisiana.....	504
Minnesota.....	218	Massachusetts.....	339	New Mexico.....	505
Indiana.....	219	U.S. Virgin Islands.....	340	New Brunswick.....	506
Ohio.....	220	Cayman Islands.....	345	Minnesota.....	507
Pennsylvania.....	223	Texas.....	346	Massachusetts.....	508
Illinois.....	224	New York.....	347	Washington.....	509
Louisiana.....	225	Massachusetts.....	351	California.....	510
Ontario.....	226	Florida.....	352	Texas.....	512
Maryland / DC Suburbs.....	227	Washington.....	360	Ohio.....	513
Mississippi.....	228	Texas.....	361	Montreal.....	514
Georgia.....	229	Ontario.....	365	Iowa.....	515
Michigan.....	231	California.....	369	New York.....	516
Ohio.....	234	Utah.....	385	Michigan.....	517
British Columbia.....	236	Florida.....	386	New York.....	518
Florida.....	239			Ontario.....	519
Maryland.....	240	Rhode Island.....	401	Arizona.....	520
Bahamas.....	242	Nebraska.....	402	California.....	530
Barbados.....	246	Alberta.....	403	Nebraska.....	531
Michigan.....	248	Georgia.....	404	Oklahoma.....	539
British Columbia.....	250	Oklahoma.....	405	Virginia.....	540
Alabama.....	251	Montana.....	406	Oregon.....	541
North Carolina.....	252	Florida.....	407	Ontario.....	548
Washington.....	253	California.....	408	New Jersey.....	551
Texas.....	254	Texas.....	409	Missouri.....	557
Alabama.....	256	Maryland.....	410	California.....	559
Indiana.....	260	Pennsylvania.....	412	Florida.....	561
Wisconsin.....	262	Massachusetts.....	413	California.....	562
Aguilla.....	264	Wisconsin.....	414	Iowa.....	563
Pennsylvania.....	267	California.....	415	Washington.....	564
Antigua.....	268	Ontario.....	416	Ohio.....	567
Michigan.....	269	Missouri.....	417	Pennsylvania.....	570
Kentucky.....	270	Quebec.....	418	Virginia.....	571
Pennsylvania.....	272	Ohio.....	419	Missouri.....	573
Virginia.....	276	Tennessee.....	423	Indiana.....	574
Texas.....	281	California.....	424	New Mexico.....	575
British Virgin Islands.....	284	Washington.....	425	Quebec.....	579
Ontario.....	289	Texas.....	430	Oklahoma.....	580
		Texas.....	432	New York.....	585
Maryland.....	301	Manitoba.....	431	Michigan.....	586
Delaware.....	302	Virginia.....	434	Alberta.....	587
Colorado.....	303	Utah.....	435		
West Virginia.....	304	Ontario.....	437	Mississippi.....	601
Florida.....	305	Quebec.....	438	Arizona.....	602
Saskatchewan.....	306	Ohio.....	440	New Hampshire.....	603
Wyoming.....	307	Bermuda.....	441	British Columbia.....	604
Nebraska.....	308	California.....	442	South Dakota.....	605
Illinois.....	309	Maryland.....	443	Kentucky.....	606
California.....	310	Pennsylvania.....	445	New York.....	607
Illinois.....	312	Quebec.....	450		

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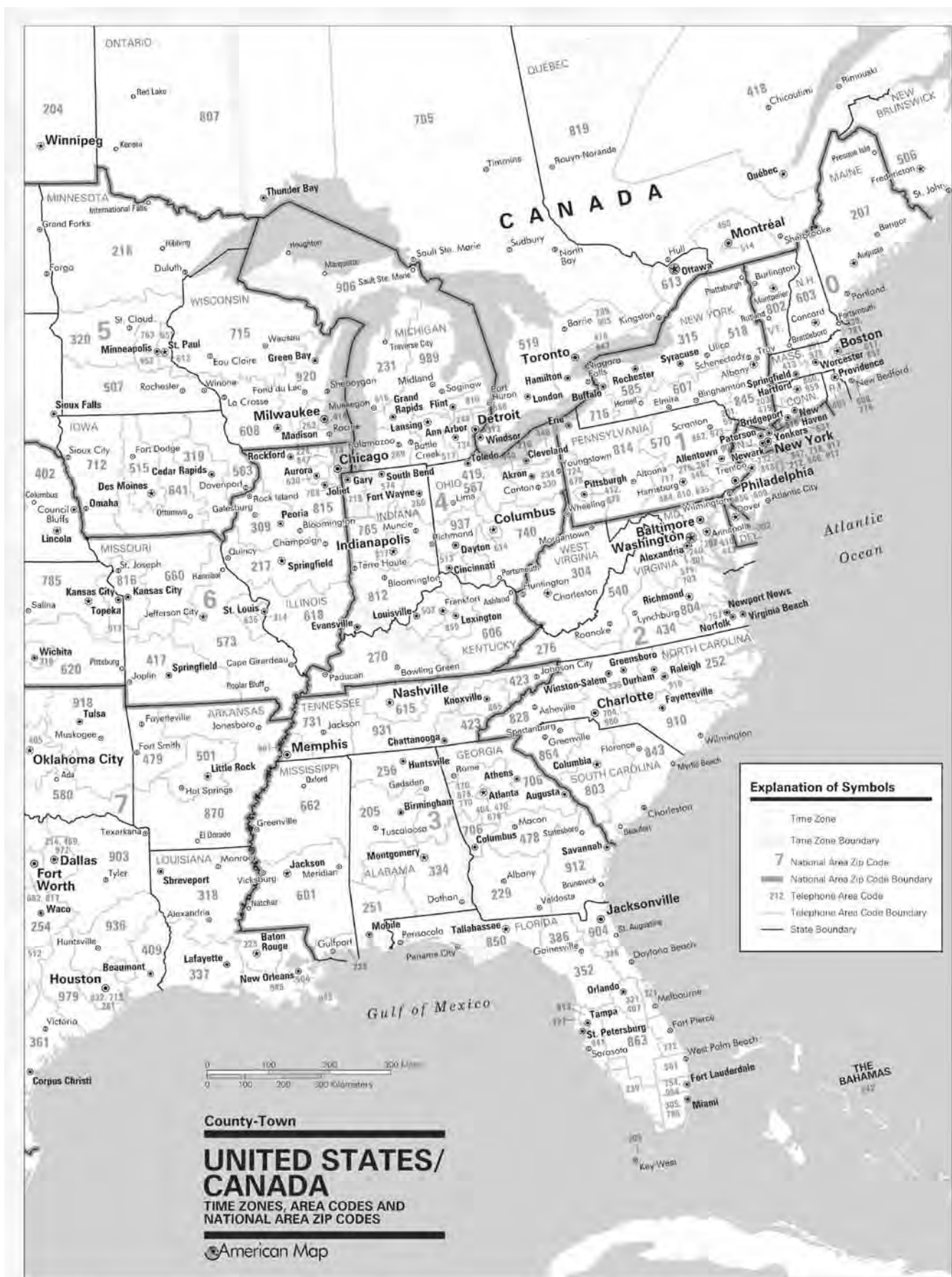
AREA CODES IN NUMERICAL ORDER

Wisconsin.....	608	Michigan.....	734	Kentucky.....	859
New Jersey.....	609	Texas.....	737	Connecticut.....	860
Pennsylvania.....	610	Ohio.....	740	New Jersey.....	862
Minnesota.....	612	North Carolina.....	743	Florida.....	863
Ontario.....	613	California.....	747	South Carolina.....	864
Ohio.....	614	Florida.....	754	Tennessee.....	865
Tennessee.....	615	Virginia.....	757	Yukon & NW Territory.....	867
Michigan.....	616	St. Lucia.....	758	Trinidad & Tobago.....	868
Massachusetts.....	617	California.....	760	St. Kitts & Nevis.....	869
Illinois.....	618	Georgia.....	762	Arkansas.....	870
California.....	619	Minnesota.....	763	Illinois.....	872
Kansas.....	620	Indiana.....	765	Quebec.....	873
Arizona.....	623	Dominica.....	767	Jamaica.....	876
California.....	626	Mississippi.....	769	Pennsylvania.....	878
California.....	628	Georgia.....	770		
Tennessee.....	629	Florida.....	772	Tennessee.....	901
Illinois.....	630	Illinois.....	773	Nova Scotia & Prince Edward.....	902
New York.....	631	Massachusetts.....	774	Texas.....	903
Missouri.....	636	Nevada.....	775	Florida.....	904
Saskatchewan.....	639	British Columbia.....	778	Ontario.....	905
Iowa.....	641	Illinois.....	779	Michigan.....	906
New York.....	646	Alberta.....	780	Alaska.....	907
Ontario.....	647	Massachusetts.....	781	New Jersey.....	908
Turks & Caicos.....	649	Nova Scotia.....	782	California.....	909
California.....	650	St. Vincent & Grenadines.....	784	North Carolina.....	910
Minnesota.....	651	Kansas.....	785	Georgia.....	912
California.....	657	Florida.....	786	Kansas.....	913
Missouri.....	660	Puerto Rico.....	787	New York.....	914
California.....	661			Texas.....	915
Mississippi.....	662	Utah.....	801	California.....	916
Montserrat.....	664	Vermont.....	802	New York.....	917
Maryland.....	667	South Carolina.....	803	Oklahoma.....	918
California.....	669	Virginia.....	804	North Carolina.....	919
North Mariana Islands.....	670	California.....	805	Wisconsin.....	920
Guam.....	671	Texas.....	806	California.....	925
Georgia.....	678	Ontario.....	807	Florida.....	927
West Virginia.....	681	Hawaii.....	808	Arizona.....	928
Texas.....	682	Dominican Republic.....	809	New York.....	929
American Samoa.....	684	Michigan.....	810	Tennessee.....	931
		Indiana.....	812	Texas.....	936
North Dakota.....	701	Florida.....	813	Ohio.....	937
Nevada.....	702	Pennsylvania.....	814	Alabama.....	938
Virginia.....	703	Illinois.....	815	Puerto Rico.....	939
North Carolina.....	704	Missouri.....	816	Texas.....	940
Ontario.....	705	Texas.....	817	Florida.....	941
Georgia.....	706	California.....	818	Michigan.....	947
California.....	707	Quebec.....	819	California.....	949
Illinois.....	708	Alberta.....	825	California.....	951
Newfoundland.....	709	North Carolina.....	828	Minnesota.....	952
Iowa.....	712	Dominican Republic.....	829	Florida.....	954
Texas.....	713	Texas.....	830	Texas.....	956
California.....	714	California.....	831	Connecticut.....	959
Wisconsin.....	715	Texas.....	832	Colorado.....	970
New York.....	716	Pennsylvania.....	835	Oregon.....	971
Pennsylvania.....	717	South Carolina.....	843	Texas.....	972
New York.....	718	New York.....	845	New Jersey.....	973
Colorado.....	719	Illinois.....	847	Missouri.....	975
Colorado.....	720	New Jersey.....	848	Massachusetts.....	978
Saint Maartin.....	721	Dominican Republic.....	849	Texas.....	979
Pennsylvania.....	724	Florida.....	850	North Carolina.....	980
Nevada.....	725	New Jersey.....	856	North Carolina.....	984
Florida.....	727	Massachusetts.....	857	Louisiana.....	985
Tennessee.....	731	California.....	858	Michigan.....	989
New Jersey.....	732				

US & CANADA TIME ZONES



US & CANADA TIME ZONES



ALABAMA LAW FIRMS

STATE CAPITAL — MONTGOMERY COUNTIES & COUNTY SEATS

County	County Seat	County	County Seat	County	County Seat
7 Autauga	Prattville	6 Dallas	Selma	6 Marengo	Linden
6 Baldwin	Bay Minette	1 De Kalb	Fort Payne	3 Marion	Hamilton
7 Barbour	Clayton	7 Elmore	Wetumpka	1 Marshall	Guntersville
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2	Cochise	Bisbee	3	La Paz	Parker	2	Pinal	Florence
1	Coconino	Flagstaff	1	Maricopa	Phoenix	2	Santa Cruz	Nogales
2	Gila	Globe	3	Mohave	Kingman	1	Yavapai	Prescott
2	Graham	Safford	1	Navajo	Holbrook	3	Yuma	Yuma

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1 Redfield T. Baum, Judge (Recalled)	2 Scott H. Gan, Judge	98 W. First St., 2nd Fl.
1 George B. Nielsen, Jr., Judge (Recalled)	c/o U. S. Bankruptcy Court Clerk	Yuma 85364
1 Brenda K. Martin, Judge	38 S. Scott Ave., Ste. 100	(928) 261-4500 – (all mail to Phoenix)
1 Eddward P. Ballinger, Jr., Judge	Tucson 85701	
1 Daniel P. Collins, Judge	(520) 202-7500	
1 Madeleine C. Wanslee, Judge		
1 Brenda Moody Whinery, Chief Judge		
1 Scott H. Gan, Judge		
c/o U. S. Bankruptcy Court Clerk		
230 N. First Ave., Ste. 101		
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Arlington, Maricopa	See Phoenix	Coolidge, Pinal	See Phoenix	Guadalupe, Maricopa	See Phoenix
Ashfork, Yavapai	See Prescott	Cottonwood, Yavapai	See Prescott	Hayden, Gila	See Phoenix
Avondale, Maricopa	See Phoenix	Davis-Monthan, Pima	See Tucson	Holbrook, Navajo	See Flagstaff
Bagdad, Yavapai	See Yuma	Desert Sagee, Maricopa	See Phoenix	Huachuca, Cochise	See Tucson
Bapchule, Pinal	See Phoenix	Douglas, Cochise	See Tucson	Inspiration, Gila	See Phoenix
Benson, Cochise	See Tucson	Duncan, Greenlee	See Tucson	Jerome, Yavapai	See Prescott
Bisbee, Cochise	See Tucson	Eagar, Apache	See St. Johns	Jokake, Maricopa	See Phoenix
Blackwater, Pinal	See Phoenix	Eden, Graham	See Tucson	Joseph City, Navajo	See Phoenix
Bowie, Cochise	See Tucson	Ehrenburg, Yuma	See Yuma	Kearny, Pinal	See Phoenix
Buckeye, Maricopa	See Phoenix	El Mirage, Maricopa	See Phoenix	Kingman, Mohave	
Buckhorn, Maricopa	See Phoenix	Eloy, Pinal	See Phoenix		
Bullhead City, Mohave	See Yuma	Emery Park, Pima	See Tucson		
Bylas, Graham	See Tucson	Flagstaff, Coconino			
Camp Verde, Yavapai	See Prescott				
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Nogales, Santa Cruz	See Tucson	Sierra Vista, Cochise	See Tucson	West Sedona, Yavapai	See Yuma
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Page, Coconino	See Flagstaff	Solome-Wenden, Yuma	See Yuma	Whiteriver, Navajo	See Phoenix
Palo Verde, Maricopa	See Phoenix	Solomonville, Graham	See Tucson	Wickenburg, Maricopa	See Phoenix
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Alma, Crawford	See Van Buren	Augusta, Woodruff	See Forrest City		
Almyra, Arkansas	See Little Rock	Bald Knob, White	See Searcy		
Alpena Pass, Boone	See Harrison	Barling, Sebastian	See Fort Smith		
Alpin, Perry	See Little Rock	Batesville, Independence	See Jonesboro		
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Arkadelphia, Clark	See Little Rock	Bearden, Ouachita	See Camden		
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7 Brevard	Titusville	3 Highlands	Sebring	6 Pasco	Dade City
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- 2 Jerry A. Funk, Judge
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Jacksonville 32202
(904) 301-6490
- 3 Erik P. Kimball, Judge
- 3 Paul G. Hyman, Judge (Recalled)
- 3 Mindy A. Mora
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- 4 Scott M. Grossman, Judge
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- 6 Catherine Peek McEwen, Judge
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1 Boise	Idaho City	1 Gem	Emmett	1 Payette	Payette
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Northern District
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- 3 Thad J. Collins, Chief Judge
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Northern District
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 Western District
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1 Meredith S. Grabill, Judge
c/o U. S. Bankruptcy Court Clerk
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2 John W. Kolwe, Chief Judge
c/o U. S. Bankruptcy Court Clerk
Western District
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3 John S. Hodge, Judge
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4 Douglas D. Dodd, Judge
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Western District
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Groveland, Essex	See Lynn	Lenox, Berkshire	See Pittsfield	Middleborough, Plymouth	See Plymouth
Hadley, Hampshire	See Northampton	Lenox Dale, Berkshire	See Pittsfield	Middlefield, Hampshire	See Northampton
Halifax, Plymouth	See Plymouth	Leominster, Worcester	See Worcester	Middleton, Essex	See Salem
Hamilton, Essex	See Salem	Lexington, Middlesex	See Waltham	Midland, Norfolk	See Dedham
Hampden, Hampden	See Springfield	Lincoln, Middlesex	See Boston	Milford, Worcester	See Worcester
Hancock, Berkshire	See Pittsfield	Linwood, Worcester	See Worcester	Mill River, Berkshire	See Pittsfield
Hanover, Plymouth	See Brockton	Littleton, Middlesex	See Waltham	Millbury, Worcester	See Worcester
Hanson, Plymouth	See Brockton	Littleton Common, Middlesex	See Lowell	Millers Falls, Franklin	See Greenfield
Harding, Norfolk	See Dedham	Long Plain, Bristol	See Fall River	Millis, Norfolk	See Dedham
Hardwick, Worcester	See Worcester			Millville, Worcester	See Worcester
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West Mansfield, Bristol	See Fall River	Westwood, Norfolk	See Boston		
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West Newbury, Essex	See Lawrence	Whalom, Worcester	See Worcester		
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West Roxbury, Suffolk	See Boston	Whitinsville, Worcester	See Worcester		
West Springfield, Hampden	See Springfield	Whitman, Plymouth	See Brockton		
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West Wareham, Plymouth	See Plymouth	Willimansett, Hampden	See Springfield		
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6 Allegan	Allegan	2 Houghton	Houghton	3 Montcalm	Stanton
4 Alpena	Alpena	4 Huron	Bad Axe	4 Montmorency	Atlanta
8 Antrim	Bellaire	7 Ingham	Mason	3 Muskegon	Muskegon
4 Arenac	Standish	3 Ionia	Ionia	3 Newaygo	White Cloud
2 Baraga	L'Anse	4 Iosco	Tawas City	1 Oakland	Pontiac
3 Barry	Hastings	2 Iron	Crystal Falls	3 Oceana	Hart
4 Bay	Bay City	4 Isabella	Mt. Pleasant	4 Ogemaw	West Branch
8 Benzie	Beulah	1 Jackson	Jackson	2 Ontonagon	Ontonagon
6 Berrien	St. Joseph	6 Kalamazoo	Kalamazoo	8 Osceola	Reed City
3 Branch	Coldwater	8 Kalkaska	Kalkaska	4 Oscoda	Mio
6 Calhoun	Marshall	3 Kent	Grand Rapids	4 Otsego	Gaylord
6 Cass	Cassopolis	2 Keweenaw	Eagle River	3 Ottawa	Grand Haven
8 Charlevoix	Charlevoix	8 Lake	Baldwin	4 Presque Isle	Rogers City
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4 Crawford	Grayling	2 Luce	Newberry	1 Sanilac	Sandusky
2 Delta	Escanaba	2 Mackinac	St. Ignace	2 Schoolcraft	Manistique
2 Dickinson	Iron Mountain	1 Macomb	Mount Clemens	5 Shiawassee	Corunna
7 Eaton	Charlotte	8 Manistee	Manistee	4 Tuscola	Caro
8 Emmet	Petoskey	2 Marquette	Marquette	6 Van Buren	Paw Paw
5 Genesee	Flint	8 Mason	Ludington	1 Washtenaw	Ann Arbor
4 Gladwin	Gladwin	3 Mecosta	Big Rapids	1 Wayne	Detroit
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1 Lisa S. Gretchko, Judge	3 James W. Boyd, Judge	Western District
1 Thomas J. Tucker, Judge	3 John T. Gregg, Judge	410 W. Michigan, Rm. 114
1 Maria L. Oxholm, Judge	c/o U. S. Bankruptcy Court Clerk	Kalamazoo 49007
c/o U. S. Bankruptcy Court Clerk	Western District	(616) 456-2693 – (all mail to Grand Rapids)
Eastern District	One Division Ave. N, Rm. 200	(No clerk's office at this location)
211 W. Fort St.	Grand Rapids 49503	
Detroit 48226	(616) 456-2693	7 Scott W. Dales, Chief Judge
(313) 234-0065		Western District
2 Scott W. Sales, Chief Judge	4 Daniel S. Opperman, Chief Judge	315 W. Allegan St., Rm. 101
c/o U. S. Bankruptcy Court Clerk	c/o U. S. Bankruptcy Court Clerk	Lansing 48933
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202 W. Washington St., 3rd Fl.	111 First St.	(No clerk's office at this location)
Marquette 49855	Bay City 48708	
(616) 456-2693	(989) 894-8840	8 James W. Boyd
	5 Joel D. Applebaum, Judge	Western District
	c/o U. S. Bankruptcy Court Clerk	3249 Racquet Club Dr.
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	226 W. 2nd St.	(616) 456-2693 – (all mail to Grand Rapids)
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Coopersville, Ottawa	See Grand Haven	Deerfield, Lenawee	See Adrian	Eastwood, Kalamazoo	See Kalamazoo
Copemish, Manistee	See Cadillac	Delray, Wayne	See Detroit	Eaton Rapids, Eaton	See Charlotte
Copper City, Houghton	See Houghton	Delton, Barry	See Grand Rapids	Eau Claire, Berrien	See St. Joseph
Coral, Montcalm	See Stanton	Detour, Chippewa	See Sault Ste. Marie	Eben Junction, Alger	See Manistique
Corunna, Shiawassee		Detroit, Wayne	See Below	Ecorse, Wayne	See Detroit
		Detroit Beach, Monroe	See Monroe	Edmore, Montcalm	See Stanton
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		Dimondale, Eaton	See Charlotte	Elberta, Benzie	See Frankfort
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		Dowagiac, Cass	See Cassopolis	Empire, Leelanau	See Leland
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		Grosse Pointe Shores,			
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		Gwin, Marquette	See Marquette		
		Hale, Iosco	See Tawas City		
		Hamilton, Allegan	See Allegan		
		Hamtramck, Wayne	See Detroit		
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		Hanover, Jackson	See Jackson		
		Harbor Beach, Huron	See Bad Axe		
		Harbor Springs, Emmet	See Petoskey		
		Harper Woods, Wayne	See Detroit		
		Harrison, Clare	See Mt. Clemens		
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Johannesburg, Otsego	See Gaylord	Leland, Leelanau	See Traverse City	Mayville, Tuscola	See Caro
Jonesville, Hillsdale	See Hillsdale	Lennon, Shiawassee	See Flint	McBain, Missaukee	See Cadillac
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Kentwood, Kent	See Grand Rapids	Loretto, Dickinson	See Iron Mountain	Michigamme, Marquette	See Marquette
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Kinglsey, Grand Traverse	See Traverse City	Lum, Lapeer	See Flint	Middleville, Barry	See Grand Rapids
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Kingston, Tuscola	See Caro	Luther, Lake	See Baldwin	Milan, Washtenaw	See Ann Arbor
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 South Lyon, Oakland See Southfield
 South Monroe, Monroe See Monroe
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Spalding, Menominee	See Menominee				
Sparingville, St. Clair	See Port Huron				
Sparta, Kent	See Grand Rapids				
Spring Arbor, Jackson	See Jackson				
Spring Lake, Ottawa	See Grand Haven				
Springfield, Calhoun	See Marshall				
Springfield Place, Calhoun	See Marshall				
Springport, Jackson	See Jackson				
St. Charles, Saginaw	See Saginaw				
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Rogersville, Webster	See Springfield	Smithton, Pettis	See Kansas City		
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Blaine	Chinook	Jefferson	Boulder	Prairie	Terry
Broadwater	Townsend	Judith Basin	Stanford	Ravalli	Hamilton
Carbon	Red Lodge	Lake	Polson	Richland	Sidney
Carter	Ekalaka	Lewis and Clark	Helena	Roosevelt	Wolf Point
Cascade	Great Falls	Liberty	Chester	Rosebud	Forsyth
Chouteau	Fort Benton	Lincoln	Libby	Sanders	Thompson Falls
Custer	Miles City	McCone	Circle	Sheridan	Plentywood
Daniels	Scobey	Madison	Virginia City	Silver Bow	Butte
Dawson	Glendive	Meagher	White Sulphur Springs	Stillwater	Columbus
Deer Lodge	Anaconda			Sweet Grass	Big Timber
Fallon	Baker	Mineral	Superior	Teton	Choteau
Fergus	Lewistown	Missoula	Missoula	Toole	Shelby
Flathead	Kalispell	Musselshell	Roundup	Treasure	Hysham
Gallatin	Bozeman	Park	Livingston	Valley	Glasgow
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		Bonner, Missoula	See Missoula	Cascade, Cascade	See Great Falls
		Boulder, Jefferson	See Helena	Centerville-Dublin Gulch,	
		Bozeman, Gallatin		Silver Bow	See Butte
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Clydepark, Park	See Livingston	Great Falls, Cascade		Malmstrom, Cascade	See Great Falls
Columbia Falls, Flathead	See Kalispell			Malta, Phillips	See Great Falls
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Brown	Ainsworth	Hall	Grand Island	Platte	Columbus
Buffalo	Kearney	Hamilton	Aurora	Polk	Osceola
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Bloomfield, Knox See Center
Bloomington, Franklin See Franklin
Blue Hill, Webster See Red Cloud
Blue Springs, Gage See Beatrice
Bradshaw, York See Grand Island
Brady, Lincoln See North Platte
Brainard, Butler See David City
Brewster, Blaine See Loup City
Bridgeport, Morrill See Omaha
Broadwater, Morrill See Bridgeport
Brock, Nemaha See Auburn
Broken Bow, Custer See Omaha
Brownville, Nemaha See Auburn
Brule, Keita See Sidney
Bruning, Thayer See Fairbury
Brunswick, Antelope See Madison
Burchard, Pawnee See Pawnee City
Burkett, Hall See Grand Island
Burwell, Garfield See Omaha
Bushnell, Kimball See Kimball
Butte, Boyd See Center
Byron, Thayer See Fairbury
Cairo, Hall See Grand Island
Callaway, Custer See Broken Bow
Cambridge, Furnas See Holdrege
Campbell, Franklin See Franklin
Carroll, Wayne See Madison
Cedar Bluffs, Saunders See Wahoo
Cedar Creek, Cass See Plattsmouth
Cedar Rapids, Boone See Madison
Center, Knox See Omaha
Central City, Merrick See Grand Island
Ceresco, Saunders See Wahoo
Chadron, Dawes See Omaha
Chapman, Merrick See Grand Island
Chappell, Deuel See Sidney
Chester, Thayer See Fairbury
Clarks, Merricks See Grand Island
Clarkson, Colfax See Schuyler
Clay Center, Clay See Lincoln
Clearwater, Antelope See Madison
Cody, Cherry See Valentine
Coleridge, Cedar See Hartington
Columbus, Platte See Omaha
Comstock, Custer See Loup City
Concord, Dixon See Ponca
Cook, Johnson See Tecumseh
Cortland, Gage See Beatrice
Cozad, Dawson See Lexington
Crab Orchard, Johnson See Tecumseh
Craig, Burt See Tekamah
Crawford, Dawes See Chadron
Creighton, Knox See Center
Creston, Platte See Madison
Crete, Saline See Lincoln
Crofton, Knox See Center
Crookston, Cherry See Ainsworth
Culbertson, Hitchcock See Trenton
Curtis, Frontier See North Platte
Dakota City, Dakota See Omaha
Dalton, Cheyenne See Sidney
Danbury, Redwillow See McCook
Dannebrog, Howard See Grand Island
Davenport, Thayer See Fairbury
David City, Butler See Omaha
Dawson, Richardson See Falls City

Town, County

Referred Point

DeWitt, Saline See Lincoln
Decatur, Burt See Tekamah
Diller, Jefferson See Fairbury
Dixon, Dixon See Ponca
Dodge, Dodge See Fremont
Doniphan, Hall See Grand Island
Dorchester, Saline See Lincoln
Du Bois, Pawnee See Pawnee City
Dunbar, Otoe See Nebraska City
Duncan, Platte See David City
Dunning, Blaine See Loup City
Dwight, Butler See David City
Eagle, Cass See Plattsmouth
Edgar, Clay See Grand Island
Edison, Clay See Holdrege
Elgin, Angelope See Madison
Elkhorn, Douglas See Omaha
Elm Creek, Buffalo See Kearney
Elmwood, Cass See Plattsmouth
Emerson, Dakota See South Sioux City
Endicott, Jefferson See Fairbury
Eustis, Frontier See Lexington
Ewing, Holt See Madison
Exeter, Fillmore See Grand Island
Fairbury, Jefferson See Lincoln
Fairfield, Clay See Grand Island
Fairmont, Fillmore See Grand Island
Falls City, Richardson See Lincoln
Farnam, Dawson See Lexington
Farwell, Howard See Grand Island
Firth, Lancaster See Lincoln
Franklin, Franklin See Lincoln
Fremont, Dodge See Lincoln

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Fullerton, Nance

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Genoa, Nance See Fullerton
Gering, Scotts Bluff See Omaha
Gibbon, Buffalo See Kearney
Giltner, Hamilton See Grand Island
Glenville, Clay See Grand Island
Gothenburg, Dawson See Lexington
Grafton, Fillmore See Grand Island
Grand Island, Hall See Grand Island

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Grant, Perkins See Lincoln
Greeley, Greeley See Omaha
Greenwood, Cass See Plattsmouth
Gresham, York See Grand Island
Gretna, Sarpy See Omaha
Guide Rock, Webster See Red Cloud
Haigler, Dundy See Benkelman
Hampton, Hamilton See Grand Island

Town, County

Referred Point

Hardy, Nuckolls See Nelson
Harrisburg, Banner See Omaha
Harrison, Sioux See Chadron
Hartington, Cedar See Center
Harvard, Clay See Grand Island
Hastings, Adams See Lincoln
Hay Springs, Sheridan See Chadron
Hayes Center, Hayes See Lincoln
Hemingford, Box Butte See Alliance
Henderson, York See Grand Island
Herman, Washington See Blair
Hershey, Lincoln See North Platte
Hickman, Lancaster See Lincoln
Hildreth, Franklin See Franklin
Holbrook, Furnas See Holdrege
Holdrege, Phelps See Kearney
Homer, Dakota See South Sioux City
Hooper, Dodge See Fremont
Howells, Colfax See Schuyler
Hubbell, Thayer See Fairbury
Humboldt, Richardson See Falls City
Humphrey, Platte See Madison
Hyannis, Grant See Alliance
Imperial, Chase See Lincoln
Indianola, Redwillow See McCook
Ingleside, Adams See Grand Island
Inman, Holt See Madison
Jansen, Jefferson See Fairbury
Johnson, Nemaha See Auburn
Juniata, Adams See Grand Island
Kearney, Buffalo See Omaha
Kennard, Washington See Blair
Kimball, Kimball See Omaha
La Vista, Douglas See Omaha
Laurel, Cedar See Hartington
Lawrence, Nuckolls See Nelson
Leigh, Colfax See Schuyler
Lewellen, Garden See Oshkosh
Lexington, Dawson See Kearney
Liberty, Gage See Beatrice
Lincoln, Lancaster See Lincoln

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Lindsay, Platte See Madison
Lisco, Garden See Oshkosh
Litchfield, Sherman See Loup City
Lodgepole, Cheyenne See Sidney
Long Pine, Brown See Ainsworth
Louisville, Cass See Plattsmouth
Loup City, Sherman See Omaha
Lyman, Scotts Bluff See Gering
Lynch, Boyd See Butte
Lyons, Burt See Tekamah
Macy, Thurston See Pender
Madison, Madison See Omaha
Marquette, Hamilton See Grand Island
Mason City, Custer See Broken Bow
Maxwell, Lincoln See North Platte
Maywood, Frontier See North Platte
McCook, Redwillow See Lincoln
McCook Jct., York See Grand Island
Mead, Saunders See Wahoo
Meadow Grove, Madison See Madison
Merna, Custer See Broken Bow
Merriman, Cherry See Chadron
Milford, Seward See David City
Millard, Douglas See Omaha
Milligan, Fillmore See Grand Island
Minatare, Scotts Bluff See Gering
Minden, Kearney See Grand Island

NEBRASKA LAW FIRMS

Town, County	Referred Point	Town, County	Referred Point	Town, County	Referred Point
Mitchell, Scotts Bluff	See Gering	Plymouth, Jefferson	See Fairbury	Swanton, Saline	See Lincoln
Monroe, Platte	See David City	Polk, Polk	See David City	Syracuse, Otoe	See Nebraska City
Morrill, Scotts Bluff	See Gering	Ponca, Dixon	See Omaha	Table Rock, Pawnee	See Pawnee City
Mullen, Hooker	See Loup City	Potter, Cheyenne	See Sidney	Talmadge, Otoe	See Nebraska City
Murray, Cass	See Plattsmouth	Prague, Saunders	See Wahoo	Taylor, Loup	See Loup City
Nebraska City, Otoe	See Lincoln	Ralston, Douglas	See Omaha	Tecumseh, Johnson	See Lincoln
Nehawka, Cass	See Plattsmouth	Randolph, Cedar	See Hartington	Tekamah, Burt	
Neligh, Antelope	See Omaha	Ravenna, Buffalo	See Loup City		
Nelson, Nuckolls	See Grand Island	Red Cloud, Webster	See Lincoln		
Nemaha, Nemaha	See Auburn	Republican City, Harlan	See Holdrege		
Newcastle, Dixon	See Ponca	Reynolds, Jefferson	See Fairbury		
Newman Grove, Madison	See Madison	Rising City, Butler	See David City		
Niobrara, Knox	See Center	Riverton, Franklin	See Franklin		
Norfolk, Madison	See Madison	Rockville, Sherman	See Loup City		
North Bend, Dodge	See Fremont	Rosalie, Thurston	See Pender		
North Loup, Valley	See Ord	Rulo, Richardson	See Falls City		
North Platte, Lincoln	See Lincoln	Rushville, Sheridan	See Chadron		
O'Neill, Holt	See Madison	Ruskin, Nuckolls	See Nelson		
Oakdale, Antelope	See Madison	Salem, Richardson	See Falls City		
Oakland, Burt	See Tekamah	Sargent, Custer	See Broken Bow		
Odell, Gage	See Beatrice	Schuyler, Colfax	See Omaha		
Offutt East, Sarpy	See Omaha	Scotia, Greeley	See Greeley		
Offutt West, Sarpy	See Omaha	Scottsbluff, Scotts Bluff	See Omaha		
Ogallala, Keith	See Sidney	Scribner, Dodge	See Fremont		
Ohiowa, Fillmore	See Grand Island	Seneca, Thomas	See Thedford		
Omaha, Douglas	See Below	Seward, Seward	See Lincoln		
Orchard, Antelope	See Madison	Shelby, Polk	See David City		
Ord, Valley	See Omaha	Shelton, Buffalo	See Kearney		
Orleans, Harlan	See Holdrege	Shickley, Fillmore	See Grand Island		
Osceola, Polk	See David City	Sidney, Cheyenne	See Lincoln		
Oshkosh, Garden	See Omaha	Silver Creek, Merrick	See Grand Island		
Osmond, Pierce	See Madison	Snyder, Dodge	See Fremont		
Overton, Dawson	See Lexington	South Omaha, Douglas	See Omaha		
Oxford, Furnas	See Holdrege	South Sioux City, Dakota	See Omaha		
Page, Holt	See Madison	Spalding, Greeley	See Greeley		
Pallisade, Hitchcock	See Trenton	Spencer, Boyd	See Butte		
Palmer, Merrick	See Grand Island	Springfield, Sarpy	See Omaha		
Palmyra, Otoe	See Nebraska City	Springview, Keya Paha	See Ainsworth		
Papillion, Sarpy	See Omaha	St. Edward, Boone	See Madison		
Parkview, Hall	See Grand Island	St. Paul, Howard	See Grand Island		
Pawnee City, Pawnee	See Lincoln	Stamford, Harlan	See Holdrege		
Pender, Thurston	See Omaha	Stanton, Stanton	See Madison		
Peru, Nemaha	See Auburn	Staplehurst, Seward	See David City		
Petersburg, Boone	See Madison	Stapleton, Logan	See Omaha		
Pierce, Pierce	See Madison	Steele City, Jefferson	See Fairbury		
Pilger, Stanton	See Madison	Steinauer, Pawnee	See Pawnee City		
Plainview, Pierce	See Madison	Stella, Richardson	See Falls City		
Platte Center, Platte	See David City	Sterling, Johnson	See Tecumseh		
Plattsmouth, Cass		Stockville, Frontier	See North Platte		
		Stratton, Hitchcock	See Trenton		
		Stromsburg, Polk	See David City		
		Stuart, Holt	See Ainsworth		
		Sumner, Dawson	See Lexington		
		Superior, Nuckolls	See Nelson		
		Sutherland, Lincoln	See North Platte		
		Sutton, Clay	See Grand Island		

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NEVADA LAW FIRMS

STATE CAPITAL — CARSON CITY

COUNTIES & COUNTY SEATS

County	County Seat	County	County Seat	County	County Seat
2 Carson City	Carson City	2 Eureka	Eureka	1 Nye	Tonopah
2 Churchill	Fallon	2 Humboldt	Winnemucca	2 Pershing	Lovelock
1 Clark	Las Vegas	2 Lander	Battle Mountain	2 Storey	Virginia City
2 Douglass	Minden	1 Lincoln	Pioche	2 Washoe	Reno
2 Elko	Elko	2 Lyon	Yerington	2 White Pine	Ely
1 Esmeralda	Goldfield	2 Mineral	Hawthorne		

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Match county numbers above with court locations below.

1 Natalie M. Cox, Judge	2 Gregg W. Zive, Judge
1 August B. Landis, Chief Judge	2 Bruce T. Beesley, Judge
1 Mike Nakagawa, Judge	c/o U. S. Bankruptcy Court Clerk
1 Bruce T. Beesley, Judge	300 Booth St.
c/o U. S. Bankruptcy Court Clerk	Reno 89509
300 Las Vegas Blvd. South	(775) 326-2100
Las Vegas 89101	
(702) 527-7000	

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Barbara K. Cegavske

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(775) 684-5708

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Town, County	Referred Point	Town, County	Referred Point	Town, County	Referred Point
Austin, Lander	See Reno	Henderson, Clark	See Las Vegas	Pioche, Lincoln	See Las Vegas
Babbitt, Mineral	See Reno	Imlay, Pershing	See Reno	Reno, Washoe	See Las Vegas
Battle Mountain, Lander	See Reno	Lake Tahoe, Douglas	See Carson City	Rio Tinto, Elko	See Reno
Boulder City, Clark	See Las Vegas	Las Vegas, Clark	See Next Page	Round Mountain, Nye	See Reno
Caliente, Lincoln	See Las Vegas	Laughlin, Clark	See Las Vegas	Ruth, White Pine	See Ely
Carlin, Elko	See Reno	Lovelock, Pershing	See Reno	Sparks, Washoe	See Reno
Carson City, Ormsby	See Las Vegas	McDermott, Humboldt	See Reno	Stateline, Douglas Co.	See Reno
East Ely, White Pine	See Ely	McGill, White Pine	See Ely	Stewart, Ormsby	See Carson City
East Las Vegas, Clark	See Las Vegas	Mina, Mineral	See Reno	Sun Valley, Washoe	See Reno
Elko, Elko	See Reno	Minden, Douglas	See Carson City	Sunrise Manor, Clark	See Las Vegas
Ely, White Pine	See Reno	Moapa, Clark	See Las Vegas	Tonopah, Nye	See Reno
Eureka, Eureka	See Las Vegas	Montello, Elko	See Reno	Vegas Creek, Clark	See Las Vegas
Fallon, Churchill	See Reno	Nellis, Clark	See Las Vegas	Virginia City, Storey	See Reno
Fallon Station, Churchill	See Reno	Nixon, Washoe	See Reno	Wells, Elko	See Reno
Fernley, Lyon	See Reno	North Las Vegas, Clark	See Las Vegas	Winchester, Clark	See Las Vegas
Gardnerville, Douglas	See Carson City	Overton, Clark	See Las Vegas	Winnemucca, Humboldt	See Reno
Golconda, Humboldt	See Reno	Panaca, Lincoln	See Las Vegas	Yerington, Lyon	See Reno
Goldfield, Esmeralda	See Reno	Paradise Valley, Humboldt	See Reno	Zephyr Cove, Douglas	See Reno
Hawthorne, Mineral	See Reno				

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Carroll	Ossipee	Hillsboro	Nashua	Sullivan	Newport
Cheshire	Keene	Merrimack	Concord		
Coos	Lancaster	Rockingham	Exeter		

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Bruce A. Harwood, Chief Judge
 Peter G. Cary, Judge
 Michael A. Fagone, Judge
 Christopher J. Panos, Judge
 c/o U. S. Bankruptcy Court Clerk
 55 Pleasant St., Rm. 200
 Concord 03301
 (603) 222-2600

SECRETARY OF STATE

William M. Gardner

107 North Main St., Room 204 • Concord, NH 03301

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Allenstown, Merrimack	See Concord	Canaan, Grafton	See Woodsville	Concord, Merrimack	
Alstead, Cheshire	See Keene	Candia, Rockingham	See Manchester	WILLIAM J. SCHUBERT	
Alton, Belknap	See Laconia	Cascade, Coos	See Lancaster	100 Webster St.	
Amherst, Hillsborough	See Nashua	Center Barstead, Belknap	See Laconia	Manchester 03104	
Andover, Merrimack	See Concord	Center Conway, Carroll	See Ossipee	(603) 669-1188 FAX: 603-626-6018	
Antrim, Hillsborough	See Manchester	Center Ossipee, Carroll	See Ossipee	E-Mail: wjlaw1@aol.com	
Ashland, Grafton	See Woodsville	Center Sandwich, Carroll	See Ossipee	(Com., Ret., Bnkrtcy.)	
Ashuelot, Cheshire	See Keene	Charlestown, Sullivan	See Newport	DANIEL C. PROCTOR	
Barrington, Strafford	See Rochester	Chester, Rockingham		P.O. Box 3544	
Bartlett, Carroll	See Ossipee			Concord 03302-3544	
Bath, Grafton	See Woodsville	NIEDERMAN, STANZEL & LINDSEY		(603) 228-8226	
Bedford, Hillsborough	See Manchester	(KRISTIN LINDSEY)		E-Mail: dproctor@cohnanddussi.com	
Beebe River, Grafton	See Woodsville	55 W. Webster St.		(Com., Ret., Bnkrtcy., Trans.)	
Belmont, Belknap	See Laconia	Manchester 03104		Contoocook, Merrimack	See Concord
Bennington, Hillsborough	See Manchester	(603) 668-5960 FAX: 603-206-8545		Conway, Carroll	See Ossipee
Berlin, Coos	See Lancaster	E-Mail: kal@nslnh.com		Dalton, Coos	See Lancaster
Bethlehem, Grafton	See Woodsville	(Com., Ret., Bnkrtcy., Trans., Ins., Sub.)		Danbury, Merrimack	See Concord
Blackmount, Grafton	See Woodsville			Derry, Rockingham	See Exeter
Boscawen, Merrimack	See Concord	Chesterfield, Cheshire	See Keene		
Bow, Merrimack	See Concord	Chocorua, Carroll	See Ossipee		
Bradford, Merrimack	See Concord	Claremont, Sullivan	See Newport		
Bristol, Grafton	See Woodsville	Colebrook, Coos	See Lancaster		
Campton, Grafton	See Woodsville				

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Somersworth, Strafford	See Dover	Union, Carroll	See Ossipee		
Spofford, Cheshire	See Keene	Walpole, Cheshire	See Keene	NIEDERMAN, STANZEL & LINDSEY	
Springfield, Sullivan	See Newport	Warner, Merrimack	See Concord	(KRISTIN LINDSEY)	
Strafford, Strafford	See Rochester	Warren, Grafton	See Woodsville	55 W. Webster St.	
Strafford, Coos	See Lancaster	West Claremont, Sullivan	See Newport	Manchester 03104	
Stratham, Rockingham	See Portsmouth	West Lebanon, Grafton	See Woodsville	(603) 668-5960 FAX: 603-206-8545	
Sunapee, Sullivan	See Newport	West Stewartstown, Coos	See Lancaster	E-Mail: kal@nslnh.com	
Suncook, Merrimack	See Concord	West Swanzey, Cheshire	See Keene	<i>(Com., Ret., Bnkrtcy., Trans., Ins., Sub.)</i>	
Sutton, Merrimack	See Concord	Westboro, Grafton	See Woodsville		
Swazey, Cheshire	See Keene	Westmoreland, Cheshire	See Keene	Winchester, Cheshire	See Keene
Tamworth, Carroll	See Ossipee	Westville, Rockingham	See Exeter	Wolfeboro, Carroll	See Ossipee
Tilton, Belknap	See Laconia	Whitefield, Coos	See Lancaster	Wolfeboro Falls, Carroll	See Ossipee
		Wilmot, Merrimack	See Concord	Woodsville, Grafton	See Manchester

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NEW JERSEY LAW FIRMS

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COUNTIES & COUNTY SEATS

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1 Atlantic	Mays Landing	1 Gloucester	Woodbury	3 Ocean	Toms River
2 Bergen	Hackensack	2 Hudson	Jersey City	2 Passaic	Paterson
1 Burlington	Mount Holly	3 Hunterdon	Flemington	1 Salem	Salem
1 Camden	Camden	3 Mercer	Trenton	3 Somerset	Somerville
1 Cape May	Cape May C.H.	3 Middlesex	New Brunswick	2 Sussex	Newton
1 Cumberland	Bridgeton	2 Monmouth	Freehold	2 Union	Elizabeth
2 Essex	Newark	2 Morris	Morristown	3 Warren	Belvidere

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1 Jerrold N. Poslusny, Jr., Judge
1 Andrew B. Altenburg, Jr., Judge
c/o U. S. Bankruptcy Court Clerk
401 Market St.
Camden 08101
(856) 361-2300

2 Vincent F. Papalia, Judge
2 Stacey L. Meisel, Judge
2 Rosemary Gambardella, Judge
2 John K. Sherwood, Judge
c/o U. S. Bankruptcy Court Clerk
50 Walnut St.
Newark 07102
(973) 645-4764

3 Kathryn C. Ferguson, Judge
3 Christine M. Gravelle, Judge
3 Michael B. Kaplan, Chief Judge
c/o U. S. Bankruptcy Court Clerk
402 East State St.
Trenton 08608
(609) 858-9333

LIEUTENANT GOVERNOR

Sheila Oliver

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Town, County Referred Point

Aberdeen Township, Monmouth See Freehold
Absecon, Atlantic See Atlantic City
Adelphia, Monmouth See Freehold
Allendale, Bergen See Hackensack
Allenhurst, Monmouth See Asbury Park
Allentown, Monmouth See Freehold
Alloway, Salem See Bridgeton
Alpha, Phillipsburg See Belvidere
Alpine, Bergen See Bergenfield
Andover, Sussex See Newton
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1 Catharine R. Aron, Judge	c/o U. S. Bankruptcy Court Clerk	413 Middle St.
c/o U. S. Bankruptcy Court Clerk	Eastern District	New Bern 28560
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Greensboro 27402-6100	(919) 856-4752	9 Stephani W. Humrickhouse, Chief Judge
(336) 358-4000	5 Lena M. James, Chief Judge	Eastern District
2 Joseph N. Calloway, Judge	5 Catherine R. Aron, Judge	1003 S. 17th St., Rm. 118
Eastern District	c/o Bankruptcy Court Clerk	Wilmington 28401
150 Reade Circle	Middle District	(919) 856-4752 – (all mail to Raleigh)
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3 J. Craig Whitley, Judge	6 George R. Hodges, Judge	301 Green St., 3rd Fl.
3 Laura Turner Beyer, Chief Judge	c/o Bankruptcy Court Clerk	Fayetteville 28302
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2 Terrence L. Michael, Judge
c/o U. S. Bankruptcy Court Clerk
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Tulsa 74103
(918) 699-4000

3 Tom R. Cornish, Chief Judge
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2 Henry W. VanEck, Chief Judge c/o U. S. Bankruptcy Court Clerk Middle District 197 S. Main St. Wilkes-Barre 18701 (570) 831-2500	4 Thomas P. Agresti, Judge c/o U. S. Bankruptcy Court Clerk Western District 17 S. Park Row, Rm. B160 Erie 16501 (814) 464-9740	7 Patricia M. Mayer, Visiting Judge Middle District 240 W. Third St. Williamsport 17701 (570) 831-2500 – (all mail to Wilkes-Barre) (No clerk's office at this location)
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Aldan, Delaware	See Media	Ashley, Luzerne	See Wilkes-Barre	Belle Vernon, Fayette	See Uniontown
Alden, Luzerne	See Wilkes-Barre	Ashville, Cambria	See Johnstown	Bellefonte, Centre	See Clearfield
Alderson, Luzerne	See Wilkes-Barre	Askam, Luzerne	See Wilkes-Barre	Belleville, Mifflin	See Lewistown
Alexandria, Huntingdon	See Huntingdon	Aspinwall, Allegheny	See Pittsburgh	Bellevue, Allegheny	See Pittsburgh
Aliquippa, Beaver	See Beaver	Aston Mills, Delaware	See Media	Bellwood, Blair	See Altoona
Allegheny, Allegheny	See Pittsburgh	Atglen, Chester	See West Chester	Ben Avon, Allegheny	See Pittsburgh
Allen, Cumberland	See Carlisle	Athens, Bradford	See Towanda	Bendersville, Adams	See York
Allenport, Washington	See Washington	Atlas, Northumberland	See Sunbury	Bennett, Allegheny	See Pittsburgh
Allensville, Mifflin	See Lewistown	Atlasburg, Washington	See Washington	Bensalem Township, Bucks	See Doylestown
Allentown, Lehigh		Auburn, Schuylkill	See Pottsville	Bentleyville, Washington	See Washington
		Audenried, Carbon	See Jim Thorpe	Benton, Columbia	See Bloomsburg
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E-Mail: dht@pacollections.com		(Com., Ret., Bnkrtcy., Trans., Ins.)		E-Mail: jay@scheinfield.com	
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Allenwood, Union	See Lewisburg	Bareville, Lancaster	See Lancaster	Bessemer, Lawrence	See New Castle
Allison, Fayette	See Uniontown	Barnesboro, Cambria	See Ebensburg	Bethel Park, Allegheny	See Pittsburgh
Allison Park, Allegheny	See Pittsburgh	Bath, Northampton	See Bangor	Bethlehem, Northampton	
Allport, Clearfield	See Clearfield	Bauerstown, Allegheny	See Pittsburgh		
Almedia, Columbia	See Bloomsburg	Bausman, Lancaster	See Lancaster	AMATO & KEATING, P.C.	
Altoona, Blair	See Harrisburg	Beach Haven, Luzerne	See Hazleton	107 N. Commerce Way, Ste. 100	
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Andalusia, Bucks	See Doylestown	Pittsburgh 15219		Big Beaver, Beaver	See Beaver
Anita, Jefferson	See Brookville	(412) 456-8100 FAX: 412-456-8135		Big Run, Jefferson	See Brookville
Annaville, Lebanon	See Lebanon	E-Mail: rbernstein@bernsteinlaw.com		Bigler, Clearfield	See Clearfield
Antes Fort, Lycoming	See Williamsport	(Com., Ret., Bnkrtcy., Trans., Ins.)		Biglerville, Dauphin	See York
Antrim, Tioga	See Wellsboro			Birdsboro, Berks	See Reading
Apollo, Armstrong	See Kittanning	Beaver Falls, Beaver	See Pittsburgh	Black Lick, Indiana	See Johnstown
Aquaschicola, Carbon	See Jim Thorpe	Beaver Meadows, Carbon	See Jim Thorpe	Blain, Perry	See New Bloomfield
Ararat, Susquehanna	See Forest City	Beaver Springs, Snyder	See Middleburg	Blair Station, Allegheny	See Pittsburgh
Arcadia, Indiana	See Johnstown	Beaverdale, Cambria	See Johnstown	Blairsville, Indiana	See Johnstown
Archbald, Lackawanna	See Carbondale	Beavertown, Snyder	See Middleburg	Blakely, Lackawanna	See Carbondale
Ardara, Westmoreland	See Greensburg	Beccaria, Clearfield	See Clearfield	Blanchard, Centre	See Bellefonte
		Bechtelsville, Berks	See Reading		

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Town, County	Referred Point	Town, County	Referred Point	Town, County	Referred Point
Blandburg, Cambria	See Johnstown	Bushkill, Pike	See Honesdale	Chinchilla, Lackawanna	See Scranton
Blandon, Berks	See Reading	Butler, Butler	See Pittsburgh	Christiana, Lancaster	See Lancaster
Blawnox, Allegheny	See Pittsburgh	Butztown, Northampton	See Bethlehem	Churchill, Allegheny	See Pittsburgh
Bloomsburg, Columbia		Byrnedale, Elk	See Ridgway	Churchville, Bucks	See Doylestown
AMATO & KEATING, P.C.		Cabot, Butler	See Butler	Clairton, Allegheny	See Pittsburgh
107 N. Commerce Way, Ste. 100		Cairnbrook, Somerset	See Somerset	Clarence, Centre	See Bellefonte
Bethlehem 18017		California, Washington	See Washington	Clarendon, Warren	See Warren
(610) 866-0400 FAX: 610-866-9155		Callery, Butler	See Butler	Claridge, Westmoreland	See Greensburg
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(Com., Ret., Bnkrtcy., Trans., Ins.)		Cambridge Springs, Crawford	See Meadville	Clarks Green, Lackawanna	See Scranton
Blossburg, Tioga	See Wellsboro	Camp Hill, Cumberland	See Carlisle	Clarks Summit, Lackawanna	See Scranton
Blue Ball, Lancaster	See Lancaster	Campbelltown, Lebanon	See Lebanon	Clarksville, Greene	See Waynesburg
Blue Bell, Montgomery	See Norristown	Canonsburg, Washington	See Washington	Claysburg, Blair	See Hollidaysburg
Blythedale, Allegheny	See Pittsburgh	Canton, Bradford	See Towanda	Claysville, Washington	See Washington
Bobtown, Greene	See Waynesburg	Carbondale, Lackawanna		Clearfield, Clearfield	
Boiling Springs, Cumberland	See Carlisle	TSAROUHIS LAW GROUP		BERNSTEIN-BURKLEY, P.C.	
Bolivar, Westmoreland	See Greensburg	21 S. 9th St., Ste. 200		601 Grant St., 9th Fl.	
Boothwyn, Delaware	See Media	Allentown 18102		Pittsburgh 15219	
Boston, Allegheny	See Pittsburgh	(610) 628-2440 FAX: 610-465-8844		(412) 456-8100 FAX: 412-456-8135	
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Boyertown, Berks	See Reading	HYNUM LAW		Clermont, McKean	See Smethport
Boynnton, Somerset	See Somerset	P.O. Box 5620		Clifton Heights, Delaware	See Media
Brackenridge, Allegheny	See Pittsburgh	Harrisburg 17110		Clintonville, Venango	See Franklin
Braddock, Allegheny	See Pittsburgh	(717) 774-1357 FAX: 717-774-0788		Cloe, Jefferson	See Media
Braddock Hills, Allegheny	See Pittsburgh	E-Mail: mhynum@hynumpc.com		Clune, Indiana	See Johnstown
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Bradford, McKean	See Smethport	Carlisle Barracks, Cumberland	See Carlisle	Coal, Northumberland	See Sunbury
Bradys Bend, Armstrong	See Kittanning	Carmichael, Greene	See Waynesburg	Coal Bluff, Washington	See Washington
Braeburn, Westmoreland	See Greensburg	Carnegie, Allegheny	See Pittsburgh	Coal Center, Washington	See Washington
Branch Dale, Schuylkill	See Pottsville	Carnot-Moon, Allegheny	See Pittsburgh	Coaldale, Schuylkill	See Pottsville
Brave, Greene	See Waynesburg	Carpentertown, Westmoreland	See Greensburg	Coalport, Clearfield	See Clearfield
Brentwood, Allegheny	See Pittsburgh	Carrolltown, Cambria	See Ebensburg	Coatesville, Chester	See West Chester
Briarcliff, Delaware	See Media	Cassandra, Cambria	See Johnstown	Coburn, Center	See Bellefonte
Bridgeport, Montgomery	See Norristown	Castanea, Clinton	See Lock Haven	Cochran, Crawford	See Meadville
Bridgeville, Allegheny	See Pittsburgh	Castle Shannon, Allegheny	See Pittsburgh	Codorus, York	See York
Bridgewater, Beaver	See Beaver	Catasauqua, Lehigh	See Allentown	Cokeburg, Washington	See Washington
Brisbin, Clearfield	See Clearfield	Catawissa, Columbia	See Bloomsburg	Cokeville, Westmoreland	See Greensburg
Bristol, Bucks	See Doylestown	Cecil, Washington	See Washington	College Hill, Beaver	See Beaver
Broad Ford, Fayette	See Uniontown	Cedar Heights, Montgomery	See Norristown	Collegeville, Montgomery	See Norristown
Broad Top, Huntingdon	See Huntingdon	Cedarbrook-Melrose Park, Montgomery	See Norristown	Collingdale, Delaware	See Media
Brockport, Elk	See Ridgway	Cementon, Lehigh	See Allentown	Colmar, Montgomery	See Norristown
Brockton, Schuylkill	See Pottsville	Center, Beaver	See Beaver	Colonial Park, Dauphin	See Harrisburg
Brockway, Jefferson	See Brookville	Center Valley, Lehigh	See Allentown	Columbia, Lancaster	See Lancaster
Brodheads ville, Monroe	See Stroudsburg	Centerville, Washington	See Washington	Columbus, Warren	See Erie
Brookhaven, Delaware	See Media	Central City, Somerset	See Somerset	Colver, Cambria	See Ebensburg
Brooklyn, Susquehanna	See Forest City	Centralia, Columbia	See Bloomsburg	Colwyn, Delaware	See Media
Brookville, Jefferson	See Pittsburgh	Centre Hall, Centre	See Bellefonte	Commodore, Indiana	See Johnstown
Broomall, Delaware		Chadd's Ford, Delaware	See Media	Concordville, Delaware	See Media
JAY C. SCHEINFELD		Chalfant, Allegheny	See Pittsburgh	Conemaugh, Cambria	See Johnstown
P.O. Box 1316		Chalfont, Bucks	See Doylestown	Conestoga, Lancaster	See Lancaster
Havertown 19083		Chambersburg, Franklin	See Harrisburg	Confluence, Somerset	See Somerset
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Broughton, Allegheny	See Pittsburgh	Cheltenham, Montgomery	See Norristown	Connellsville, Fayette	See Pittsburgh
Brownfield, Fayette	See Uniontown	Cherry Tree, Indiana	See Johnstown	Connertown, Schuylkill	See Pottsville
Brownstown, Lancaster	See Lancaster	Chester, Delaware	See Media	Conoquenessing, Butler	See Butler
Brownsville, Fayette	See Uniontown	Chestnut Ridge, Fayette	See Uniontown	Conshohocken, Montgomery	See Norristown
Bruin, Butler	See Butler	Cheswick, Allegheny	See Pittsburgh	Conway, Beaver	See Beaver
Bryn Athyn, Montgomery	See Norristown	Chevy Chase Heights, Indiana	See Indiana	Conyngam, Luzerne	See Hazleton
Bryn Mawr, Montgomery	See Broomall	Chickasaw, Armstrong	See Kittanning	Coopersburg, Lehigh	See Allentown
Buck Hill Falls, Monroe	See Stroudsburg	Chicora, Butler	See Butler	Coplay, Lehigh	See Allentown
Buck Run, Schuylkill	See Pottsville	Childs, Lackawanna	See Carbondale	Coral, Indiana	See Johnstown
Buena Vista, Allegheny	See Pittsburgh			Coraopolis, Allegheny	See Pittsburgh
Bulger, Washington	See Washington			Cornwall, Lebanon	See Lebanon
Bunola, Allegheny	See Pittsburgh			Cornwells Heights, Bucks	See Doylestown
Burgettstown, Washington	See Washington			Corry, Erie	See Erie
Burnham, Mifflin	See Lewistown			Corsica, Jefferson	See Brookville
Burnside, Clearfield	See Clearfield				

PENNSYLVANIA LAW FIRMS

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PENNSYLVANIA LAW FIRMS

Town, County	Referred Point	Town, County	Referred Point	Town, County	Referred Point
Fairfield, Adams	See York	Freeburg, Snyder		Grassflat, Clearfield	See Clearfield
Fairhaven, Allegheny	See Pittsburgh			Graterford, Montgomery	See Norristown
Fairhope-Arnold City, Fayette	See Uniontown	AMATO & KEATING, P.C.		Gratz, Dauphin	See Harrisburg
Fairless Hills, Bucks	See Doylestown	107 N. Commerce Way, Ste. 100		Gray, Somerset	See Somerset
Fairmount City, Clarion	See Clarion	Bethlehem 18017		Grays Landing, Fayette	See Uniontown
Fairoaks, Allegheny	See Pittsburgh	(610) 866-0400 FAX: 610-866-9155		Great Bend, Susquehanna	See Forest City
Fairview, Erie	See Erie	E-Mail: ramato@amatolaw.com		Greeley, Pike	See Honesdale
Fairview-Ferndale, Northumberland	See Sunbury	(Com., Ret., Bnkrtcy., Trans., Ins.)		Green Lane, Montgomery	See Norristown
Fallentimber, Cambria	See Johnstown			Green Ridge, Delaware	See Media
Falls Creek, Jefferson	See Brookville	Freedom, Beaver	See Beaver	Greencastle, Franklin	See Chambersburg
Falls Township, Bucks	See Doylestown	Freeland, Luzerne	See Hazleton	Greene, Franklin	See Chambersburg
Fallsington, Bucks	See Doylestown	Freemansburg, Northampton	See Bethlehem	Greenock, Allegheny	See Pittsburgh
Fallston, Beaver	See Beaver	Freeport, Armstrong	See Kittanning	Greensboro, Greene	See Waynesburg
Fannettsburg, Franklin	See Chambersburg	Frenchville, Clearfield	See Clearfield	Greensburg, Westmoreland	
Farmersville, Lancaster	See Lancaster	Friedens, Somerset	See Somerset		
Farrandsville, Clinton	See Lock Haven	Friedensburg, Schuylkill	See Allentown	BERNSTEIN-BURKLEY, P.C.	
Farrell, Mercer	See Mercer	Fullerton, Lehigh	See Allentown	601 Grant St., 9th Fl.	
Fawn Grove, York	See York	Galeton, Potter	See Coudersport	Pittsburgh 15219	
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Feasterville, Bucks	See Doylestown	Garden City, Delaware	See Media		
Federal, Allegheny	See Pittsburgh	Garden View, Lycoming	See Williamsport	Greentown, Pike	See Honesdale
Fellsburg, Westmoreland	See Greensburg	Garland, Warren	See Warren	Greentree, Allegheny	See West Chester
Felton, York	See York	Garrett, Somerset	See Somerset	Greenville, Mercer	See Williamsport
Fern Glen, Luzerne	See Hazleton	Gastonville, Washington	See Pittsburgh	Greenwald, Westmoreland	See Greensburg
Ferndale, Cambria	See Clarion	Gaysport, Blair	See Hollidaysburg	Greenwood, Blair	See Hollidaysburg
Fernwood, Delaware	See Media	Geistown, Cambria	See Johnstown	Grindstone, Fayette	See Uniontown
Finleyville, Washington	See Washington	Gelatt, Susquehanna	See Forest City	Grove City, Mercer	See Mercer
Fisher-Eldora, Washington	See Washington	General Wayne, Montgomery	See Norristown	Grover, Bradford	See Canton
Fleetwood, Berks	See Reading	Genesee, Potter	See Coudersport	Groveton, Allegheny	See Pittsburgh
Fleming, Centre	See Bellefonte	Georgetown, Luzerne	See Wilkes-Barre	Guilford, Franklin	See Chambersburg
Flemington, Clinton	See Lock Haven	Gettysburg, Adams		Guys Mills, Crawford	See Meadville
Floreffe, Allegheny	See Pittsburgh			Gwynedd Valley, Montgomery	See Norristown
Florin, Lancaster	See Lancaster	HYNUM LAW		Halifax, Dauphin	See Harrisburg
Flourtown, Montgomery	See Norristown	P.O. Box 5620		Hallam, York	See York
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Ford City, Armstrong	See Kittanning	Gibraltar, Berks	See Reading	Hampton, Allegheny	See Pittsburgh
Ford Cliff, Armstrong	See Kittanning	Gibsonia, Allegheny	See Pittsburgh	Hannastown, Westmoreland	See Greensburg
Forest City, Susquehanna		Gilberton, Schuylkill	See Pottsville	Hanover, York	
		Gilbertsville, Montgomery	See Norristown	HYNUM LAW	
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E-Mail: ramato@amatolaw.com		Glassport, Allegheny	See Pittsburgh	(Com., Ret., Trans., Ins., Sub.)	
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		Glen Campbell, Indiana	See Johnstown	Harborcreek, Erie	See Erie
Forest Grove, Allegheny	See Pittsburgh	Glen Olden, Delaware	See Media	Harleigh, Luzerne	See Hazleton
Forest Hills, Allegheny	See Pittsburgh	Glen Richey, Clearfield	See Clearfield	Harleysville, Montgomery	See Norristown
Forestville, Butler	See Butler	Glen Riddle, Delaware	See Media	Harmarville, Allegheny	See Pittsburgh
Fort London, Franklin	See Chambersburg	Glen Rock, York	See York	Harmony, Butler	See Butler
Fort Washington, Montgomery	See Norristown	Glenburn, Lackawanna	See Scranton	Harriman, Bucks	See Doylestown
Forty Fort, Luzerne	See Wilkes-Barre	Glenclon, Northampton	See Bethlehem	Harrisburg, Dauphin	
Fountain Hill, Lehigh	See Allentown	Glenfield, Allegheny	See Pittsburgh		
Fox Chapel, Allegheny	See Pittsburgh	Glenlyon, Luzerne	See Wilkes-Barre	HYNUM LAW	
Fox Chase, Philadelphia	See Philadelphia	Glenshaw, Allegheny	See Pittsburgh	P.O. Box 5620	
Foxburg, Clarion	See Clarion	Glenside, Montgomery	See Norristown	Harrisburg 17110	
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Frazer, Chester	See West Chester	Gordonville, Lancaster	See Lancaster	WEBER GALLAGHER, LLP	
Fredericksburg, Lebanon	See Lebanon	Gouldsboro, Wayne	See Scranton	(TRAVIS MCELHANEY)	
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Fredonia, Mercer	See Mercer	Graceton, Indiana	See Johnstown	Harrisburg 17101	
		Grampian, Clearfield	See Clearfield	(412) 281-2389 FAX: 412-281-4547	
		Grapeville, Westmoreland	See Greensburg	E-Mail: tmcelhaney@wglaw.com	
				(Com., Sub.)	

PENNSYLVANIA LAW FIRMS

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PENNSYLVANIA LAW FIRMS

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Landenberg, Chester	See West Chester	Lewistown, Mifflin		Luthersburg, Clearfield	See Clearfield
Landisville, Lancaster	See Lancaster		AMATO & KEATING, P.C.	Luxor, Westmoreland	See Greensburg
Landrus, Tioga	See Wellsboro		107 N. Commerce Way, Ste. 100	Luzerne, Luzerne	See Wilkes-Barre
Lanesboro, Susquehanna	See Forest City		Bethlehem 18017	Lykens, Dauphin	See Harrisburg
Langeloth, Washington	See Washington		(610) 866-0400 FAX: 610-866-9155	Lyndora, Butler	See Butler
Langhorne, Bucks	See Doylestown		E-Mail: ramato@amatolaw.com	Lynnwood, Luzerne	See Wilkes-Barre
Lansdale, Montgomery	See Norristown		(Com., Ret., Bnkrtcy., Trans., Ins.)	Lynnwood-Pricedale, Fayette	See Uniontown
Lansdowne, Delaware	See Media	Lewisville, Chester	See West Chester	Lyon Station, Berks	See Reading
Lanse, Clearfield	See Clearfield	Lexington, Lancaster	See Lancaster	Macdonaldton, Somerset	See Somerset
Lansford, Carbon	See Jim Thorpe	Liberty, Allegheny	See Pittsburgh	Macungie, Lehigh	See Allentown
Laporte, Sullivan	See Scranton	Library, Allegheny	See Pittsburgh	Madera, Clearfield	See Clearfield
Larimer, Westmoreland	See Greensburg	Light Street, Columbia	See Bloomsburg	Madison, Westmoreland	See Greensburg
Larksville, Luzerne	See Wilkes-Barre	Ligonier, Westmoreland	See Greensburg	Mahaffey, Clearfield	See Pittsburgh
Latrobe, Westmoreland	See Greensburg	Lilly, Cambria	See Ebensburg	Mahoney City, Schuylkill	See Pottsville
Lattimer Mines, Luzerne	See Hazleton	Lime Ridge, Columbia	See Bloomsburg	Mahoney Plane, Schuylkill	See Pottsville
Laurel Gardens, Allegheny	See Pittsburgh	Limerick, Montgomery	See Norristown	Mahoningtown, Lawrence	See New Castle
Laureldale, Berks	See Reading	Lincoln, Lancaster	See Lancaster	Maltby, Luzerne	See Wilkes-Barre
Laurelton, Union	See Lewisburg	Lincoln Heights, Westmoreland	See Greensburg	Malvern, Chester	See West Chester
Lauren Run, Luzerne	See Wilkes-Barre	Lincoln Place, Allegheny	See Pittsburgh	Mammoth, Westmoreland	See Greensburg
Lavelle, Schuylkill	See Pottsville	Lincoln Univ., Chester	See West Chester	Manchester, York	See York
Lawrence, Washington	See Washington	Linden, Lycoming	See Williamsport	Manheim, Lancaster	See Lancaster
Lawrence Park, Erie	See Erie	Line Lexington, Bucks	See Doylestown	Manoa, Delaware	See Media
Lawrenceville, Tioga	See Wellsboro	Linesville, Crawford	See Meadville	Manor, Lancaster	See Greensburg
Lawson Heights, Westmoreland	See Greensburg	Linfield, Montgomery	See Norristown	Manorville, Armstrong	See Kittanning
Le Raysville, Bradford	See Towanda	Linglestown, Dauphin	See Harrisburg	Mansfield, Tioga	See Wellsboro
Leacock, Lancaster	See Lancaster	Linhart, Allegheny	See Pittsburgh	Maple Ridge, Somerset	See Somerset
Lebanon, Lebanon		Linntown-West Lawn, Union	See Lewisburg	Mapleton Depot, Huntingdon	See Huntingdon
		Linwood, Delaware	See Media	Marcus Hook, Delaware	See Media
HYNUM LAW		Lionville, Chester	See West Chester	Marguerite, Westmoreland	See Greensburg
P.O. Box 5620		Listie, Somerset	See Somerset	Marianna, Washington	See Washington
Harrisburg 17110		Littitz, Lancaster	See Lancaster	Marienville, Forest	See Tionesta
(717) 774-1357 FAX: 717-774-0788		Little Gap, Carbon	See Jim Thorpe	Marietta, Lancaster	See Lancaster
E-Mail: mhynum@hynumpc.com		Littlestown, Adams	See York	Marion, Franklin	See Chambersburg
(Com., Ret., Trans., Ins., Sub.)		Liverpool, Perry	See New Bloomfield	Marion Center, Indiana	See Johnstown
		Llanerch, Delaware	See Media	Marion Heights, Northumberland	See Sunbury
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7 Comal	New Braunfels	23 Irion	Mertzon	6 Rains	Emory
2 Comanche	Comanche	2 Jack	Jacksboro	8 Randall	Canyon
23 Concho	Paint Rock	18 Jackson	Edna	23 Reagan	Big Lake
15 Cooke	Gainesville	16 Jasper	Jasper	7 Real	Leakey
10 Coryell	Gatesville	13 Jeff Davis	Ft. Davis	15 Red River	Clarksville
22 Cottle	Paducah	16 Jefferson	Beaumont	13 Reeves	Pecos
13 Crane	Crane	19 Jim Hogg	Hebberville	18 Refugio	Refugio
23 Crockett	Ozona	5 Jim Wells	Alice	8 Roberts	Miami
3 Crosby	Crosbyton	1 Johnson	Cleburne	10 Robertson	Franklin
13 Culberson	Van Horn	21 Jones	Anson	1 Rockwall	Rockwall
8 Dallam	Dalhart	7 Karnes	Karnes City	23 Runnels	Ballinger
1 Dallas	Dallas	1 Kaufman	Kaufman	6 Rusk	Henderson
3 Dawson	Lamesa	7 Kendall	Boerne	16 Sabine	Hemphill
8 Deaf Smith	Hereford	5 Kenedy	Sarita	16 San Augustine	San Augustine
15 Delta	Cooper	7 Kenney	Brackettville	4 San Jacinto	Coldspring
15 Denton	Denton	3 Kent	Jayton	5 San Patricio	Sinton
18 De Witt	Cuero	7 Kerr	Kerrville	9 San Saba	San Saba
3 Dickens	Dickens	9 Kimble	Junction	23 Schleicher	Eldorado
7 Dimmit	Carizzo Springs	22 King	Guthrie	3 Scurry	Snyder
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21 Stonewall	Aspermont	6 Upshur	Gilmer	22 Wichita	Wichita Falls
23 Sutton	Sonora	13 Upton	Rankin	22 Wilbarger	Vernon
8 Swisher	Tulia	7 Uvalde	Uvalde	17 Willacy	Raymondville
2 Tarrant	Fort Worth	7 Val Verde	Del Rio	9 Williamson	Georgetown
21 Taylor	Abilene	6 Van Zandt	Canton	7 Wilson	Floresville
7 Terrell	Sanderson	18 Victoria	Victoria	13 Winkler	Kermit
3 Terry	Brownfield	4 Walker	Huntsville	2 Wise	Decatur
21 Throckmorton	Throckmorton	4 Waller	Hempstead	6 Wood	Quitman
15 Titus	Mt. Pleasant	13 Ward	Monahans	3 Yoakum	Plains
23 Tom Green	San Angelo	9 Washington	Brenham	22 Young	Graham
9 Travis	Austin	19 Webb	Laredo	19 Zapata	Zapata
16 Trinity	Groveton	4 Wharton	Wharton	7 Zavala	Crystal City
16 Tyler	Woodville	8 Wheeler	Wheeler		

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Western District • www.txwb.uscourts.gov

Southern District • www.txs.uscourts.gov/bankruptcy

Match county numbers above with court locations below.

1 Harlin D. Hale, Chief Judge	7 Craig A. Gargotta, Judge	15 Brenda T. Rhoades, Chief Judge
1 Stacey G.C. Jernigan, Judge	7 Ronald B. King, Chief Judge	c/o U. S. Bankruptcy Court Clerk
1 Michelle V. Larson, Judge	c/o U. S. Bankruptcy Court Clerk	Eastern District
c/o U. S. Bankruptcy Court Clerk	Western District	660 N. Central Expressway, Ste. 300B
Northern District	615 E. Houston St., Rm. 597	Plano 75074
1100 Commerce St., Rm. 1254	San Antonio 78205	(972) 509-1240
Dallas 75242	(210) 472-6720	
(214) 753-2000		
2 Mark X. Mullin, Judge	8 Robert L. Jones, Judge	16 Joshua Searcy, Judge
2 Edward L. Morris, Judge	c/o U. S. Bankruptcy Court Clerk	c/o U.S. Bankruptcy Court Clerk
c/o U. S. Bankruptcy Court Clerk	Northern District	Eastern District
Northern District	205 SE 5th Ave.	300 Willow St., Ste. 100
501 W. 10th St., Rm. 147	Amarillo 79101	Beaumont 77701
Fort Worth 76102	(806) 324-2302	(409) 654-7060
(817) 333-6000		
3 Robert L. Jones, Judge	9 H. Christopher Mott, Judge	17 Eduardo V. Rodriguez, Judge
c/o U. S. Bankruptcy Court Clerk	9 Tony M. Davis, Judge	17 Marvin P. Isgur, Judge
Northern District	c/o U. S. Bankruptcy Court Clerk	c/o U. S. Bankruptcy Court Clerk
1205 Texas Ave., Ste. 306	Western District	Southern District
Lubbock 79401	903 San Jacinto Blvd., Ste. 322	600 E. Harrison St.
(806) 472-5000	Austin 78701	Brownsville 78520
	(512) 916-5237	(956) 548-2500
4 David R. Jones, Chief Judge	10 Ronald B. King, Chief Judge	18 Christopher M. Lopez, Judge
4 Eduardo V. Rodriguez, Judge	c/o U. S. Bankruptcy Court Clerk	c/o U. S. Bankruptcy Court Clerk
4 Marvin P. Isgur, Judge	Western District	Southern District
4 Christopher M. Lopez, Judge	800 Franklin Ave., Ste. 140	312 S. Main, Rm. 406
4 Jeffrey P. Norman, Judge	Waco 76701	Victoria 77901
c/o U. S. Bankruptcy Court Clerk	(254) 750-1513	(361) 788-5000
Southern District	11 H. Christopher Mott, Judge	19 David R. Jones, Chief Judge
515 Rusk Ave.	c/o U. S. Bankruptcy Court Clerk	19 Eduardo V. Rodriguez Judge
Houston 77002	Western District	c/o U. S. Bankruptcy Court Clerk
(713) 250-5500	511 E. San Antonio Ave., Rm. 444	Southern District
	El Paso 79901	1300 Victoria St.
5 David R. Jones, Chief Judge	(915) 779-7362	Laredo 78040
5 Marvin Isgur, Judge	12 Jeffrey P. Norman, Judge	(956) 723-3542
c/o U. S. Bankruptcy Court Clerk	c/o U. S. Bankruptcy Court Clerk	20 Eduardo V. Rodriguez, Judge
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1133 N. Shoreline Blvd.	601 Rosenberg, Rm. 411	c/o U. S. Bankruptcy Court Clerk
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c/o U. S. Bankruptcy Court Clerk	13 Tony M. Davis, Judge	(956) 618-8065
Eastern District	Western District	21 Robert L. Jones, Judge
110 N. College Ave., 9th Fl.	100 E. Wall St., Rm. P-126	Northern District
Tyler 75702	Midland 79701	341 Pine
(903) 590-3200	(512) 916-5237 – (all mail to Austin)	Abilene 79601
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Davis	Farmington	Piute	Junction	Wasatch	Heber City
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Spokane 99201
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(253) 882-3900

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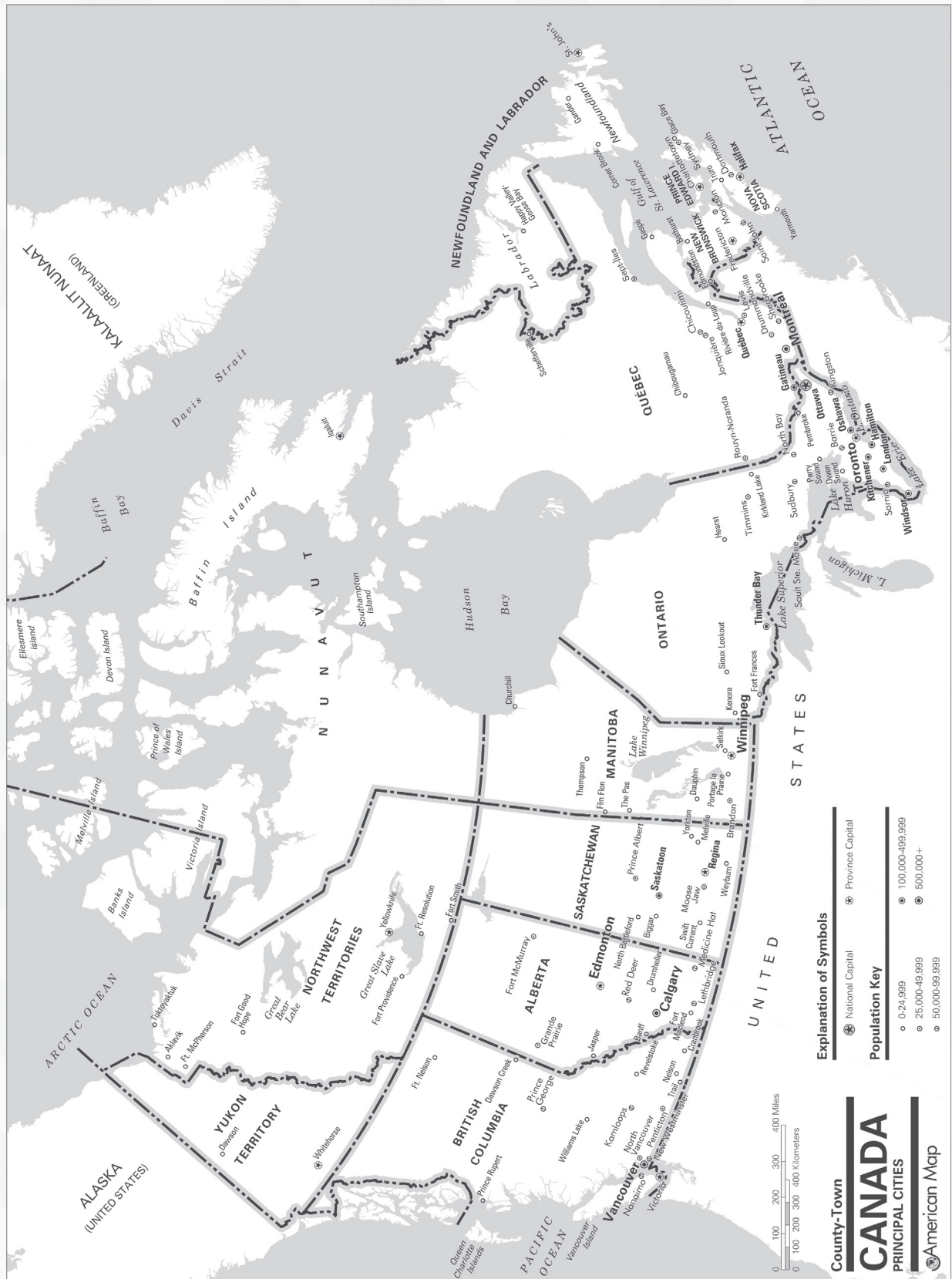
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Greybull, Big Horn	See Powell	Manville, Niobrara	See Lusk	Robertson, Uinta	See Evanston
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Guernsey, Platte	See Cheyenne	Midwest, Natrona	See Casper	Rock Springs, Sweetwater	See Pinedale
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Hudson, Fremont	See Lander	Monarch, Sheridan	See Sheridan	Sheridan, Sheridan	See Gillette
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410 Laurier Ave. W, Ottawa, Ontario K1R 5E3
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www.ic.gc.ca

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Superintendent of Bankruptcy
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Kootenay (E)	Cranbrook	Vancouver	Vancouver	Yale	Kamloops

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Cochrane	Cochrane	Lincoln	St. Catharines	Renfrew	Pembroke
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Hastings	Belleville	Parry Sound	Parry Sound	Wellington	Guelph
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Kenora & Patricia	Kenora	Perth	Stratford	York	Toronto
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Superintendent of Bankruptcy
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Town, Judicial District

Mississauga, York

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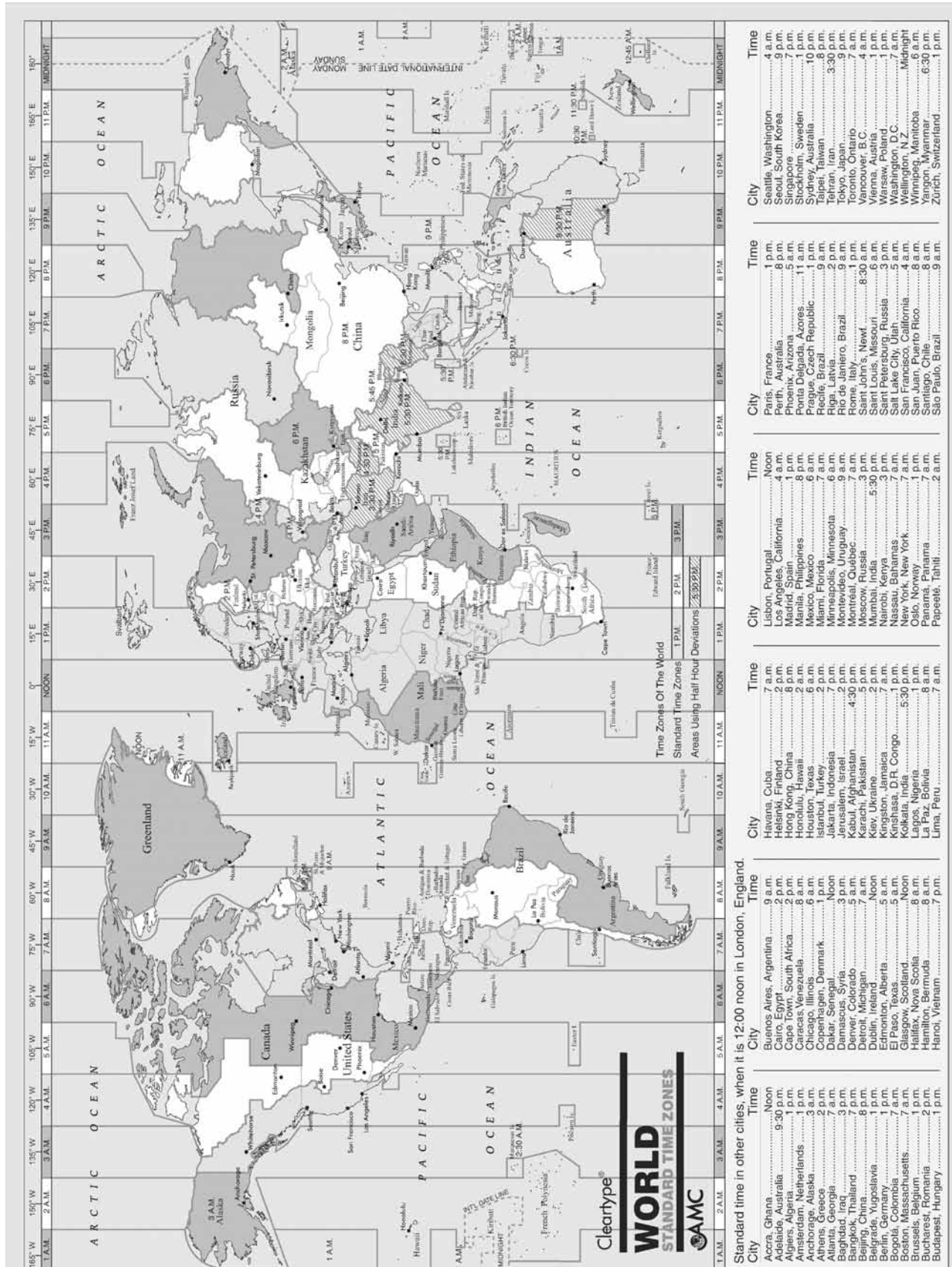
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OPERATIVE GUIDES

for Forwarders and Receivers Adopted by The Commercial Law League of America

Effective date of this edition of the Operative Guides is July 18, 2019

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RESOLVED, that all provisions of any prior "Operative Resolutions" of The Commercial Law League of America are hereby repealed and made void; and

FURTHER RESOLVED, that the following "Operative Guides for Forwarders and Receivers" are hereby adopted by the Commercial Law League of America. These Guides shall be mandatory, unless expressly excluded or modified by the parties in writing, for all forwarders and receivers (attorneys) in the handling of claims as these terms are defined herein. The Guides are incorporated by reference in the written authorization and forwarding contract between the forwarder and receiver, and shall be subject to the disciplinary provisions of the Constitution of the Commercial Law League of America upon the filing of a complaint; and

FURTHER RESOLVED, that the "Declaration of Fair Practices of Collection Agencies" as approved by the National Conference of Lawyers and Collection Agencies February 18, 1963, as same may from time to time be amended, is incorporated herein by reference; and

FURTHER RESOLVED, that it is not the intent of the Commercial Law League of America to adopt any Guide which may be or become inconsistent with the Code of Professional Responsibility of the American Bar Association or any Code of Conduct or law in any state or locality applying to forwarders and receivers subjected to jurisdiction therein; any Guide that is or becomes inconsistent shall be deemed inoperative.

PART I – DEFINITIONS

- 1.1 Claim. A claim is either commercial or retail.
 - a. A Commercial Claim is a claim which arises from an obligation to pay for goods sold or leased, services rendered, or monies loaned for use, in the conduct of a business or profession. Unless otherwise stated, all claims are in U.S. Dollars.
 - b. A Retail Claim is a claim which arises from any obligation of a consumer to pay money arising out of a transaction in which the goods, money, financing, lease, property, insurance, or services rendered are the subject of a transaction which are primarily for personal, family, or household purposes.
 - c. All other claims that are not covered under 1.1(b) are considered commercial claims under 1.1(a)

- 1.2 Agency. An agency is a collection agency to which claims are referred for collection by creditors.
- 1.3 Forwarder. A forwarder is a person who or an entity which refers claims for collection.
- 1.4 Receiver. A receiver is an attorney to whom an account is referred for collection by a forwarder, and who is thereby employed, as attorney for the creditor, to collect the same. Upon acceptance of the claim for collection, the full attorney-client relationship exists between the receiver and the creditor.
- 1.5 Law List. A law list is a publication, which lists the names and addresses of receiving attorneys and law firms.
- 1.6 Fee. A fee is the compensation payable by a creditor and earned by a receiver for his services in effecting collection of a claim, in whole or in part, following acknowledgement of a claim from a forwarder or creditor. The fee is normally contingent and computed as a percentage of the sum collected.
- 1.7 Forwarding Contract. A forwarding contract is the agreement entered into between the creditor (or the forwarder as the agent of the creditor and with the creditor's consent) and the receiver, specifying among other things the fee agreed upon between the receiver and the creditor as the receiver's compensation for effecting collection, in whole or in part, of a claim.
- 1.8 Suit Fee. A suit fee is a fee payable to the receiver in addition to the contingent fee for legal services rendered by the receiver for the creditor involving court action in connection with the prosecution of a claim.
- 1.9 Cost Advance. A cost advance is a sum of money advanced by the creditor to the receiver, as a fund from which court costs or court related costs (such as process service fees or court reporter fees) are to be expended.
- 1.10 Retainer. A retainer is a sum of money paid in advance to retain the services of an attorney.

PART II – GENERAL PROVISIONS

- 2.1 A forwarder, when so authorized by the creditor as his principal, may act for the creditor in the forwarding of claims, and when so acting is performing a service for the creditor separate and apart from the service performed by the receiving

attorney, for which service the forwarder is entitled to be separately compensated by the creditor, the amount thereof being a matter of contract between the forwarder as agent and the creditor as principal.

- 2.2 Under no circumstances shall the forwarder receive a share of the compensation of the receiver; except that where the forwarder is an attorney primarily engaged in the private practice of law and there is an actual division of the work and responsibility between the attorney forwarder and the receiver, the compensation may be divided between them in proportion to the effort expended and responsibility assumed by each.
- 2.3 These Guides are intended to apply in the absence of specific agreement to the contrary, but nothing contained herein shall prevent the parties from making an agreement at variance with these guides so long as such agreement is consistent with the enabling Resolutions.
- 2.4 Violation of these guides by a member of the League or violation by a member of any agreement between the parties which supersedes, or which further explains these Operative Guides, shall upon the filing of a complaint subject such member to disciplinary proceedings by the League.

PART III – CONTRACTUAL COMPENSATION

A. Fees

- 3.1 Unless otherwise expressly agreed, fees are contingent on the recovery of money or property. Upon placement of a claim, the forwarder shall state the total fees on that specific claim. If a forwarder requests a receiver to charge a contingent fee lower than the receiver's regular fee, the forwarder should explain to receiver the reason the forwarder is lowering the fees on that claim.
- 3.2 In all cases, terms stated in a forwarding contract control. However:
 - a. A mere statement by the receiver that the receiver will not handle the claim except upon other terms will not establish his right to compensation other than as offered in the original forwarding contract.
 - b. A receiver objecting to the terms as set forth in the forwarding contract should either return the claim or withhold taking action on the claim until satisfactory arrangements are made with respect to compensation. The terms of the original forwarding contract shall prevail notwithstanding the fact that the receiver has performed services in connection with the claim, unless and until the terms are changed by agreement or acquiescence.
 - c. A forwarder shall be deemed to have acquiesced in the terms proposed by the receiver where the forwarder subsequently instructs the receiver to proceed, without making reference to the receiver's counterproposal. A forwarder's mere request for a status report, however, shall not be construed as an instruction to proceed.
- 3.3 When a claim is collected in installments, the contractual contingency rate shall apply to the aggregate of the installments collected, and not to each installment individually. In the event the forwarding contract provides for a declining percentage rate, the higher rate may be taken on the first installments collected, with adjustments to be made in accordance with the forwarding contract, to the end that the total fee on the aggregate of all installments collected shall not exceed the total fee permitted upon such aggregate by the forwarding contract.
- 3.4 In cases where a collection results from the filing of a claim in probate, or in bankruptcy, receivership, assignment or other insolvency or kindred proceedings:
 - a. The mere filing of a claim in said proceedings and the receiving and remitting of a dividend or dividends thereon entitles the receiver to fees in accordance with the forwarding contract, and
 - b. The aggregate of all dividends received from such proceeding, together with the aggregate of all collections prior to the institution of such proceeding, shall be treated as a single recovery for the purposes of applying a contingency rate in accordance with the forwarding contract, and
 - c. The mere appearance of the receiver before the court or any officer thereof to represent such claim, there being no contest as to its validity, shall not entitle the receiver to any additional compensation; but if the receiver, in order to establish a claim filed in any of said proceedings, is obliged to serve notices, examine witnesses, or to take other comparable steps to obtain allowance or to insure payment of the claim, or if the exigencies of the situation make it immediately necessary to perform legal services to protect the creditor's interests, the receiver shall be entitled to a reasonable fee in addition to the contingency fee provided for in the forwarding contract, as provided in guide 4.1.
- 3.5 When a claim is paid by the debtor, directly to the creditor or the forwarder, after it has arrived at the office of the receiver:
 - a. The receiver is entitled to fees in accordance with the forwarding contract, if payment was made by the debtor after demand was made by the receiver. The mere technical failure of a receiver immediately to acknowledge receipt of a claim shall not operate to deprive them of their right to compensation at the agreed rate provided they actually made demand for payment (see guide 4.2f).
 - b. The receiver is not entitled to compensation if payment was made by the debtor before the receiver made demand on the debtor or otherwise worked on the claim, provided notice of such direct payment was furnished to the receiver by the creditor or the forwarder within a reasonable time and the receiver had not spent significant time working the claim (see guides 3.8b and 4.2f).
- 3.6 The receiver is entitled to full compensation in accordance with the forwarding contract in each of the following situations:
 - a. Where the receiver receives the claim and does work on it, and the debtor subsequently pays the amount of the claim to another person who had previously been employed to collect the claim.
 - b. Where the claim is in the hands of the receiver and either the creditor or the forwarder intervenes for the purpose of accepting a post-dated check or a promissory note, or an acceptance or other instrument from the debtor, thereupon withdrawing the claim from the hands of the receiver, the fee shall be computed upon the face amount of the instrument so taken, and shall be payable to the receiver in

full upon the taking of the instrument, the same as if money had been collected, unless otherwise agreed upon between the forwarder or creditor and the receiver.

- c. Where the receiver settles the claim by taking such an instrument from the debtor, provided that such settlement is authorized or ratified by the creditor. In such event:
 - (1) If the instrument remains in the hands of the receiver until maturity and collection, the receiver shall be entitled to compensation only upon the money actually collected and only when collected; but,
 - (2) If the creditor or forwarder demands possession of the instrument, and thereafter fails to remit fees due to the receiver when the money is collected, the receiver is at once entitled to full compensation computed on the face amount of the instrument, the same as if money had been collected. In the event the instrument is not paid at maturity and is returned to the receiver for collection, the employment to collect the same is a new employment, and
 - (a) in the event of a failure to collect, the receiver shall not be required to refund the Fees previously earned, or
 - (b) in the event of a full or partial collection, the receiver shall be entitled to full fees on the amount collected, irrespective of the fees previously earned on the taking of the instrument.
 - d. Where a claim or judgment is compromised upon the advice or with the approval, tacit or expressed, of the receiver; but in such event, the receiver's compensation shall be computed only upon the amount actually recovered and not upon the original debt.
- 3.7 If portions of a claim are sent to the receiver at intervals without notice to the effect that other portions are to follow, and
- a. If settlement is reached before the other portion or portions are forwarded, or
 - b. If the receiver is required to render separate services on the portion or portions subsequently forwarded, the subsequent forwarding shall constitute a new and separate forwarding. But if no settlement is reached and no separate services are required by reason of the delay, the subsequent portions shall merely increase the amount of the original claim, and the entire forwarding will be deemed a single claim.
- 3.8 A receiver is not entitled to compensation in any of the following situations:
- a. Where the receiver returns the claim prior to suit as uncollectible, or where it has been properly withdrawn from his hands, and the debtor subsequently makes payment in full or in part to the creditor, to the forwarder, or to a subsequent receiver.
 - b. Where a claim is paid or settled after it arrives at the office of the receiver but before the receiver has performed any services in connection with the claim, provided the receiver is notified by the forwarder or the creditor of the payment or the settlement before work is done on the claim.
 - c. When the receiver reports a claim to be uncollectible without suit and the creditor chooses not to sue, and the claim is returned to the forwarder, except as provided in guide 4.2g.

B. Interest, Costs, Attorney Fees, Etc.

- 3.9 Interest collected on an account or judgment is the property of the creditor, and the collection of interest must be disclosed by the receiver to the forwarder. Interest collected should be added to the principal collected for the purpose of computing the contingency fee. Unless otherwise agreed between the forwarder and receiver, and where not in violation of the law of the forum, money collected should be first allocated to principal, then to interest, fees, and additional sums awarded (see Section 3.11), and then to costs.
- 3.10 Court costs expended in connection with litigation and subsequently recovered from the debtor may not be added to the principal in computing the fees, and the creditor is entitled to a full return of the money advanced by him for costs when such money is collected from the debtor as part of the judgment.
- 3.11 Where, under local law, a plaintiff is awarded a sum in addition to his damages and costs (which sum is variously known as statutory costs, taxed fees, taxed cost, or the like), said additional sum shall be deemed to be the property of the creditor and shall be treated, for purposes of computing fees, the same as interest, unless prohibited by law. If so prohibited, the receiver shall retain the amount so awarded and collected as his own, by way of his suit fee or on account of his suit fee, and shall compute his fees upon the collection of principal and interest only, so that the receiver will not be paid twice for his court services, once by the statutory recovery and once by the creditor.
- 3.12 Unless otherwise agreed upon by and between the forwarder and receiver, because an attorneys fee clause in a contract or note is intended to reimburse the holder for expenses incurred in the collection thereof, any such attorneys fee collected in addition to principal and interest, shall be deemed to be the property of the creditor and shall be treated for purposes of computing fees, the same as interest, unless prohibited by law. If so prohibited, the receiver shall retain the same as his own, and shall compute his fee upon the collection of principal and interest only, and shall deduct the amount so retained from the fee computed in accordance with the forwarding contract.
- 3.13 Sums awarded by a court or arbitrator for contempt for failure to appear; failure to proceed; failure to comply with an order of the court; false or frivolous pleadings; or the like; and intended to compensate the receiving attorney, shall belong to the attorney.
- 3.14 In all instances of recovery, the receiving attorney shall adhere to their applicable Rules of Professional Conduct or comparable in any foreign country or state.

C. Suits and Suit Fees

- 3.15 The mere forwarding of a claim for collection does not warrant the commencement of suit, nor does the mere acceptance of a claim imply any authority to sue. No suit shall be commenced by any receiver unless the receiver shall have authority from the creditor, or from the forwarder to do so in the form of suit requirements.

- 3.16 The amount of the suit fee is a matter of contract between the receiver and the creditor, as is the question of whether the suit fee is to be contingent or non-contingent, or partly contingent and partly non-contingent. A suit fee, if earned, is payable in addition to any fee. It belongs exclusively to the receiver unless there is a division of service and responsibility between the receiver and an attorney forwarder.
- 3.17 Suit fees are normally contingent, although a non-contingent suit fee should be provided on claims where,
- a. The forwarder, at time of forwarding, has evidence of a risk of non-collectability in the receiver's jurisdiction or is knowledgeable of a potential dispute that could compromise the receiver's effectiveness in achieving resolution;
 - b. The receiver, upon commencement of work on a forwarded claim and prior to the presentation of suit requirements and acceptance of said requirements by the forwarder/client, uncovers knowledge of a potential dispute, circumstance or issue that deems the claim to be at a high risk of non-collectability in the receiver's jurisdiction;
 - c. The receiver is forwarded a claim where suit is commenced in a venue wherein the debtor is not located for purposes of enforcement in another jurisdiction.
 - d. Where the venue of the lawsuit is in a remote location, thus necessitating unusual time and effort for a receiver to get to that location to appropriately litigate the case
- 3.18 A suit fee is not earned until suit has been filed.
- a. Any non-contingent suit fee shall be applied against the total suit fee set forth in the forwarding contract at the time the claim was referred by the forwarder to the receiver, unless otherwise agreed to in writing.
- 3.19 When the suit fee arrangement contemplates that the suit fee will be computed as a percentage of the recovery, the percentage shall be computed on the gross amount collected by the receiver, not including the court costs expended and recovered from the defendant. When the suit fee and court costs arrangement contemplate the creditor advancing a portion or all thereof, the forwarder is obligated to forward to the attorney all such costs and fees received from the creditor.
- 3.20 A suit fee, being compensation for legal services rendered, may not be divided between the receiver and any other person except as provided by the receiver's applicable Rules of Professional Conduct or comparable in any foreign country or state.

PART IV – NON-CONTRACTUAL COMPENSATION

A. Compensation in Addition to the Contract

- 4.1 In addition to the fee agreed upon between the creditor (or the forwarder as agent of the creditor) and the receiver, the receiver shall be entitled to reasonable compensation in the following situations:
- a. Where the receiver, in order to establish a claim filed in probate, bankruptcy, receivership or other insolvency or other kindred proceedings, is obliged to serve notices, examine witnesses, or to take other steps in an attempt to

obtain allowance or to insure payment of the claim (aside from the mere filing thereof).

- b. When the exigencies of any situation make it immediately necessary to perform on behalf of the creditor legal services which would normally not be anticipated.
- c. When a claim has been put into litigation and it is necessary for the receiver to attend a trial or arbitration hearing, the receiver may charge a reasonable trial fee in addition to his or her suit fee if notice of the possibility of such additional fee has been given in the suit fee requirements letter.

B. Reasonable Compensation as a Substitute for Contractual Compensation

- 4.2 Normally, the compensation to be paid to the receivers is a matter of contract between the creditor and the receiver, but it is recognized that situations arise in good faith which are not covered by the forwarding contract and which alter the circumstances; thereby requiring a different compensation basis. In such situations, the receiver shall be reasonably compensated for the work and services actually performed, and where appropriate, for the expenses incurred. Some of such situations are described as follows:
- a. Where goods or property are taken in settlement, rather than money. If this situation is not covered by the forwarding contract, the receiver's compensation shall be an amount to be determined between the forwarder and the receiver.
 - b. Where goods or property are taken in partial settlement, and money is also taken in partial settlement. In this situation, the forwarding contract controls the compensation earned upon the recovery of the money, and guide 4.2a above controls the compensation earned upon the property taken.
 - c. Where a claim is met by a debtor's claim of prior payment, offset, counterclaim or other similar defense, and the receiver accepts the claim without notice of the defense and learns of the defense only in the course of his work, and where the defense is a valid one and is either accepted as valid by the creditor or is ruled valid in litigation. In this situation, the receiver is entitled to a reasonable fee on the amount so disallowed, in addition to his contract compensation on any remaining balance actually collected. But if the claim was forwarded with notice of the defense, the receiver shall not be entitled to any non-contractual compensation on the portion disallowed by reason of such defense.
 - d. Where a claim is disputed and the dispute is known to either the creditor or the forwarder but is not disclosed to the receiver at the time of the receivers employment, and the receiver has spent significant time on the claim and/or filed suit before the dispute is discovered, then the receiver may request compensation for services performed and expenses incurred by them in endeavoring to collect such claim in the event they are, by reason of such dispute, unsuccessful in the collection thereof.
 - e. When either the creditor or the forwarder shall improperly interfere with the efforts of the receiver and thereby prevent collection. In this situation, the receiver shall be entitled to reasonable compensation for services rendered. The term "improperly interfere" shall include, but not be limited to:

- (1) the creditor's refusal or inability to provide substantiating documentation to the forwarder to enable the forwarder to proceed with collection efforts;
 - (2) the creditor's refusal or inability to sign sworn statements requested by the forwarder for court purposes
 - (3) the creditor's refusal or inability to provide a witness with knowledge of the facts to the forwarder once the matter is already before the court;
- f. Where a claim is paid direct to the creditor or the forwarder. In this situation, it is the duty of the forwarder to notify the receiver immediately of the fact of payment, and
- (1) Where payment is made prior to the arrival of the claim in the office of the receiver, and
 - (a) Where such notice is given, the receiver shall be entitled to no compensation, but
 - (b) Where notice is not immediately given the receiver, and he does work on the claim or incurs expense before notice is received, he is entitled to reasonable compensation for work performed and expense incurred.
 - (2) Where payment is made after arrival of the claim in the office of the receiver, and
 - (a) Where such notice is given before receiver has done any work on the claim, the receiver is entitled to no compensation, but
 - (b) Where such notice is given after the receiver has started work on the claim or has incurred expense, the receiver is entitled to reasonable compensation for work performed and expense incurred, and
 - (c) Where such notice is not given until after the receiver has made a demand on the debtor, the receiver is entitled to full compensation as measured by the forwarding contract.
 - (d) Where the fact of payment does not become immediately known to the forwarder through the neglect of the creditor, thereby preventing the forwarder from giving immediate notice to the receiver, this guide 4.2f shall remain applicable and fully effective.
- g. Where the arrangement under which the claim was referred authorized the commencement of suit, and the receiver performed services in reliance upon the creditor's good faith in that regard, and subsequently the creditor chooses not to sue. In this situation, the receiver shall be entitled to reasonable compensation for services rendered.
- 4.3 When any neglect or failure to act on the part of a creditor or forwarder, including but not limited to the failure to give timely notice of payments received from or settlements made with a debtor, which neglect or failure results in the receiver being compelled to do work which otherwise could have been avoided and for which they will not be otherwise compensated, the receiver is entitled to reasonable compensation for services rendered.
- 4.4 Where suit is authorized and all requisite papers have been prepared, and the creditor fails to cooperate with the receiver, the receiver is entitled to reasonable compensation for his services.
- 4.5 Where suit is authorized and commenced, and the creditor

subsequently requests that the receiver close their file, or the creditor fails to furnish the receiver with the evidence or testimony to substantiate the claim, or to comply with discovery, disclosures of documents and/or witnesses, orders of the court, which failure results in the dismissal of the case or in a judgment adverse to the creditor, the receiver is entitled to reasonable compensation for his services. In this situation, the forwarder shall cooperate with the receiver and attempt to recover reasonable compensation for services rendered.

- 4.6 Where a creditor employs two or more receivers in the same or different towns to handle the same matter, and fails to inform each of them of the dual representation, and where either of them collects the claim in whole or in part, the other is entitled to reasonable compensation for his services.
- 4.7 When a claim is sent to a receiver by mistake of either the creditor or the forwarder, and the mistake or fact of prior payment has been learned by the receiver in the course of his work and by him brought to the attention of either the creditor or the forwarder, the receiver is entitled to reasonable compensation for his services if the forwarder is entitled to reasonable compensation for its services.

C. Counterclaims

- 4.8 Where a receiver has a reasonable expectation that a counterclaim will be filed, the receiver shall notify the forwarder/creditor at the time suit is recommended; and that any counterclaim interposed must be defended.
- a. In the event that a forwarded claim is litigated, and the defendant files a counterclaim, the receiver shall notify the forwarder/creditor of the existence of the counterclaim and any particulars associated with the counterclaim, i.e. complaint papers, etc. The forwarder/creditor will respond to the receiver as to their intentions in defense of the counterclaim. The creditor has the right to substitute its own counsel of choice to defend the counterclaim or may elect to retain the receiver as the defender of the counterclaim.
 - b. The counterclaim is a separate issue from the original forwarded claim and, unless otherwise agreed to in writing by the creditor/forwarder/receiver, the defense will be handled at the attorney's standard hourly rate.
 - c. The costs associated with the counterclaim are separate from the original forwarded claim, as are any contingent fees that would occur should any payment or settlement be conditioned as part of the resolution of the counterclaim. In other words, should the original forwarded claim be paid in whole or in part, the receiver remains entitled to the agreed upon contingent fees as stated in the forwarding letter, regardless of whether the receiver is defending the counterclaim or the creditor has elected to utilize a counsel of their choice.

PART V – COURT COSTS AND EXPENSES

- 5.1 Money advanced for court costs is a fund to be drawn upon for the purpose of paying court costs and should be accounted for at the conclusion of the receiver's employment.
- 5.2 Except in cases of emergency, where the interests of the creditor might be prejudiced by delay, it shall be the duty of the

receiver to consult the creditor, or the forwarder as agent of the creditor, before incurring any items of expense.

- 5.3 Where suit is authorized by the creditor, money expended in service of process or endeavoring to serve process on defendants by a receiver is a legitimate expense that the creditor must pay.
- 5.4 Upon completion of a receiver's efforts on a claim, be it by payment in full, settlement or closure for any reason of collectability, including recall of a claim by the forwarder/creditor, all unused advance court costs should be returned to the forwarder/creditor along with an accounting of any expenditures that the receiver incurred during the course of their efforts. Unused advanced costs should not be considered as non-contingent compensation to the receiver, unless otherwise agreed upon between the forwarder and the receiver and should be returned to the forwarder/creditor as soon as possible.

PART VI – DUTIES

A. Of Receivers

- 6.1 A receiver shall acknowledge receipt of a claim promptly unless otherwise instructed.
- 6.2 If a receiver finds it impossible or impractical to handle claim personally, it shall be his duty promptly to return the same, rather than to transfer the claim to any other party for attention. This provision, however, shall not be interpreted as prohibiting the delegation of authority by the receiver to associates, employees or clerks in his office.
- 6.3 A receiver shall report the fact that a debtor desires to pay a claim in installments but shall not accept installment payments without authorization from the forwarder/creditor.
- 6.4 A receiver shall promptly return all papers and/or remittal moneys collected and unexpended costs, on claims that have been withdrawn because of the receiver's neglect or inability to handle the same.
- 6.5 Where a receiver is called upon to remit the proceeds of a collection to different and conflicting parties, the receiver shall remit per the creditor's instructions.
- 6.6 A receiver shall account for and remit on:
 - a. Principal
 - b. Costs, on which no fee is calculated
 - c. Interest
 - d. Statutory fees (where permitted)
 - e. Contractual fees (where permitted)
- 6.7 To minimize receiver costs of handling claims under \$2,500.00, receiver can be expected to make demand on the debtor in an effort to obtain payment; but the receiver need report only every 90 days unless:
 - a. Documentation is needed
 - b. Payment is made
 - c. Merchandise is offered for return
 - d. Account is closed or
 - e. Requested by forwarder
- 6.8 To minimize receiver reporting it is recommended that, on claims in litigation, a receiver
 - a. Confirm that suit is filed
 - b. Report each significant development or event in the course of the litigation and
 - c. Give realistic file dating's based on local procedure

- 6.9 Unless otherwise agreed between the forwarder and receiver at a minimum, a receiver shall remit within 15 days after the close of a calendar month during which monies are collected for a creditor or forwarder or within 21 days after receipt of the payment, whichever is longer, account in writing and remit to that creditor or forwarder all monies collected and received during the month less fees and service charges. If the amount due the creditor is less than \$100, remittance may be deferred for an additional 30 days, provided notice of such deferral of remittance is provided to the creditor or forwarder.

B. Of Forwarders

- 6.10 In an effort to minimize receiver requests for information and documentation, every claim forwarded to a receiver should be accompanied by the following where available:
 - a. Information
 - (1) Creditor's full name and address
 - (2) Debtor's legal name, legal composition and address, including the name and address of any guarantor
 - (3) Amount due, principal and interest
 - (4) Debtor's contact and phone number
 - (5) Nature of creditor's business
 - (6) Details of any dispute and creditor's response with copies of memos and correspondence
 - b. Documentation
 - (1) Credit agreement
 - (2) Contracts, leases, personal guarantees, promissory notes, and NSF checks
 - (3) Purchase orders, delivery receipts, invoices, and statements of account
 - (4) Security agreement (with copy of any financing statements)
 - c. Credit information
 - (1) Credit application
 - (2) Financial statements
 - (3) Credit reports
 - (4) Debtor banking information
 - (5) Real estate owned
 - (6) Place of employment
 - (7) Social security number or employer ID number
 - (8) Vehicle identification number
- 6.11 It shall be the duty of the forwarder to assure that each receiver is paid whatever contingent and non-contingent fees which have been agreed to on behalf of the creditor. Notwithstanding the foregoing, in the event the creditor receives direct payment and does not remit the agreed upon forwarder/receiver's fees, the forwarder shall use its reasonable efforts to cooperate with the receiver to enable those fees to be paid.
- 6.12 It shall be the duty of the forwarder to provide relevant information on any of the following matters to the receiver at the time of forwarding:
 - a. When the forwarder knows or suspects that a forwarded claim is other than a commercial claim;
 - b. When the forwarder knows of any dispute on the claim;
 - c. When the forwarder has knowledge that creditor will not authorize suit or provide witnesses or has other restrictions on suit.

PART VII – RESTRICTIONS

A. Upon Receivers

- 7.1 No receiver shall retain an item of business if they cannot handle it properly for any reason; except that, if the reason is an apparent conflict of interest, the receiver shall place the creditor or forwarder in full possession of all the facts or shall return the claim at once.
- 7.2 No receiver, having taken property or money from a debtor as settlement of a claim, may, in a controversy arising with the creditor or forwarder regarding his compensation, return the property or money to the debtor. Once the property or money is taken and received as payment of the claim, the property or money is in the constructive possession of the creditor and may not be returned without his authority.
- 7.3 No receiver shall charge and retain in one collection case the fees or costs claimed in another, where there is no authority to do so.
- 7.4 No receiver shall incur any item of expense, chargeable to the creditor, without the creditor's consent, except in cases of emergency where the interests of the creditor are likely to be prejudiced by delay.
- 7.5 No receiver may institute a suit or compromise a claim without authority of the creditor, either given directly by the creditor or by the forwarder as his agent.
- 7.6 A receiver having voluntarily relinquished an account should not, after giving notice to that effect to the forwarder's agent for the creditor, accept payment from the debtor; and the receiver shall not be entitled to any fees on any payments which they accept.

B. Upon Forwarders

- 7.7 No forwarder shall send any claim to a receiver on condition that it be handled without charge. No forwarder shall induce a receiving attorney to accept a lower contingent fee by a false representation that the total percentage charged the creditor will be reduced by at least that percent.
- 7.8 No forwarder shall use the name of an attorney in the assertion of rights against a third party unless specifically authorized by the attorney.
- 7.9 No forwarder shall intentionally mail or deliver envelopes to a debtor containing a letter or a letter copy purporting to be written to an attorney, either authorizing or instructing action by the attorney against the debtor, for the purpose of deceiving the debtor into thinking that the attorney has been so authorized or instructed.
- 7.10 No forwarder shall use a form of notice which purports to be a summons or other writ issued by a court, for the purpose of deceiving the debtor into believing that legal action has been actually commenced, or that the communication is a court notice.
- 7.11 No forwarder shall place a claim with a receiver without disclosing, if such be the fact, that the claim has previously been forwarded to and worked on by another receiver.
- 7.12 No forwarder shall request an attorney to incur the cost of

litigation without an express agreement for reimbursement by the creditor.

- 7.13 No forwarder shall attach more than one law list coupon to any item placed with a receiver, nor send bonding coupons to more than one law list on a single item placed with a receiver.
- 7.14 Subject to guide 3.2, no forwarder shall discourage a receiver from requesting a higher fee than set forth in the forwarding contract and shall not view adversely any receiver who makes such a request.

PART VIII – ARBITRATION

- 8.1 Any dispute between a forwarder and a receiver may be resolved by arbitration. In any dispute between two or more League members involving a forwarding contract the League members are presumed to have submitted to the jurisdiction of the Committee on Arbitration, Grievances and Objections to Membership of the Commercial Law League of America for resolution of the dispute unless all League members involved in the dispute agree otherwise or the forwarding contract specifically states otherwise. Arbitration shall be in accordance with the rules of procedure from time to time adopted by the Committee and approved by the Board of Governors pursuant to authority granted by the Constitution of the Commercial Law League of America.

NOTIFICATION TO THE GENERAL BAR, INC.
25000 Center Ridge Road • Cleveland, Ohio 44145

GENTLEMEN: We herewith submit notification to you (within 35 days) that matter or inquiry described below was sent to the following law firm selected from THE GENERAL BAR.

Law Firm Selected: _____

City and State: _____

Re: _____

Vs: _____

Amount: _____ Date Sent: _____

Sent By: _____

City and State: _____

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SELECTED FROM



GENERAL bar
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